

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

MINUTES OF THE AGENDA MEETING

MARCH 3, 2005

Chairman Rick Proctor presided. Roll call showed Vice Chairman Alexander Mirabella, Freeholder Angel G. Estrada, Freeholder Bette Jane Kowalski, Freeholder Adrian O. Mapp, Freeholder Deborah P. Scanlon, Freeholder Daniel P. Sullivan and Freeholder Nancy Ward, in attendance. Freeholder Chester Holmes was absent.

PRAYER AND SALUTE TO THE FLAG was led by the Clerk of the Board.

OPEN PUBLIC MEETINGS ACT was read by the Clerk of the Board.

Freeholder Chester Holmes entered the meeting at this point.

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C O M M U N I C A T I O N S:

OATHS OF OFFICE: Alex Balaban, Dennis Hardie and Jacob Magiera, Union County Air Traffic & Noise Advisory Board; Thelma May Smith, Senior Citizen & Disabled Resident Transportation Advisory Board; Joseph Spatola, Union County Open Space, Recreation & Historic Preservation Trust Fund Public Advisory Committee.

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NEW BUSINESS:

- I. DEPARTMENT OF ADMINISTRATIVE SERVICES**
M. Elizabeth Genievich, Deputy County Manager/Dir. of Administrative Services

RESOLUTIONS

The Deputy County Manager stated that item one came about as the result of the original vendor failing to sign the contract. Freeholder Ward asked why they had not signed, and the Deputy County Manager responded that no reason was given. Vice Chairman Mirabella also asked questions about the vendor. The Deputy County Manager then deferred to Michael Yuska, the Director of the Purchasing Division who elaborated on the bidding and selection process for this contract.

Freeholder Holmes asked if the lowest bidder was also the most responsible. The Deputy County Manager responded that responsibility is part of the qualification for being selected as a vendor.

1. Amending **Resolution No. 714-2004**, deleting the award of contract to **Professional Servicewear, Inc., Hightstown, New Jersey (BA #67-2004)** in an amount of **\$3,764.91. (CH. PROCTOR)**
2. **CHAIRMAN PROCTOR**, authorizing the County Manager to award the proposed contracts obtained through advertised public bidding in accordance with **Local Public Contracts Law 40A:11-1 et seq. (CH. PROCTOR)**
 - a. Office of the Sheriff, Division of Security, **Katzins Uniforms Inc, Newark, New Jersey**, to purchase uniforms for the Union County Sheriff's Office, Division of Security for a period of twenty-four (24) consecutive months, in an amount not to exceed **\$55,000.**
 - b. Department of Parks & Recreation, **AAbar, Inc, East Orange, New Jersey**, to furnish and deliver infield clay material for ball fields at various locations within Union County for a period of twenty-four (24) consecutive months in an amount not to exceed **\$53,475.**
 - c. Division of Public Works, **MID Atlantic Truck Centre, Linden, New Jersey**, to provide one (1) Utility Body Welding Truck in an amount not to exceed **\$84,670.**

Freeholder Mapp asked why there were several contracts for fertilizer. Deputy Manager Genievich deferred to Charles Sigmund, Director of the Parks and Recreation Department, who explained that each company had bid on providing a particular kind of fertilizer, and these are divided into lots. Freeholder Scanlon asked why no contracts were shown for lots numbered 8 and 9. The Director said there were no bidders for those lots.

- d. Department of Parks & Recreation, Division of Golf Operations, **Reed & Perrine Sales, Inc, Lot #1 & #3, Tennent, New Jersey**, to obtain, furnish and deliver various types of fertilizer to the County of Union for usage at the County Golf Courses for a total amount of **\$7,034.**

Department of Parks & Recreation, Division of Golf Operations, **Fertl-Soil Turf Supply, Inc, Lot #2, #5, #7 & #10, Scotch Plains, New Jersey**, to obtain, furnish and deliver various types of fertilizer to the County of Union for usage at the County Golf Courses for a total amount of **\$38,384.**

Department of Parks & Recreation, Division of Golf Operations, **LESCO, Lot #4 & #6, Cleveland, OH**, to obtain, furnish and deliver various types of fertilizer to the County of Union for usage at the County Golf Courses for a total amount of **\$21,370.**

Freeholder Estrada asked if the contract in item “E” was a time and materials contract. Niel Palmieri, Director of the Division of Building Services, responded by saying that it is a time and materials contract and involves supplying parts for repairs.

- e. Division of Building Services, **Pennetta & Sons, Inc., Jersey City, New Jersey**, to perform installation, repair and maintenance of the electronic and electro-mechanical systems within the properties owned or leased by the County in an amount not to exceed **\$125,000**.
3. Allowing for an exception to public bidding as allowed by **N.J.S.A. 40A:11-12a**, state contract purchases. **(CH. PROCTOR)**

II. DEPARTMENT OF ECONOMIC DEVELOPMENT

James Daley

RESOLUTIONS

1. Authorizing the County Manager, through the Division of Planning & Community Development to adopt the **Union County Cross Acceptance Report** as required by the Cross Acceptance Manual prepared by the New Jersey State Planning Commission as identified in the **State Planning Rules N.J.A.C. 5:85**. **(FR. SULLIVAN)**

Vice Chairman Mirabella asked for an explanation of how items 2 and 3 differ. Director Daley elaborated on the differences between procurement assistance and general economic development services that will be provided.

2. Authorizing the County Manager, through the Department of Economic Development to enter into an agreement with **Union County Economic Development Corporation, Union, New Jersey**, to provide procurement training/technical assistance to private businesses within Union County and associated general economic development services to the County for the contract period of January 1, 2005 – December 31, 2005, in an amount not to exceed **\$80,000**. **(FR. SULLIVAN)**
3. Authorizing the County Manager, through the Department of Economic Development to enter into an agreement with the **Union County Economic Development Corporation, Union, New Jersey**, to provide general economic development services within Union County for the contract period of January 1, 2005 – December 31, 2005, in an amount not to exceed **\$80,000**. **(FR. SULLIVAN)**

III. DEPARTMENT OF ENGINEERING & PUBLIC WORKS

Frank Dann

RESOLUTIONS**IV. DEPARTMENT OF FINANCE****Lawrence M. Caroselli**

Director Caroselli stated that he would have two items that are not on tonight's agenda: One would concern an amended temporary budget item for several departmental appropriations. The second would concern an amendment to the debt service budget to make a debt payment. Freeholder Kowalski asked if the Director had any estimates of the numbers involved, and Director Caroselli responded that the figures are still under analysis.

RESOLUTIONS**V. DEPARTMENT OF HUMAN SERVICES****Frank Guzzo****RESOLUTIONS****VI. DEPARTMENT OF OPERATIONS & FACILITIES****Ron Zuber, Acting Director****RESOLUTION**

Vice Chairman Mirabella asked what was the reason for the increase in item #1. Acting Director Zuber stated that it was a yearly increase of \$20 per month as part of the lease agreement.

1. Amending **Resolution No. 1236-2004**, for the purpose of increasing the ADT Security Services, Inc, charges from **\$3,800 to \$4,199.04** which is included in the lease agreement for the premises known as **St. John's Parsonage, Elizabeth, New Jersey**, for the use by the **Office of Cultural and Heritage Affairs**, for a total lease agreement not to exceed **\$22,199.04 annually**. (CH. PROCTOR)

VII. DEPARTMENT OF PARKS & RECREATION**Charles Sigmund****RESOLUTIONS****VIII. DEPARTMENT OF PUBLIC SAFETY****Harold Gibson**

Director Gibson stated there would be an additional item for the next meeting. The Vice Chairman asked what it concerned and the Director responded that it was to authorize the expenditure of approximately \$23,000 for the Union County TOPOFF Biological

Response Tabletop Exercise to be conducted on Monday, March 21, 2005, in an amount of **\$23,850**.

RESOLUTIONS

1. Authorizing the County Manager to enter into a contract with **Samco/Time Recorders, Bogota, New Jersey**, to provide maintenance and update service for the Time and Attendance software and hardware equipment in the Union County Jail for the contract period of January 1, 2005 – December 31, 2005, in an amount of **\$30,000. (CH. PROCTOR)**

Freeholder Mapp asked what costs are associated with item #2. Director Gibson stated that there are no costs to the County budget due to this program going through the LINCS program. Chairman Proctor elaborated on this, explaining the mutual aid agreements with the municipalities. Freeholder Holmes asked where the funds come from and what happens if there are any funds left over. The Chairman explained that the funds come from the State Health Department and that any balance stays in the LINCS program.

2. Entering into an **Interlocal Health Services Partnership Agreement** with each of the 21 municipalities within the County of Union. **(CH. PROCTOR)**

IX. DEPARTMENT OF RUNNELLS SPECIALIZED HOSPITAL Joseph Sharp

RESOLUTIONS

1. To approve the dissolving of an outstanding patient balance owed to Runnells Specialized Hospital in an amount of **\$2,415**, as it is uncollectible. **(FR. KOWALSKI)**
2. To approve the dissolving of an outstanding patient balance owed to Runnells Specialized Hospital in an amount of **\$3,065.56**, as it is uncollectible. **(FR. KOWALSKI)**

Freeholder Estrada asked what the contract in item #3 would be purchasing. Director Sharp stated that the hospital was now taking over its own maintenance duties and that the contract allows the hospital to buy supplies at the lowest possible price.

3. Entering into a contract with **Grainger Industrial Supply, (thru NJHA pursuant to N.J.S.A. 30:9-87 & 88) Lake Forest, Illinois**, to provide a comprehensive maintenance, repair and operations product procurement and inventory management system for Runnells Specialized Hospital, for the contract

period of March 1, 2005 – February 28, 2006, in an amount of **\$31,700. (FR. KOWALSKI)**

4. Entering into a contract with **Sammons Preston Rehabilitation Products, Bolingbrook, Illinois**, to purchase two (2) Kinetec spectra knee continuous passive motion machines for Runnells Specialized Hospital @ **\$2,350 each** for a total contract amount of **\$4,700. (FR. KOWALSKI)**
5. Renewing the contract with **Garrubbo, Romankow, & Capece, Esqs, Westfield, New Jersey**, to provide legal services for assistance with various legal matters at Runnells Specialized Hospital and appeals with the New Jersey Department of Health for the contract period of January 1, 2005 – December 31, 2005, in an amount of **\$50,000. (FR. KOWALSKI)**

X. OFFICE OF THE COUNTY CLERK
Joanne Rajoppi

RESOLUTION

Freeholder Estrada congratulated the County Clerk and her staff on their financial report for the past year. Vice Chairman Mirabella asked if this was a new contract. The County Clerk stated that the firm had done some work for the county last year. Freeholder Holmes and Freeholder Mapp asked several questions about this firm, the material and service they supply and how it works. The County Clerk and the County Counsel elaborated on the GSV service, which is an audio system for presenting the Union County ballots for elections throughout the year and for recording the votes for the visually impaired. The County Counsel noted that the dollar amount shown reflects the County Clerk's budget for election supplies for the entire year, not just for this vendor. Freeholder Sullivan also discussed how the votes are recorded and what kind of "paper trail" is created, in response to a question from Freeholder Mapp.

1. Amending **Resolution No. 259-2004**, authorizing the **County Clerk** to pay any and all such bills as they become due and owing for the payment of all expenditures related to conducting and preparing an election and to add **GSV Productions** to record sample election ballots and **InTab Inc;** the heavy-duty plastic seal for the ballot bags for the contract period of January 1, 2005 – December 31, 2005, in an amount not to exceed **\$550,000. (CH. PROCTOR)**

XI. OFFICE OF THE PROSECUTOR
Theodore Romankow

Albert Cernadas Jr., First Assistant Prosecutor represented the Office of the Prosecutor. There were no questions.

RESOLUTIONS

1. To apply for and accept continuation funding from the **New Jersey Division of Criminal Justice, Statewide Community Justice Grant Program**, to assist in the reduction of crime and enhancement of the quality of life in Plainfield through partnerships with the community, law enforcement, government and service agencies for the contract period of April 1, 2005 – March 31, 2006, in an amount of **\$71,428**, with a County Match requirement of **\$23,809**, for a total amount of **\$95,237**. {**Federal funding: \$71,428; County Match: \$23,809; Total funding: \$95,237**} (**CH. PROCTOR**)
2. Proclaiming the week of April 10 – April 16, 2005 as “**Crime Victims’ Rights Week**” in Union County and honoring crime victims and those who serve them during this week and throughout the year. (**CH. PROCTOR**)

XII. OFFICE OF THE SHERIFF

Ralph Froehlich

The County Manager stated that he was prepared to answer any questions for this item. There were no questions.

RESOLUTION

1. Ratifying a contract between the Union County Sheriff’s Office and **T&M Associates, Red Bank, New Jersey**, to provide cost analysis for the Sheriff’s Firing Training Facility in an amount of **\$9,900**. (**CH. PROCTOR**)

XIII. COUNTY COUNSEL

Robert E. Barry, Esq.

RESOLUTIONS

XIV. COUNTY MANAGER

George Devanney

The County Manager stated that a resolution was being prepared to present to President George W. Bush in opposition to cuts in the Federal budget to Community Block Grant programs.

RESOLUTIONS

XV. FREEHOLDERS

RESOLUTIONS

FREEHOLDER ESTRADA

1. Re-appointing **Thomas Klem, Elizabeth, New Jersey, Michael Rojek, Clark, New Jersey**, and appointing **Alfredo Gonzalez, Linden, New Jersey**, to the Union County Advisory Board on the Disabled for a term commencing January 1, 2005 – December 31, 2007.
2. Urging President Bush to rescind his cuts and preserve full funding of the “**Carl D. Perkins Vocational and Technical Education Act**” and its successor acts in the interest of the students who are served through career and technical education and the economy of the United States.

FREEHOLDER HOLMES

1. Appointing **Joseph Costello, Union, New Jersey and Ronald Manzella, Union, New Jersey**, to the Solid Waste Advisory Council commencing January 1, 2005 – December 31, 2005.
2. Acknowledging the work of the **National Association for the Advancement of Colored People, (NAACP) Roselle Branch** along with following individuals: **Akira Ali, Reverend Milton A. Byrd, Reverend Leon E. Randall, Oasis for Children, Inc., Concerned “R” We, Inc., and Julie Pinho.**

FREEHOLDER SCANLON

Freeholders Ward and Kowalski asked to join Freeholder Scanlon on this item.

1. Congratulating the following awardees who are the recipients of the **Union County Commission on the Status of Women “2005 Women of Excellence Awards”** as follows: **Samantha Rozycki, Community Service; Angie D. Devanney, Government; Ethel Christie Smith, R.N, Lifetime Achievement; Shirley Boyden Maxwell, Arts & Humanities; Darielle Walsh, Volunteerism; Patricia Hall, Business; Diane Litterer, Education and Bertha Little Mathews, Government.**
2. Adopting a “**Policy**” resolution in reference to searching the workspaces of employees.
3. Appointing **Robert Bresenhan Jr., Rahway, New Jersey**, to the Union County Motion Picture Advisory Board for a term commencing January 1, 2005 – December 31, 2007.

FREEHOLDER WARD

Freeholders Scanlon and Kowalski asked to join Freeholder Ward on this item.

1. Congratulating **Elizabeth L. Cox, Director of New Jersey Research & Information Service and Joanne Rajoppi, County Clerk of Union County**, on

being honored by the Union County Women's Political Caucus on Wednesday, March 23, 2005 at L'Affaire, Mountainside, New Jersey.

2. Appointing **Jerome Feder, Westfield, New Jersey and Rosemary Millet, Westfield, New Jersey**, to the Union County Air Traffic Noise Advisory Board for a term commencing January 1, 2005 – December 31, 2005.

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The Chairman called for a motion to adjourn the meeting. On a motion by Freeholder Sullivan, seconded by Freeholder Estrada, roll call showed nine members of the board voted in the affirmative.

The next Agenda Meeting of the Union County Board of Chosen Freeholders will be held on **March 17, 2005 at 7:00 P.M.** in the Freeholders Meeting Room, Administration Building, 6th Floor, Elizabeth.

ADJOURNMENT

Nicole L. Tedeschi
Clerk of the Board

NLT/amc