

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

MINUTES OF THE AGENDA MEETING

JANUARY 6, 2005

Chairman Rick Proctor presided. Roll call showed Vice Chairman Alexander Mirabella, Freeholder Angel G. Estrada, Freeholder Chester Holmes, Freeholder Bette Jane Kowalski, Freeholder Adrian O. Mapp, Freeholder Deborah P. Scanlon, Freeholder Daniel Sullivan, and Freeholder Nancy Ward in attendance.

Also present were County Manger George Devanney, County Counsel Robert Barry and Deputy County Manager M. Elizabeth Genievich who sat in as Acting Clerk of the Board for Nicole L. Tedeschi, who was absent.

PRAYER AND SALUTE TO THE FLAG were led by the Acting Clerk of the Board.

OPEN PUBLIC MEETINGS ACT was read by the Acting Clerk of the Board.

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C O M M U N I C A T I O N S:

OATHS OF OFFICE: Janice Chapin, Sidney Katz, Jonathan Levine, Heather Mills; Brenda Myrick to the Union County Human Services Advisory Board; Bette Jane Kowalski, Adrian O. Mapp, and Daniel P. Sullivan Members of the Union County Board of Chosen Freeholders; Alexander Mirabella, Vice-Chairman, Union County Board of Chosen Freeholders; Rick Proctor, Chairman of the Union County Board of Chosen Freeholders; Ralph Froehlich, Union County Sheriff; James S. LaCorte, Union County Surrogate and Nicole L. Tedeschi, Clerk of the Board of Chosen Freeholders.

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**I. DEPARTMENT OF ADMINISTRATIVE SERVICES
M. Elizabeth Genievich**

Michael Yuska, Director of the Purchasing Department, represented the Department of Administrative Services.

RESOLUTIONS

1. Authorizing the County Manager to enter into an agreement with **Kean University, Union, New Jersey**, authorizing the continuation of the employee tuition reimbursement program for the Undergraduate

Certificate Program in Public Administration for the contract period of January 1, 2005 – December 31, 2005, in an amount not to exceed **\$7,500. (CH. PROCTOR)**

2. Authorizing the County Manager to enter into an agreement with **Kean University, Union, New Jersey**, authorizing the continuation of the employee tuition reimbursement program for candidates pursuing the **Graduate Enhancement Program in Public Administration** for the period of January 1, 2005 – December 31, 2005, in an amount not to exceed **\$18,000. (CH. PROCTOR)**

Freeholder Ward asked several questions about the employee crime bond in item #3. Deputy County Manager Genievich and Mr. Yuska responded to her questions.

Freeholder Mapp asked if there were any bonds for the Freeholders. Deputy County Manager Genievich stated that there is nothing more than the usual employee liability because the Freeholders do not handle and disperse money.

3. Authorizing the County Manager to renew the following policies as recommended by the **Citizen Insurance Review Committee (CIRC)** dated January 6, 2005. **(CH. PROCTOR)**
 - ?? Equipment Maintenance Contract through **Specialty Underwriters, LLC, Oak Creek, Wisconsin**, from January 1, 2005 – December 31, 2005, in an amount not to exceed **\$499,818. (No increase)**
 - ?? Public Official Bond for **Joann Schwab** with the **Hartford Fidelity & Bonding Insurance Company, Hartford, Connecticut**, from January 1, 2005 – December 31, 2005, in an amount not to exceed **\$200. (No increase)**
 - ?? **Blanket Employee Crime Bond** with **Hartford Fidelity & Bonding Insurance Company, Rockaway, New Jersey**, from January 1, 2005 – December 31, 2005, in an amount not to exceed **\$7,676. (No increase)**
 - ?? Public Official Bond for **Joseph Bowe** with **Hartford Fidelity & Bonding Insurance Company, Rockaway, New Jersey**, from January 1, 2005 – December 31, 2005, in an amount not to exceed **\$740. (No increase)**
 - ?? Public Official Bond for **James S. LaCorte** with **Hartford Fidelity & Bonding Insurance Company, Rockaway, New**

Jersey, from January 1, 2005 – December 31, 2007, in an amount not to exceed **\$680. (No increase - 3 year policy)**

?? Public Official Bond for **Joanne Rajoppi** with **Hartford Fidelity & Bonding Insurance Company, Rockaway, New Jersey**, from January 1, 2005 – December 31, 2007, in an amount not to exceed **\$680. (No increase – 3 year policy)**

?? Public Official Bond for **Frank Padusniak, Jr.** with **Hartford Fidelity & Bonding Insurance Company, Rockaway, New Jersey**, from January 1, 2005 – December 31, 2005, in an amount not to exceed **\$350. (No increase)**

4. Announcing the prequalification of vendors for an **on-line public bid. (CH. PROCTOR)**

Vice Chairman Mirabella asked several questions about the on-line bidding process. Director Yuska responded and explained the process and how the state has allowed the process.

5. Authorizing the County Manager to award the proposed contracts obtained through advertised public bidding in accordance **with Local Public Contracts Law 40A:11-1 et seq. (CH. PROCTOR)**
- a. Union County Courthouse Tower Building Fire Alarm System – Department of Engineering – in amount of **\$330,000**. (This amount includes a **\$25,000 bid contingency**)
 - b. Cooper Road Bridge Replacement – Department of Engineering – in an amount of **\$655,555**. (This amount includes **\$100,000 bid contingency** to be used if and when directed by the County of Union)
 - c. 2005 GMC Crew Cab Pickup Truck W/8-1/2 Ft. Plow and Lift Gate – Department of Engineering & Public Works – in an amount of **\$36,800**.
 - d. Four (4) Ford E350 Wheelchair Lift Vans – Department of Human Services/Paratransit – in an amount of **\$40,789 ea**, for a total amount of **\$163,156**.
 - e. Flags – Office of Citizen Services – in an amount not to exceed **\$51,264**. (50 Star American Flags – Memorial Day of 2005 and 2006 – approximately 28,800 flags)

6. Authorizing the County Manager to award the proposed contracts obtained which are **exempt from bidding under N.J.S.A. 40A 11-5 (1) (A) (I) Professional Services: (CH. PROCTOR)**
 - a. Authorizing the County Manager to retain the services of Arbitrators through the New Jersey State Board of Mediators, New Jersey Public Employee Relation Commission Staff, Certified Panel of Interest Arbitrators, or Certificate Panel of Grievance Arbitration in connection with collective negotiations and employment litigation and to pay them the appropriate compensation for the period of January 1, 2005 – December 31, 2005, in an amount not to exceed **\$20,000.**
 - b. Authorizing the County Manager to retain the services of certified Medical Doctors and certified psychologist in connection with Fit for Duty Examinations as necessary in connection with employee litigation and to pay them the appropriate compensation for the contract period of January 1, 2005 – December 31, 2005, in an amount not to exceed **\$15,000.**

II. DEPARTMENT OF ECONOMIC DEVELOPMENT James Daley

There were no questions.

RESOLUTION

1. Authorizing the County Manager, through the Department of Economic Development to enter into an agreement with **Planners Diversified, Summit, New Jersey**, to provide the 2005 annual updated Comprehensive Economic Development Strategy for Union County for a 12 month period from January 1, 2005 – December 31, 2005, in an amount not to exceed **\$15,000. (FR. SULLIVAN)**

III. DEPARTMENT OF ENGINEERING & PUBLIC WORKS Frank E. Dann

RESOLUTIONS

1. Awarding a professional engineering service contract with **Matrix Environmental & Geotechnical Services, East Hanover, New Jersey**, for the purpose of quarterly groundwater monitoring of the Division of Public Works Underground Storage Tank site, Scotch Plains, New Jersey, as required by the NJDEP for the contract period of January 1, 2005 –

December 31, 2005, in an amount not to exceed **\$23,700. (CH. PROCTOR)**

2. Awarding a professional engineering service contract with **Matrix Environmental & Geotechnical Services, East Hanover, New Jersey**, for the purpose of quarterly groundwater monitoring of the Cherry Street Garage Underground Storage Tank site, Elizabeth, New Jersey, as required by the NJDEP for the contract period of December 1, 2004 to November 30, 2005, in an amount not to exceed **\$22,380. (CH. PROCTOR)**

Freeholder Sullivan asked what item #3 was about. Director Dann stated that it is about a heating system in the Boat House and an underground tank that must be removed.

3. Awarding a professional engineering service contract with **Matrix Environmental & Geotechnical Services, East Hanover, New Jersey**, for the purpose of conducting a groundwater investigation at the Echo Lake Boat House, Mountainside, New Jersey, in an amount not to exceed **\$2,710. (CH. PROCTOR)**

Chairman Proctor asked what item #4 is about. Director Dann stated that it is about leaf compost and an underground tank found in the area that must be dealt with. The DEP has been informed and a clean up is needed.

4. Amending **Resolution No. 722-2004**, for the professional engineering service contract with **Matrix Environmental & Geotechnical Services, East Hanover, New Jersey**, for the purpose of performing underground storage tank decommissioning and environmental investigation and remediation at the Houdaille Quarry, Springfield, New Jersey, in an additional amount of **\$1,508**, for a new total contract amount of **\$30,048.50. (CH. PROCTOR)**

?? Previous Contract Amount:	\$28,540.50
?? Amendment No. 1:	<u>\$ 1,508.00</u>
?? New Contract Amount:	\$30,048.50

5. Awarding a professional engineering service contract with **Dewberry-Goodkind Inc., Bloomfield, New Jersey**, for design services for the Replacement of the Monroe Street Bridge (Ra24) over the Rahway River, Rahway, New Jersey, in an amount not to exceed **\$319,200. (CH. PROCTOR)**
6. Authorizing **Change Order No. 1, (final)** to contract with **Fai Gon Electric Inc., Piscataway, New Jersey**, for the purpose of constructing Traffic Signal Improvements at Four Intersections along Kenilworth

Boulevard, Kenilworth, New Jersey. This Change Order will **reduce** the original contract amount by **\$10,230.89**, for a new total contract amount of **\$781,693.36. (CH. PROCTOR)**

?? Original Contract Amount:	\$791,924.25
?? Change Order No. 1 and Final:	<u>-\$ 10,230.89</u>
?? New Contract Amount:	\$781,693.36

IV. DEPARTMENT OF HUMAN SERVICES
Frank Guzzo

RESOLUTIONS

1. Entering into a contract with **New Jersey Department of Human Services, Division of Youth & Family Services**, for 2005 Human Services Advisory Council (HSAC) funding to provide operating support to HSAC and the Commission on Missing & Abused Children for the contract period of January 1, 2005 – December 31, 2005, in an amount of **\$65,646 with a required County Match of \$15,900. (FR. ESTRADA)**

?? State Funding:	\$65,646
?? Local Funding:	<u>\$15,900</u> County Match
?? Total Funding:	\$81,546

2. Renewing the agreement with **Unitronix Data Systems, Raritan, New Jersey**, to provide services and maintenance of the Division of Social Services' GUMP Software Program for the contract period of January 1, 2005 – December 31, 2005, in an amount of **\$55,217.48. (FR. ESTRADA)**

?? State Funding:	\$27,608.74
?? Local Funding:	<u>\$27,608.74</u>
?? Total Funding:	\$55,217.48

3. Entering into an agreement with **Unitronix Data Systems, Raritan, New Jersey**, to provide fifteen (15) ABACUS Web Licenses as an extension to the General Assistance (GA) "Abacus Plus" Program at the Division of Social Services in an amount of **\$19,500. (FR. ESTRADA)**

?? State Funding:	\$9,750
?? Local Funding:	<u>\$9,750</u>
?? Total Funding:	\$19,500

Vice Chairman Mirabella asked if items 4, 5, & 6 are regular renewals. Director Guzzo stated that they are regular renewals.

4. Renewing the Medicaid Out-Stationing agreement with **E'Port Health Center**, for one (1) part-time Division of Social Services' employee to process Medicaid and TANF applications for the period of for the contract period of January 1, 2005 – December 31, 2005. **(FR. ESTRADA) {State Funding: 100%}**
5. Renewing the Medicaid Out-Stationing agreement with **Muhlenberg Regional Medical Center**, for one (1) part-time Division of Social Services' employee to process Medicaid and TANF applications for the contract period of January 1, 2005 – December 31, 2005. **(FR. ESTRADA) {State Funding: 100%}**
6. Renewing the Medicaid Out-Stationing agreement with **Plainfield Health Center**, for two (2) full-time Division of Social Services' employees to process Medicaid and TANF applications for the contract period of January 1, 2005 – December 31, 2005. **(FR. ESTRADA) {State Funding: 100%}**
7. Renewing the Medicaid Out-Stationing agreement with **Rahway Hospital**, for one (1) part-time Division of Social Services' employee to process Medicaid and TANF applications for the contract period of January 1, 2005 – December 31, 2005. **(FR. ESTRADA) {State Funding: 100%}**
8. Renewing the Medicaid Out-Stationing agreement with **Overlook Hospital**, for one (1) part-time Division of Social Services' employee to process Medicaid and TANF applications for the contract period of January 1, 2005 – December 31, 2005. **(FR. ESTRADA) {State Funding: 100%}**
9. Renewing the Medicaid Out-Stationing agreement with **Trinitas Medical Center**, for three (3) full-time Division of Social Services' employees to process Medicaid and TANF applications for the contract period of January 1, 2005 – December 31, 2005. **(FR. ESTRADA) {State Funding: 100%}**
10. Renewing the Medicaid Out-Stationing agreement with **Union Hospital**, for one (1) part-time Division of Social Services' employee to process Medicaid and TANF applications for the contract period of January 1, 2005 – December 31, 2005. **(FR. ESTRADA) {State Funding: 100%}**

V. DEPARTMENT OF OPERATIONS & FACILITIES
Richmond Lapolla

RESOLUTIONS

1. Amending **Resolution No. 256-2004**, professional mechanical engineering service contract with **PMK Group, Cranford, NJ**, to extend the time of the contract for a period of 12 months from January 1, 2005 through December 31, 2005. **{No additional funds required} (CH. PROCTOR)**

Freeholder Ward asked if the building in item #2 was being built only for police vehicles. Director Lapolla responded that several agency vehicles would be housed in it, including those of the Prosecutor's office and the Office of Emergency Management.

2. Awarding a contract with **Joseph Jingoli & Son, Inc., Lawrenceville, New Jersey**, for the purpose of preparing a Space Analysis Program for the Union County Vehicle Storage Building in an amount not to exceed **\$100,000. (CH. PROCTOR)**

VI. DEPARTMENT OF PARKS & RECREATION
Charles Sigmund

RESOLUTIONS

Freeholder Ward asked what was found in item #1 that caused the price to go down. Director Sigmund stated that there was nothing in particular found, but several elements caused the cost to end up being lower than expected. He told the Freeholder he could get her further details on the job.

1. Approving **Change Order No. 1, (final)** to contract with **Suburban Building Company, Basking Ridge, New Jersey**, for the construction of an addition to the Oak Ridge Golf Course Maintenance Garage, Clark, New Jersey. This change order will **reduce** the Contract amount by **\$15,610**, for a new contract amount of **\$217,790. (FR. KOWALSKI)**

?? Original Contract Amount:	\$233,400
?? Contract Reduction:	<u>-\$ 15,610</u>
?? New Contract Amount:	\$217,790

2. To retain the services of **Michael Aromando, DVM, Chester, NJ**, to provide routine and emergency veterinary services to the horses at the

Watchung Stables for the contract period of January 1, 2005 – December 31, 2005, in an amount not to exceed **\$9,500. (FR. KOWALSKI)**

Freeholder Ward asked several questions about item #3, regarding whether or not the cameras to be ordered were replacing cameras already in place, the quality of images, what the contractor is providing in terms of installation, and what the cameras will be used to look out for. Director Sigmund went into detail about the plan for the cameras to be used to cut vandalism and breaking and entry problems in some locations. He also stated that he would get her further details on the contractor's installation and responsibilities.

3. Authorizing a professional engineering services contract with **Consolidated Construction Management Services Corporation, (CCMS) Colts Neck, New Jersey**, for the purpose of designing a Closed Circuit Television/Video Distribution Security System for various facilities within the Union County Park System. This is a joint effort between the Department of Public Safety and the Department of Parks & Recreation. The purpose of this system will be to provide security for remote areas and park facilities that are not under continuous surveillance in an amount not to exceed **\$92,000. (FR. KOWALSKI)**

Freeholder Sullivan asked what the additional money is to be used for in item #4. Director Sigmund stated it would be for additional fencing. Freeholder Sullivan asked about the soccer field, and the Director stated that it would be opening in the Spring.

4. Approving **Change Order No. 4 (final)** with **Marsellis Warner Corporation, Montclair, New Jersey**, for the Phil Rizzuto Park Construction in the amount of **\$31,943.43**, for a new contract amount of **\$1,919,728.66. (FR. KOWALSKI)**

?? Previous Contract Amount:	\$1,887,785.23
?? Change Order No. 4 & Final:	<u>\$31,943.43</u>
?? Final Contract Amount:	\$1,919,728.66

VII. OFFICE OF THE PROSECUTOR

Theodore J. Romankow

Executive Assistant Prosecutor Henry Jaeger represented the Office of the Prosecutor.

RESOLUTIONS

1. Amending **Resolution No. 1053-2004**, increasing the County Match from **\$2,840** to **\$6,098**, from the **New Jersey Division of Criminal Justice**,

FY03 Local Law Enforcement Block Grant Program, in order to completely fund the salary of the legal assistant assigned to this program for the contract period of October 3, 2004 – October 2, 2005, in an amount of **\$31,660. (CH. PROCTOR)**

Vice Chairman Mirabella asked how many vehicles were involved in item #2. Mr. Jaeger replied up to 15.

2. Granting the Union County Prosecutor's Office permission to purchase vehicles for use in confidential and undercover investigations. A request for a waiver of public bid has been granted by the Office of the Attorney General in an amount not to exceed **\$345,000. (CH. PROCTOR)**

VIII. COUNTY COUNSEL

Robert E. Barry

RESOLUTIONS

1. Authorizing the Office of the County Counsel to engage and compensate experts such as court reporters, expert witnesses, examining physicians and other litigation support services as well as deductible costs of Prosecutors liability insurance and other specialists which are essential to the defense of the County of Union in an amount not to exceed **\$60,000. (CH. PROCTOR)**

Freeholder Kowalski asked what materials were covered under item #2. The County Counsel responded that it covered law books and educational materials used by County Counsel and the Prosecutor's Office, the Department of Public Safety and Runnells Hospital. Freeholder Sullivan asked if any of the materials are available on the internet. The County Counsel said that some of the money would be used for access fees for on-line information services such as Weslaw.

2. Authorizing the County Manager to enter into agreements for the purchase of such law books and materials as is necessary for various departments, constitutional officers and agencies and for the maintenance of law libraries within the County of Union, in an amount not to exceed **\$236,405. (CH. PROCTOR)**
3. Renewing a contract with **Donald Smith, Esq., Elizabeth, New Jersey**, for the legal representation for Union County mental health patients in their commitment hearings in an amount of **\$40,000. (CH. PROCTOR)**
4. Amending **Resolution No. 737-2004**, increasing the appropriation with **Robert Varady, Esq., LaCorte, Bundy, Varady & Kinsella, Union, New Jersey**, special counsel in the matter entitled **Weresow v. County**

of Union, et als. in an additional amount of **\$5,000**, for a new total contract amount not to exceed **\$25,000.** (CH. PROCTOR)

5. Amending **Resolution No. 2199-2003**, increasing the appropriation with **Robert Renaud, Esq., Palumbo & Renaud, Cranford, New Jersey**, special counsel in the matter entitled **Nazario v. County of Union, et als.** in an additional amount of **\$5,000**, for a new total contract amount not to exceed **\$10,000.** (CH. PROCTOR)
6. Amending **Resolution No. 2192-2003**, to increase the appropriation to **Edward Kologi, Esq., Linden, New Jersey**, special counsel in the matter entitled **Brunson v. County of Union, et als.** in an additional amount of **\$5,000**, for a new total contract amount not to exceed **\$15,000.** (CH. PROCTOR)
7. Amending **Resolution No. 740-2004**, increasing the appropriation with **Brownstein, Booth & Associates, Union City, New Jersey**, special counsel in **on-call matters** in an additional amount of **\$10,000**, for a new total contract amount not to exceed **\$80,000.** (CH. PROCTOR)
8. Amending **Resolution No. 1109-2004**, increasing the appropriation with **Garrubbo, Romankow, & Capece, Westfield, New Jersey**, special counsel in the matter entitled **Ewanus v. County of Union, et als.** in an additional amount of **\$10,000**, for a new total contract amount not to exceed **\$40,000.** (CH. PROCTOR)
9. Amending **Resolution No. 829-2004**, increasing the appropriation with **Warren & Tosi, Little Falls, New Jersey**, special counsel in the matter entitled **Francis Roberts v. County of Union, et als.** in an additional amount of **\$5,000**, for a new total contract amount not to exceed **\$10,000.** (CH. PROCTOR)

IX. COUNTY MANAGER
George W. Devanney

There were no questions.

RESOLUTIONS

1. Entering into an agreement with **Allen & Partners, Inc., Plainfield, New Jersey**, to plan, produce and promote the Sixth Annual Rhythm and Blues by the Brook Musicfest on June 11, 2005, at Cedar Brook Park, Plainfield, New Jersey, in an amount of **\$93,700.** (CH. PROCTOR)

2. Entering into an agreement with **This Is It! Concept and Event Production, Hoboken, NJ**, to plan, produce and promote the 2005 Musicfest at Echo Lake Park, Cranford, New Jersey, Saturday, September 17, 2005, in an amount of **\$99,300. (CH. PROCTOR)**
3. Entering into an agreement with **This Is It! Concept and Event Production, Hoboken, New Jersey**, to plan, produce and manage the 2005 Kids Kingdom Traveling Jubilee Tour on June 11, July 10, August 7, and September 17, 2005, in an amount of **\$76,940. (CH. PROCTOR)**

X. FREEHOLDERS

Freeholder Estrada stated that he would have a couple of Open Space, Recreation and Historic Preservation Trust Fund items for the next meeting.

Freeholder Sullivan stated that he would have a condolence resolution for the next meeting.

The County Manager stated that he would have a couple of grant announcements for the next meeting.

Freeholder Scanlon stated that she would have a condolence Resolution for the next meeting.

RESOLUTIONS

FREEHOLDER ESTRADA

1. Congratulating **Benedictine Academy, Elizabeth, New Jersey**, on celebrating their 90th Anniversary on January 31, 2005.
2. Authorizing the County Manager to enter into an agreement with **Schwartz, Simon, Edelstein, Celso & Kessler, LLP, Florham Park, New Jersey**, to provide the County of Union with general law services related to legal negotiations for work done in conjunction with and for the Open Space, Recreation and Historical Preservation Trust Fund in an amount not to exceed **\$50,000**.
3. Authorizing the County Manager to enter into an agreement with **ARD Appraisal Company, Clark, NJ**, for the purpose of providing appraisal services related to the Open Space, Recreation & Historic Preservation Trust Fund in an amount not to exceed **\$30,000**.

4. Authorizing the County Manager to enter into an agreement with **Appraisal Associates, Inc., Cranford, NJ**, for the purpose of providing general appraisal services to the Open Space, Recreation & Historic Preservation Trust Fund in an amount not to exceed **\$30,000**.
5. Authorizing the County Manager to enter into an agreement with **PMK Group, Cranford, NJ**, for the purpose of providing general engineering and consulting services to the Open Space, Recreation & Historic Preservation Trust Fund in an amount not to exceed **\$30,000**.
6. Congratulating **Dave Morrison, General Manager of ATC VanCom**, on his retirement from the Union County Paratransit System.

FREEHOLDERS HOLMES AND MAPP

1. Extending deepest condolences to the family of former **Congresswoman Shirley Chisholm**, in this, their time of sorrow.

FREEHOLDER KOWALSKI

1. Honoring the following eighteen (18) employees of the **Activities Therapy Staffing Department, Runnells Specialized Hospital**:
 - ?? **Patricia B. Scott, ADC, Director - Union**
 - ?? **Jaimee Hanstein, MHA, Assistant Director - Berkeley Heights**
 - ?? **Vincenzia Beaty, Senior Recreation Therapist - Cliffwood**
 - ?? **Kara Schuhmacher, Recreation Therapist - Union**
 - ?? **Susan Forsberg, MA, Recreation Therapist - Mendham**
 - ?? **Carmelita Manning, Recreation Therapist - Linden**
 - ?? **Amanda Wall, CTRS, Recreation Therapist - Roselle Park**
 - ?? **Jessica Wolen, CTRS, Recreation Therapist - Somerville**
 - ?? **Amy Merriman, Recreation Therapist - Cranford**
 - ?? **Edythe Toussaint, MT-BC, Music Therapist - Flanders**
 - ?? **Kathleen Curialle, Recreation Therapist - Westfield**
 - ?? **Cecilia Brown, Recreation Therapy Aide – Plainfield**
 - ?? **Ana Gonzalez, Recreation Therapy Aide - Elizabeth**
 - ?? **Albert Hendricks, Recreation Therapy Aide - Plainfield**
 - ?? **Alice Jackson, Recreation Therapy Aide - Plainfield**
 - ?? **Bridgette Jordan, Recreation Therapy Aide - Scotch Plains**
 - ?? **Nadirah Keith, Recreation Therapy Aide - Union**
 - ?? **Julie O'Connell, Principal/Clerk - Typist - North Plainfield**

CHAIRMAN PROCTOR

1. Designating **Nicole Tedeschi, Clerk of the Board of Chosen Freeholders**, as Project Manager to Oversee the Fulfillment of the **New Jersey Public Archives and Records Infrastructure Support (PARIS) Grant Program**.

CHAIRMAN PROCTOR AND THE ENTIRE BOARD

1. Acknowledging January 17, 2005 as **Reverend Martin Luther King Jr., Day** in Union County. This is in memory of **Martin Luther King Jr.**, and in recognition of his outstanding contributions to the welfare of all mankind.

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REPORTS – SPECIAL COMMITTEES

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The Chairman called for a motion to enter into Executive Session. On a motion by Vice Chairman Mirabella, seconded by Freeholder Holmes, roll call showed nine members of the Board voted in the affirmative.

EXECUTIVE SESSION:

Re: Contract Negotiation/Pending Litigation

The Chairman called for a motion to return to the Agenda Session. On a motion by Freeholder Scanlon, seconded by Vice Chairman Mirabella, roll call showed six members of the Board voted in the affirmative with Freeholders Holmes, Sullivan and Ward absent.

The Chairman stated that the Board had no further business and, upon motion and voice vote, the meeting was adjourned.

ADJOURNMENT

**M. Elizabeth Genievich
Deputy County Manager
Acting Clerk of the Board**

MEG/amc