

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

MINUTES OF THE AGENDA MEETING

DECEMBER 15, 2005

Chairman Rick Proctor presided. Roll call showed Vice Chairman Mirabella, Freeholder Estrada, Freeholder Kowalski, Freeholder Mapp, Freeholder Sullivan, and Freeholder Ward in attendance. Freeholder Holmes and Freeholder Scanlon were absent.

Also in attendance were County Manager George W. Devanney, Deputy County Counsel Joseph Ascione and Clerk of the Board Nicole L. Tedeschi.

PRAYER AND SALUTE TO THE FLAG were led by the Clerk of the Board.

OPEN PUBLIC MEETINGS ACT was read by the Clerk of the Board.

At this point, Freeholders Deborah P. Scanlon and Chester Holmes entered the meeting.

Chairman Proctor called upon Vice Chairman Mirabella to make a presentation to the Chinese Delegation from Wenzhou. The Vice Chairman called Director James Daly and Mr. Chu to join him in welcoming the Delegation. Vice Chairman Mirabella welcomed the Wenzhou Partners. He said he was happy for their visit and proud of the educational relationship between Wenzhou and Union County. He wished the visitors a safe and enjoyable trip. He shared a gift that the prior delegation gave to Union County with the rest of the Board and the members of the public present. Vice Chairman asked Chairman Proctor to join him in presenting the Wenzhou delegation with resolutions. Welcoming the delegation and wishing them good success, Chairman Proctor and Vice Chairman Mirabella presented Resolution 1351-2005 to the following people:

Mr. Yang Suhui	Director General	Administrative & Executive Bureau, City of Wenzhou
Mr. Wang Yiju	Vice Director	Wenzhou Cadre Training Center
Mr. Wan Banglian	Vice Director	Committee Concerning the Oncoming Generation of Wenzhou
Mr. Jiang Qiaodi	Vice Director	Wenzhou Travel Bureau
Mr. Zhang Huaning	Vice Director	Direction Dept., Wenzhou Shanxi Water Conservancy Bureau
Mr. Pan Chuanfa	Vice Director	Management Office, Wenzhou Administration Audit
Mr. Xu Yanhua	Vice Director	Wenzhou Water Conservancy Bureau
Mr. Hu Changlin	Vice Director	Wenzhou Education Bureau
Ms. Zhang Linan	Director	Wenzhou Environmental Protection Agency
Mr. Huang Yiping	Vice Director	Forest Fire Prevention Office, Wenzhou Forestry Bureau
Mr. Wu Pengmei	Director	Wenzhou Yueqing Working Committee Concerning the Oncoming Generation
Ms. Zhang Mei'ai	Deputy Head	Government of Taishun City
Ms. Liu Lingling	Deputy Head	Government of Wencheng City
Mr. Fang Jing	Director	Government Office of Pingyang County
Ms. Li Aiyang	Deputy Head	Government of Yongjia City
Ms. Cai Xuezhen	Director	League Office, Wenzhou Republic of Letters and Arts
Mr. Dong Bingxia	Director	Wenzhou Ministry of Finance
Ms. Pan Chuanru	Vice Section Chief	Foreign Affairs Office of Wenzhou Government

Mr. Huang Weihuai Section Chief Personnel Education Dept., Wenzhou Ministry of Food
Mr. Zhang Gaohui Section Chief Wenzhou Civil Administration Bureau

Chairman Proctor and Vice Chairman Mirabella called Matt DiRado and presented him with Resolution 1356-2005, congratulating him on his graduation from law school. They congratulated him on his great accomplishments and work. Mr. Di Rado thanked the Board for their support.

Freeholder Estrada and Freeholder Sullivan called Joe Gondek, District Manager of the Stop & Shop Area, Vera Kovalski, Store Manger of the Elizabeth Stop & Shop, and Tom Rebele, Store Manager of the Watching Stop & Shop and presented them with Resolution 1241-2005, thanking them for their contributions to the community. Freeholder Estrada told them how much the contributions are appreciated and thanked them for coming to Union County. Mr. Gondek told the Board that he is proud to work for a company that gives back to the community and that he accepted the Resolution on behalf of the Stop & Shop company with many thanks.

Vice Chairman Mirabella asked Freeholder Estrada, Freeholder Scanlon, and Freeholder Sullivan; former chairman of the Board, to join him in presenting Chairman Proctor with Resolution 1352-2005 and a gift on behalf of the entire Board in gratitude for his service as a Chairman. Vice Chairman Mirabella spoke to the good style of Chairman Proctor and the great year. He said that he was proud that Chairman Proctor carried out the initiatives and lead the Board. Chairman Proctor thanked the Board and said that he took great pleasure in serving as Chairman and that he appreciated the Freeholders and the Staff. He was proud of the teamwork of the year.

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The Chairman called for a motion to enter into Executive Session. On a motion by Vice Chairman Mirabella, seconded by Freeholder Holmes, roll call showed nine members of the Board voted in the affirmative.

EXECUTIVE SESSION:

Re: Personnel Matters

The Chairman called for a motion to re-enter the Agenda Meeting. On a Motion by Vice Chairman Mirabella, seconded by Freeholder Holmes, roll call showed nine members of the Board voted in the affirmative.

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I. DEPARTMENT OF ADMINISTRATIVE SERVICES

M. Elizabeth Genievich, Deputy County Manager/Dir. of Administrative Services

Freeholder Mapp inquired as to what happens to old vehicles. Director Sigmund responded that we received the value of the vehicle trade in.

Freeholder Mapp wanted to know how many physicals the \$60,000 referred to in the second resolution covers. Deputy County Manager M. Elizabeth Genievich explained that the \$60,000 is the maximum amount and any money not used will be returned to the general fund.

Freeholder Mapp inquired as to how the fee was determined in the fifth resolution. Deputy County Manager M. Elizabeth Genievich said it was based on state standards and reiterated that money that is not spent is returned to the general fund.

Freeholder Mapp inquired as to why there was an increase in the fees in the seventh resolution. Deputy County Manager M. Elizabeth Genievich explained that the fee was based on a bill received. Deputy County Counsel continued that it was based on cases that were assigned.

RESOLUTIONS

1. Authorizing the County Manager to award the proposed contracts obtained through advertised public bidding in accordance with **Local Public Contracts Law 40A:11-1 et seq: (CH. PROCTOR)**
 - a. DIVISION ON AGING: J.C. Ehrlich Co., Inc., Avenel, New Jersey, to exercise the 1st year option to extend the existing contract for an additional twelve (12) months for exterminating service in an amount of **\$2,080.**
 - b. DIVISION OF MOTOR VEHICLES/DEPARTMENT OF PARKS, RECREATION & FACILITIES: Hertrich Fleet Services, Inc., Milford, Delaware, to provide and deliver one (1) Chevrolet Extended Cab 3500 Pickup in an amount of **\$27,557.**
 - c. DIVISION OF BUILDING SERVICES: Pest-A-Side Exterminating Co., Inc., Bridgeton, New Jersey, to exercise the 1st year option to extend the existing contract for an additional twelve (12) months for exterminating services in an amount of **\$15,000.**
 - d. MOTOR VEHICLES/DEPARTMENT OF PARKS, RECREATION & FACILITIES: Hertrich Fleet Services, Inc., Milford, Delaware, to provide and deliver one (1) Chevrolet 2500HD Pickup Base Model 4x4 – 2006 in an amount of **\$27,561.**
 - e. MOTOR VEHICLES/DEPARTMENT OF PARKS, RECREATION & FACILITIES: Beyer Bros. Corp., Fairview, New Jersey, to provide one (1) Chevrolet 2006 – 2005hd Pickup Base Model 4x4 with Snowplow in an amount of **\$31,710.**
 - f. MOTOR VEHICLES/DEPARTMENT OF PARKS, RECREATION & FACILITIES: Cammps Hardware & Lawn Products Inc., Belle Mead, New Jersey, to furnish and deliver two (2) John Deere 5320 Utility Tractor and John Deere 542SL Loader in an amount of **\$40,224.**

2. Authorizing the County Manager to enter into a contract with **Multi-Care, Clark, New Jersey**, to provide pre-employment physicals and other related medical services for the contract period of January 1, 2006 – December 31, 2006 in an amount not to exceed **\$60,000. (CH. PROCTOR)**
3. Authorizing the County Manager to enter into a contract with **Complete Care, Scotch Plains, New Jersey**, to provide medical testing program for employees categorized in the Commercial Driver's License Program (CDL) for the contract period of January 1, 2006 – December 31, 2006 in an amount not to exceed **\$12,500. (CH. PROCTOR)**
4. Authorizing the County Manager to enter into a contract with **St. Barnabas EAP, Toms River, New Jersey**, to provide a comprehensive employee assistance program to County employees and their families for the contract period of January 1, 2006 – December 31, 2006 in an amount not to exceed **\$55,440. (CH. PROCTOR)**
5. Authorizing the County Manager to retain the services of Arbitrators, through the **New Jersey State Board of Mediators, New Jersey Public Employee Relation Commission Staff, Certified Panel of Interest Arbitrators or Certificate Panel of Grievance Arbitration** in connection with collective negotiations and employment litigation to pay the appropriate compensation for the contract period of January 1, 2006 – December 31, 2006 in an amount not to exceed **\$20,000. (CH. PROCTOR)**
6. Authorizing the County Manger to enter into a contract with **PDS, Blue Bell, Pennsylvania**, to provide system maintenance and support to the automated personnel system for the contract period of January 26, 2006 – January 25, 2007 in an amount not to exceed **\$43,371.48. (CH. PROCTOR)**
7. Amending **Resolution No. 23-2005** to the contract with **Ruderman & Glickman, Esq., Springfield, New Jersey**, to provide Special Counsel Services for Personnel Affairs in an additional amount of **\$20,000** for a new total contract amount not to exceed **\$120,000. (CH. PROCTOR)**
8. Amending **Resolution No. 717-2005** to replace the following insurance policies as recommended by the **Citizen Insurance Review Committee (CIRC) dated December 12, 2005: (CH. PROCTOR)**
 - ?? **Health Benefits** effective January 1, 2006 – June 30, 2006: **(Horizon HMO and POS plans should be eliminated) Direct Access** should replace **Horizon PPO, Newark, New Jersey**, with current co-pays maintained a 9.2% savings from PPO. **(\$179,000 projected savings is based on a 6 month period for Exclusionary, Parks Maintenance**

and Park Foremen) Single \$369.96; 2 Adults \$985; Family \$1,016.02 and Parent & Child \$968.86.

9. Amending **Resolution No. 16-2005**, to the contract with **Garrubbo, Capece, D’Arcangelo, Millman & Smith, P.C.**, special counsel for personnel matters in an additional amount of **\$55,888.32** for a new total contract amount not to exceed **\$155,888.32**.
10. Authorizing the County Manager to renew the following Policies as recommended by the **Citizens Insurance Review Committee (CIRC)** for the following: Exclusionary, Park Maintenance and Park Foremen Employees: **Eye Care Plan with VSP Well Vision Signature Enhanced Plan B** effective January 1, 2006 – December 31, 2006 in an amount not to exceed **\$7.73** per employee per month. (Based on 894 eligible employees; Pending ratified contract 795 Council 8 employees; for a total amount not to exceed **\$156,671.64**.)
11. **Insurance Design Administrator** effective January 1, 2006 – December 31, 2006 – Third Party Administrator has been designated for those employees who have had their physician choice disrupted by the change between the PPO and Direct Access network in an amount not to exceed **\$62,740. (CH. PROCTOR)**
12. Renewing the following **Delta Care Groups** from January 1, 2006 thru December 31, 2006:
 - a. **Group No. 3238-9001 (246), 9002 (247) Flagship Health Systems, Inc.** renewal rates are as follows: A 5% increase from last year. One Party **\$17.32**; Two Party **\$32.91**; and Three Party **\$51.96**.
 - b. **Group No. 1296-03 Corrections** – A 12.22% increase from last year (**\$2,000 cap per year**). **\$122.56**.
 - c. Group No. 1296-03 Sheriff’s Officers – A 12.22% increase from last year (**\$1,000 cap per year**). **\$89.79**.
 - d. Group No. 1296-02 Police Officers – A 12.22% increase from last year (**2,000 caps per year**). **\$100.57**.
 - e. Renewing the International HealthCare Services, Inc. – A 12.32% increase from last year: Single **\$19.96**; Two Party **\$39.92**; and Family **\$67.27**.
 - f. New Group due to negotiated changes in dental coverage Exclusionary, Park Foremen, and Park Maintenance employees: (**\$2,000 cap per year**). A 12% increase for each sub-

group: 3238-0005 **\$18.46**; 3238-0006 **\$37.12 and \$126.55**; 3238-6003 **\$28.69 and \$97.85**.

- g. **Old Groups** to be maintained for dental coverage no cost increase from year 2005: (**\$1,000 cap per year**). 3238-001 **\$16.48**; 3238-003 **\$33.14 and \$112.99**; 3238-6001 **\$25.62 and \$87.37**.
13. Renewing the **International HealthCare Services** from January 1, 2006 – December 31, 2006 for Groups GJ-2102-50 and GJ-2081 with the following rates: A 12.32% increase from last year: Single **\$19.96**; Two Party **\$39.92**; and Family **\$67.27**.
14. Renewing **Specialty Underwriters, LLC, Equipment Maintenance** Policy from January 1, 2006 – December 31, 2006 in an amount not to exceed **\$470,555** included in the premium is **\$36,000** for consumables. This year's premium is **\$29,263** less than last year. (**CH. PROCTOR**)
15. Renewing the following **Bonds with the Hartford Insurance Company: JoAnn Schwab Bond** from January 1, 2006 – December 31, 2006 in an amount not to exceed **\$200**; **Frank W. Padusniak, Jr. Bond** from January 1, 2006 – January 1, 2007 in an amount not to exceed **\$350**; **Joseph Bowe Bond** from January 1, 2006 – January 1, 2007 in an amount not to exceed **\$740**; and **Public Employees Bond** from January 1, 2006- January 1, 2007 in an amount not to exceed **\$7,676**. (**CH. PROCTOR**)

II. DEPARTMENT OF ECONOMIC DEVELOPMENT

James Daley, Director

Freeholder Estrada asked whether the two proposed resolutions were using County funds. Director Daley explained that this was not the case. Freeholder Estrada asked if that could be included in the resolution descriptions in the future.

Freeholder Mapp wanted clarification on the agreement referred to in the second resolution. Director Daley explained that it is the second part of the proposal. Freeholder Mapp asked if it included construction and Director Daley responded that it did not include construction.

Freeholder Sullivan inquired as to the time frame of the second resolution and Director Daley responded to the question.

Chairman Proctor asked Director Daley to look into difficulty with Section 8 Housing Assistance Payments.

RESOLUTIONS

1. Authorizing the County Manager, through the Division of Planning & Community Development to enter into an Agreement with **The Louis Berger Group, Inc., Florham Park, New Jersey**, to provide project management and technical assistance for the rehabilitation and reactivation of the Staten Island and Rahway Valley Railroad Lines for the contract period of January 1, 2006 – June 30, 2007 in an amount not to exceed **\$400,000. (FR. SULLIVAN)**
2. Authorizing the County Manager, through the Division of Planning & Community Development to enter into an agreement with **Schoor DePalma, Inc., Manalapan, New Jersey**, for Phase B of the North Avenue Corridor Improvement Project for the contract period of January 1, 2006 – October 31, 2007 in an amount not to exceed **\$6,500,000. (FR. SULLIVAN)**
3. Amending **Resolution No. 268-2005** to the contract with **Development Directions, LLC, Rahway, New Jersey**, for the administration of the US Department of Housing and Urban Development (HUD) Section 8 Housing Assistance Payments (HAP) Program for one (1) month from December 31, 2005 – January 31, 2006. **(FR. SULLIVAN)**

III. DEPARTMENT OF ENGINEERING & PUBLIC WORKS **Frank Dann, Director**

Freeholder Mapp asked why the change order in the second resolution was 5% of the original contract. Director Dann explained that once the bridge was properly constructed and extra equipment was needed there was a field decision to complete paving Vauxhall road to the bridge and that accounted for the additional cost. Freeholder Mapp asked about what the initial and current time frame of the project. Director Dann explained that while initially the project was scheduled for approximately a year, a very early snow prevented work and delayed the project.

Freeholder Mapp inquired as to the increase in the third and eighth resolutions. Director Dann said that it was caused by additional design changes, steel & concrete shortages and unanticipated weather that caused water leaks. Freeholder Mapp asked about the differences between Construction Administration and Construction Management. Director Dann explained that the Administration involves the costs and the architect and the Management works with the daily operations.

Freeholder Estrada asked when the bridge would be complete and Director Dann responded that it was too early in the process to make that determination.

Freeholder Estrada asked if the oil-water separator will be removed in the fifth resolution and Director Dann said that it would be removed.

Vice Chairman Mirabella asked when the Cranford Bridge would be started and completed. Director Dann responded that according to schedule, the construction should begin near the first of the year and be completed by late April or mid-May.

Freeholder Sullivan wanted to ensure that the County would not be responsible for any problems concerning the Eastman Bridge in the tenth resolution. He asked how the amount was determined for the problems with the Vauxhall Road Bridge. Deputy County Counsel explained that the company determined the total and the company recognized that it was their fault and took responsibility. Director Dann explained that the company involved with the Eastman Bridge has done a great deal of work for Union County.

RESOLUTIONS

1. Authorizing **Change Order No. 1 (final)** to the contract with **Fai Gon Electric, Inc., Piscataway, New Jersey**, for as-built quantities for the intersection improvements, Roselle Park and Union. This Change order will decrease the original contract amount by **\$219.50**, for a new total contract amount of **\$848,543.25**. (CH. PROCTOR)

Original Contract Amount:	\$848,762.75
<u>Change Order #1 and Final</u>	<u>219.50</u>
Final Contract Amount:	\$848,543.25

2. Authorizing **Change Order No. 1 (final)** to the contract with **Schifano Construction Corporation, Middlesex, New Jersey**, for as-built quantities for the 2004 Milling, Resurfacing, & Handicap Ramp Construction Project, in an additional amount of **\$163,196.14** for a new total contract amount of **\$3,302,349.01**. (CH. PROCTOR)

Original Contract Amount:	\$3,139,152.87
<u>Change Order #1 and Final:</u>	<u>163,196.14</u>
New Contract Amount:	\$3,302,349.01

3. Approving **Amendment No. 1 (final)** to a professional service contract with **Imperial Construction Group, Inc., Elizabeth, New Jersey**, for additional Construction Management Services for the new Union County Engineering Building, Scotch Plains, New Jersey, in an additional amount of **\$50,000** for a new total contract amount of **\$250,000**. (CH. PROCTOR)

Original Contract Amount:	\$200,000
<u>Amendment No. 1:</u>	<u>\$50,000</u>
New Contract Amount:	\$250,000

4. Approving **Amendment No. 2** to the contract with **Hatch Mott MacDonald, Millburn, New Jersey**, for the purpose of providing additional construction administration and inspection services for Channel Improvements and the Replacement of the Vauxhall Road Bridge over the Rahway River in Union, Millburn, and Maplewood, in an additional amount of **\$40,097** for a new total contract amount of **\$739,079. (CH. PROCTOR)**

Original Contract Amount:	\$698,482
<u>Amendment No. 2:</u>	<u>\$40,097</u>
New Contract Amount:	\$739,079

5. Awarding a professional engineering service contract to **Matrix New World Engineering, Inc., East Hanover, New Jersey**, for the purpose of decommissioning an existing underground Oil-Water Separator (OWS) and associated Underground Storage Tank (UST) at the Union County Public Works Facility, Scotch Plains, New Jersey, in the amount of **\$39,562.50. (CH. PROCTOR)**
6. Authorizing the County Manager to execute a Joint Funding Agreement with the **U.S. Department of the Interior, U.S. Geological Survey**, for the operations and maintenance of a Flood Monitoring System in the Lower Rahway River Basin during the period beginning October 1, 2005 – September 30, 2006 in an amount of **\$11,360. (CH. PROCTOR)**
7. Authorizing grant applications under the **North Jersey Transportation Authority Local Safety Program** in an amount of **\$668,500**. The following projects are as follows: **(CH. PROCTOR)**

Traffic Safety Improvements, Intersection of Mountain Avenue and Glenside Road, New Providence, New Jersey in an amount of **\$48,500**.

Traffic Safety Improvements and Hardware Upgrades to the Park Avenue Corridor, Plainfield, New Jersey:

- a. Park Avenue at 7th Street – **\$185,000**
- b. Park Avenue at 8th Street – **\$185,000**
- c. Park Avenue at 9th Street – **\$250,000**

8. Authorizing **Amendment No. 2 (final)** to a professional service contract with **The Musial Group, Mountainside, New Jersey**, for the purpose of providing additional work for the design bidding and construction administration of the New Engineering Building in an additional amount of **\$90,000** for a new contract amount of **\$306,350.00. (CH. PROCTOR)**

9. Authorizing an agreement between the County of Union and **Public Service Electric & Gas Company, New Brunswick, New Jersey**, for the purpose of power pole relocation and removal at the Public Works Complex, Scotch Plains, New Jersey, in an amount of **\$8,862.59**. {As PSE&G is a public utility, it is not subject to bidding under the New Jersey Contract Law} (CH. PROCTOR)

10. Authorizing the County Manager to enter into a Remediation Agreement between the County of Union and **Schoor DePalma, Manalapan, New Jersey**, for the purpose of taking immediate measures to remedy the Eastman Street Bridge (Cr8) elevation in Cranford, New Jersey. Schoor DePalma acknowledges its contractual obligations to the County, and agrees to indemnify, save and hold the County harmless for the **\$450,000** cost associated with the elevation adjustment. (CH. PROCTOR)

11. Approving **Change Order No. 1** to the contract with **Marbro, Inc. Montclair, New Jersey**, in the amount of **\$450,000** to correct the Eastman Street Bridge elevation in Cranford, New Jersey for a new contract amount of **\$1,767,117**. (CH. PROCTOR)

Previous Contract Amount:	\$1,317,117
Change Order: No. 1:	<u>\$ 450,000</u>
New Contract Amount:	\$1,767,117

IV. DEPARTMENT OF FINANCE
Lawrence Caroselli, Director

Freeholder Mapp asked for the breakdown of the appropriations in the second resolution. Director Caroselli explained that the total amount was \$1,643,000 and had a breakdown available for all of the Freeholders.

RESOLUTIONS

1. Modifying the 2005 Union County Adopted Budget in the amount of **\$11,100** as a result of notification received from the NJ Transit for a program entitled: **“NJ Transit – Distribution of Transit Information.”** (FR. SULLIVAN)

2. Pursuant to **N.J.S.A. 40A:4-6** canceling 2005 appropriations. (FR. SULLIVAN)

3. Canceling resolutions from reserve for **Accounts Payable**, monies not needed for certain liabilities, which would be canceled to fund balance at this time. (FR. SULLIVAN)

4. Transfer resolution according to **40A:4-58**. (FR. SULLIVAN)

V. DEPARTMENT OF HUMAN SERVICES
Frank Guzzo, Director

Freeholder Mapp wanted to know if the county was sending juvenile's elsewhere. Director Guzzo explained that the amount apportioned in the first resolution was a maximum amount and it was reduced from last year because we did not use the full amount apportioned last year.

Freeholder Mapp asked if the company in the sixteenth resolution was the same company as discussed in Executive Session last week. Director Guzzo explained that it was the same company with a different name. Freeholder Estrada asked about the name of the company in the second resolution. Karen Guzman of said company explained that the name change goes into effect January 6th, 2006.

RESOLUTIONS

1. Renewing the agreements with various counties for the purpose of reducing the juvenile population in the **George W. Herlich Detention Center**, for the contract period of January 1, 2006 – December 31, 2006 in an amount not to exceed **\$1,400,000**. {Authorization to award by resolution of the governing body is covered under Statute: 40A:11-5(2)} {Local funding: \$1,400,000} (FR. ESTRADA)
2. Amending **Resolution No. 1125-2005**, to the contract with **ATC/Vancom, Chicago, Illinois**, to expand the provision of transportation services for Union County Paratransit System for the contract period of January 1, 2006 – January 31, 2006 in an additional amount of **\$12,500** for a new contract total award of **\$2,190,567**. {State Funding: \$12,500} (FR. ESTRADA)
3. Endorsing the **Union County CY'06 Plan Update and Progress Report** required by the New Jersey Division of Addiction Services (NJ-DAS), that provides an annual assessment of the 2005-2007 Three Year Comprehensive Alcohol and Drug Abuse Plan. {Funding: N/A} (FR. ESTRADA)
4. Renewing the agreement with **NJ Transit Corporation, Newark, New Jersey**, to supply bus passes to residents currently on public assistance (NJ Transit's Work Pass Program) for the contract period of January 1, 2006 – December 31, 2007 in an amount of **\$750,000**. {Federal Funding: \$375,000; State Funding: \$375,000; Total: \$750,000} (FR. ESTRADA)
5. Renewing the Medicaid Out-Stationing agreement with **E'Port Health Center, Plainfield, New Jersey**, for one (1) full-time Division of Social Services employee to process Medicaid and TANF applications for the contract period of January 1, 2006 – December 31, 2006. {State Funding: 100%} (FR. ESTRADA)

6. Renewing the Medicaid Out-Stationing agreement with **Overlook Hospital, Summit, New Jersey**, for one (1) part-time Division of Social Services employee to process Medicaid and TANF applications for the contract period of January 1, 2006 – 12/31/06. **{State Funding:100%} (FR. ESTRADA)**
7. Renewing the Medicaid Out-Stationing agreement with **Plainfield Health Center, Plainfield, New Jersey**, for one (1) full-time Division of Social Services employee to process Medicaid and TANF applications for the contract period of January 1, 2006 – December 31, 2006. **{State Funding: 100%} (FR. ESTRADA)**
8. Renewing the Medicaid Out-Stationing agreement with **Rahway Hospital, Rahway, New Jersey**, for one (1) part-time Division of Social Services employee to process Medicaid and TANF applications for the contract period of January 1, 2006 – December 31, 2006. **{State Funding: 100%} (FR. ESTRADA)**
9. Renewing the Medicaid Out-Stationing agreement with **Trinitas Medical Center, Elizabeth, New Jersey**, for three (3) full-time Division of Social Services' employees to process Medicaid and TANF applications for the contract period of January 1, 2006 – December 31, 2006. **{State Funding: 100%} (FR. ESTRADA)**
10. Renewing the Medicaid Out-Stationing agreement with **Union Hospital, Union, New Jersey**, for one (1) part time Division of Social Services' employee to process Medicaid and TANF applications for the period of January 1, 2006 – December 31, 2006. **{State Funding: 100%} (FR. ESTRADA)**
11. Renewing the agreements with various community-based organizations, which provide temporary shelter night stays/crisis intervention services for recipients of **Social Services' TANF, GA** and/or **Emergency Assistance** recipients for the contract period of January 1, 2006 – December 31, 2006. **{State Funding: 95%; Local Funding: 5%; Total funding: 100%} (FR. ESTRADA)**
12. Awarding **Youth Service Commission 2006** subcontracts, pursuant to an RFP procurement process to provide services to address issues of juvenile delinquency based on the UC YSC 2006-2008 Comprehensive Plan & the Juvenile Justice Commission Points of Continuum for youth involved with the juvenile justice system for the contract period of January 1, 2006 – December 31, 2006 for a total contract amount of **\$1,172,252**. **{State Funding: \$1,172,252} (FR. ESTRADA)**
13. Renewing the agreement with **US Health Works of NJ, Elizabeth, New Jersey**, to provide pre-admission physicals and TB testing for Court-ordered youth referred to the Union County Children's Shelter for the contract period of January 1, 2006 – December 31, 2006 in an amount not to exceed **\$14,000** annually. **{ \$73 per physical exam, \$25 per TB skin test, and \$75 per chest x-ray if necessary } {Local Funding: \$14,000} (FR. ESTRADA)**

14. Renewing the agreement with **Somerset Home for Temporarily Displaced Children, Bridgewater, New Jersey**, to provide 24 hour emergency temporary shelter, pending space availability, for Court-ordered youth when overcrowded conditions exist at the UC Children's Shelter for the contract period of January 1, 2006 – December 31, 2006 in the amount of **\$185** per child per day in an amount not to exceed **\$10,000** annually. **{Local Funding: \$10,000} (FR. ESTRADA)**
15. Renewing the agreement with **Kanen Psychological Associates, Ridgewood, New Jersey**, to provide psychological evaluations for staff candidates at the Children's Shelter and Juvenile Detention Center for the contract period of January 1, 2006 – December 31, 2006 in the amount of **\$250** per evaluation and **\$250** per appeal in an amount not to exceed **\$8,750** annually. **{Local Funding: \$8,750} (FR. ESTRADA)**
16. Authorizing the County Manager to enter into a contract with **Connex Transit, Inc., Silver Spring, Maryland**, for the provision of transportation services in the form of Routing Scheduling and Dispatch and Road Operator Services for the Union County Paratransit System for the contract period of February 1, 2006 – December 31, 2006 in an amount not to exceed **\$2,081,871**. **{State funding: \$2,081,871} (FR. ESTRADA)**

VI. DEPARTMENT OF PARKS, RECREATION & FACILITIES
Charles Sigmund, Director

Freeholder Kowalski asked as to the source of money in the second resolution and Director Sigmund responded that it was county money and that the only increase in funds was in resolution eight.

Freeholder Mapp questioned whether or not the company in the first resolution was the only proposal. Director Sigmund responded that it is the only proposal but it encompassed the entire project.

Freeholder Mapp inquired about the rent of the Morningstar building in Linden as seen in the sixth resolution. He wanted to know past rental fees. Director Sigmund responded that the current rent is \$5,500, no increase from what is being proposed.

RESOLUTION

1. Authorizing the County Manager to enter into a contract with **Joseph Jingoli & Son, Inc., Lawrenceville, New Jersey**, for the design, construction administration, construction management and environmental testing and assessment for the Union County Vehicle Storage Building, Westfield, New Jersey, in an amount **\$1,514,045**. **(FR. KOWALSKI)**

2. Authorizing the County Manager to enter into a lease agreement for the premises known as the **Parking Authority of the City of Elizabeth, Elizabeth, New Jersey**, Lots numbered 17 (Employee Parking Lot 2) and 6 (Jury Parking) for the contract period of January 1, 2006 – December 31, 2006, in an amount not to exceed **\$437,160. (FR. KOWALSKI)**
3. Authorizing payment, as per the lease agreement for the premises known as the **Union County Mechanics Garage, Print Services**, and Storage Facility, located at 79 West Grand Street Elizabeth, New Jersey, commencing January 1, 2006 – December 31, 2006, in an amount not to exceed **\$360,000**, the lease shall also include payment for taxes at a cost not to exceed **\$50,000** annually, for a total amount of **\$410,000. (FR. KOWALSKI)**
4. Authorizing the payment, as per the lease agreement for the premises known as **St. John's Parsonage, Elizabeth, New Jersey**, for the use by the office of **Cultural and Heritage Affairs**. Lease shall commence on a month to month basis, in an amount of **\$1,500** per month, and not to exceed **\$18,000** annually. Lease shall also include payment to ADT security services coverage at a cost of **\$1,049.76** per quarter, and not to exceed **\$4,199.04** annually, for a total amount of **\$22,199.04** per year. **(FR. KOWALSKI)**
6. Authorizing a lease payment on a month to month basis for the premises known as **Morning Star Community Development, Linden, New Jersey**, for use by the office of **Youth Service Bureau, located at 1130 E. St. Georges Avenue, Linden, New Jersey**, in an amount of **\$5,500** per month in an amount not to exceed **\$66,000** annually. **(FR. KOWALSKI)**
7. Authorizing the County Manager to enter into a lease agreement with **Antonio Lingwood, Plainfield, New Jersey**, for the premises known as the **UC Probation Satellite Offices, Plainfield, New Jersey**, for the contract period of January 1, 2006 – December 31, 2006 in an amount of **\$69,408.16. (FR. KOWALSKI)**
8. Authorizing payment, as per the lease agreement for the premises known as **Albender Building, Union County Probation Department, located at 1141-1143 E. Jersey Street Elizabeth, New Jersey**, for the contract period of January 1, 2006 – December 31, 2006, in an amount not to exceed **\$1,860,000. (FR. KOWALSKI)**
9. Authorizing the County Manager to enter into an extraordinary unspecifiable service contract with **Xerox Corporation, Princeton, New Jersey**, for professional document management and daily operation of the UC Print Shop for contract period of October 1, 2005 – September 31, 2007 in an amount not to exceed **\$257,352. (FR. KOWALSKI)**

10. Authorizing the County Manager to enter into a lease agreement with the **City of Elizabeth** for the premises known as **Mahon Playfield, located at 28-34 South Broad Street, Elizabeth, New Jersey**, for 30 parking spaces, for the contract period of January 1, 2006 – December 31, 2007 in an amount not to exceed **\$31,200. (FR. KOWALSKI)**
11. Authorizing the County Manager to sign any and all documents and enter into an agreement with **General Electric Company**, for authorization to enter County-owned parkland in **Lenape Park, Springfield, New Jersey**, for the purpose of taking environmental samples and installing and maintaining monitoring wells, as required by the New Jersey Department of Environmental Protection. **(FR. KOWALSKI)**

VII. DEPARTMENT OF PUBLIC SAFETY
Harold Gibson, Director

There were no questions.

RESOLUTIONS

1. Authorizing the County Manager to do all things necessary to apply for a **NJDEP Solid Waste Services Tax Grant** to partially fund one position, fund four (4) Household Hazardous Waste Programs, four (4) Electronic Recycling Events, motor oil, motor oil filter and battery recycling at municipal depots as well as associated advertising for the programs in the amount of **\$349,978. {State funding: \$349,978} (CH. PROCTOR)**
2. Entering into an Inter-Local Agreement with the **Westfield Regional Health Department** (which includes Fanwood, Garwood, Mountainside, New Providence, Roselle Park, Springfield and Westfield) to authorize municipal health officials to conduct CEHA noise-related functions. **{Funding: N/A} (CH. PROCTOR)**
3. Entering into a contract with **Regional Medical Examiner's Office, Newark, New Jersey**, to provide an autopsy room for decomposed bodies for the contract period of January 1, 2006 – December 31, 2006 in an amount not to exceed **\$5,000. (CH. PROCTOR)**
4. Entering into a contract with **University of Medicine and Dentistry of New Jersey, Newark, New Jersey**, to serve as the County morgue or performance of autopsies and external examinations at their facilities in the Pathology Department, Level C, autopsy room for the contract period of January 1, 2006 – December 31, 2006 in an amount not to exceed **\$70,000. (CH. PROCTOR)**

5. Entering into a contract with **Funeral Services of New Jersey, Hillside, New Jersey**, to serve as livery for pickup, transport and storage of deceased persons from place of death to the morgue for the contract period of January 1, 2006 – December 31, 2006 in an amount not to exceed **\$70,000. (CH. PROCTOR)**
6. Entering into a contract with **Junaid Shaikh, MD, Montville, New Jersey and Margaret Prial, MD, New York, New York**, to cover as per diem pathologists for weekends, holidays, sick, vacation time for the medical examiner and to perform autopsies and external examinations for the contract period of January 1, 2006 – December 31, 2006 in an amount not to exceed **\$60,000. (CH. PROCTOR)**
7. Entering into a contract with **Kevin Toler, East Orange, New Jersey, John Valdavia, South Amboy, New Jersey, Michael Jorda, Harrison, New Jersey, and John Hicks, Plainfield, New Jersey**, for the purpose of forensic technician to assist the Medical Examiner during autopsies and external examinations at **University of Medicine and Dentistry of New Jersey, (UMDNJ)** for the contract period of January 1, 2006 – December 31, 2006 in an amount not to exceed **\$60,000. (CH. PROCTOR)**
8. Entering into a contract with **Anne M. Caccamo, Randolph, New Jersey, and Lorraine E. Thomas, Lolo's Transcription Service, Newark, New Jersey**, for medical transcription of autopsy reports, external examinations and histology reports for Dr. Fonseca, and Dr. Shaikh for the contract period of January 1, 2006 – December 31, 2006 in an amount not to exceed **\$9,000. (CH. PROCTOR)**
9. Authorizing the County Manager to enter into a contract with **Samco/Time Recorders, Inc., Bogota, New Jersey**, to provide maintenance for the software and hardware equipment in the Union County Jail for the contract period of January 1, 2006 – December 31, 2006 in an amount not to exceed **\$20,000. (CH. PROCTOR)**
10. Authorizing the County Manager to enter into an agreement with **Trinitas Hospital, Newark, New Jersey**, to provide medical expenses for the period of July 21, 2005 – August 17, 2005 in an amount not to exceed **\$213,196.83. (CH. PROCTOR)**

VIII. RUNNELLS SPECIALIZED HOSPITAL
Joseph Sharp, Director

There were no questions.

RESOLUTIONS

1. Renewing the contract with **Penn Jersey Paper Company, Philadelphia, Pennsylvania**, (through N.J.H.A. Group Purchasing) to provide disposable paper products and kitchen small wares for the dietary department at Runnells Specialized Hospital for the contract period of January 1, 2006 – December 31, 2006 in an amount of **\$87,780. (FR. KOWALSKI)**
2. Renewing the contract with **US Food Service, Inc., Swedesboro, New Jersey**, (through N.J.H.A. Group Purchasing) to provide comprehensive food procurement and inventory management system at Runnells Specialized Hospital for the contract period of January 1, 2006 – December 31, 2006 in an amount of **\$845,580. (FR. KOWALSKI)**
3. Renewing the contract with **Aculabs Inc., Edison, New Jersey**, to continue to provide laboratory services to the residents/patients at Runnells Specialized Hospital for the contract period of January 1, 2006 – December 31, 2006 in an amount of **\$100,000. (FR. KOWALSKI)**
4. Renewing the contract with **IBM Corp., Raleigh, North Carolina**, for the maintenance and repair of the Risk 6000 Server at Runnells Specialized Hospital for the contract period of January 1, 2006 – June 30, 2007 in an amount of **\$12,347.40. (FR. KOWALSKI)**
5. Renewing the contract with **Tyco Simplex Grinnell, Rockaway, New Jersey**, for the maintenance and repair of the fire alarm and fire sprinkler at Runnells Specialized Hospital for the contract period of January 1, 2006 – December 31, 2006 in an amount of **\$45,727. (FR. KOWALSKI)**
6. Amending **Resolution No. 121-2005**, to the contract with **McKesson Medical/Surgical Products, Golden Valley, Minnesota**, (through N.J.H.A. pursuant to N.J.S.A. 30:9-87 and 88) to provide medical/surgical battery and office supplies for Runnells Specialized Hospital for the contract period of January 1, 2005 – December 31, 2005 in an additional amount of **\$18,000** for a new total contract amount of **\$535,500. (FR. KOWALSKI)**
7. Entering into a contract with **Neha Bhansali, MD, Hospitalist Associates, Inc., Overlook Hospital, Summit, New Jersey**, to provide professional medical services for the patients/residents at Runnells Specialized Hospital for the contract period of December 16, 2005 – August 31, 2006. **{This is a fee for Service Agreement at No Cost to Union County} (FR. KOWALSKI)**

8. Entering into a contract with **Neil Estrella, MD, Hospitalist Associates, Inc., Overlook Hospital, Summit, New Jersey**, to provide professional medical services for the patients/residents at Runnells Specialized Hospital for the contract period of December 16, 2005 – August 31, 2006. **{This is a fee for Service Agreement at No Cost to Union County} (FR. KOWALSKI)**
9. Entering into a contract with **Yogesh Ranpariya, MD, Hospitalist Associates, Inc., Overlook Hospital, Summit, New Jersey**, to provide professional medical services for the patients/residents at Runnells Specialized Hospital for the contract period of December 16, 2005 – August 31, 2006. **{This is a fee for Service Agreement at No Cost to Union County} (FR. KOWALSKI)**
10. Renewing the contract for the **Associate Attending/Psychiatry Practitioners** to provide weekends, holidays, and emergency coverage for the Cornerstone Units at Runnells Specialized Hospital for the contract period of February 1, 2006 – December 31, 2006 for a total contract amount not to exceed **\$34,800. (FR. KOWALSKI)**
11. To certify to the **Division of Mental Health Services** that there have been no changes to the plan previously submitted by Runnells Specialized Hospital for the delivery of mental health services and that the County of Union will continue to operate a psychiatric facility during the calendar year 2006. These certifications allow Runnells Specialized Hospital to participate in the state's 90/10 reimbursement program for mental health services to indigent persons for the calendar year 2006. **(FR. KOWALSKI)**
12. Renewing the contract with **Classic Hair Care, L.L.C., Marlton, New Jersey**, to continue to provide professional hair care services for the residents/patients at Runnells Specialized Hospital for the contract period of January 1, 2006 – December 31, 2006. **{No County Funds} (FR. KOWALSKI)**

IX. BOARD OF ELECTIONS

Dennis Kobitz, Deputy Administrator

Michael Moussallem, Deputy Administrator

Freeholder Estrada asked about the amount appropriated last year. Deputy Administrator Kobitz responded that every year it is a similar amount and that the Board of Elections makes every effort to combine special elections to keep costs to a minimum.

Freeholder Mapp asked what the \$350,000 covers. Deputy Administrator Kobitz explained that it covered ramps to polling places and fees for advertising, machines, the poll book and database system and printing costs. Freeholder Mapp then questioned the cost of purging records. Deputy Administrator Kobitz explained that it is not difficult, however in Union County in

recent years the amount of people purged from the database is close to the amount of new voters registered.

Freeholder Holmes asked Deputy Administrators Dennis Kobitz and Michael Moussallem to stay after the meeting to answer questions.

Vice Chairman Mirabella asked as to why the appropriation was being addressed at the present meeting. Deputy Administrator responded that historically it is done before January in the event there is a special election in January. Director Caroselli further explained that in order for approvals to the budget this maximum limit is determined.

Freeholder Proctor asked the total Board of Elections budget. Deputy Administrator Kobitz responded that it is approximately \$1.2 million.

RESOLUTION

1. Authorizing the County Manager to appropriate the **Union County Board of Elections**, to acquire certain services and goods to prepare for the year 2006 elections for the period of January 1, 2006 – December 31, 2006 in an amount not to exceed **\$350,000. (CH. PROCTOR)**

X. OFFICE OF THE PROSECUTOR **Theodore J. Romankow**

Ann Frawly, Assistant County Prosecutor was available to answer questions.

Freeholder Sullivan asked for an explanation on the equipment. Ms. Frawly explained that it is digital equipment which will allow evidence to be photographed allowing fewer people to actually have to handle the evidence, instead looking at them digitally.

Freeholder Sullivan asked about the year's crime statistics and Ms. Frawly said she would ask Prosecutor Romankow to provide that information.

RESOLUTION

1. Authorizing a contract to **Mideo Systems, Inc., Huntington Beach, California**, to purchase one (1) MP4 Digital Conversion Package for the Union County Prosecutor's Office Lab in an amount of **\$20,431.56. (CH. PROCTOR)**

XI. COUNTY COUNSEL **Robert E. Barry, Esq.,**

Deputy County Counsel Joseph Ascione was available to answer questions. There were no questions.

RESOLUTIONS

1. Amending **Resolution 395-2005** to increase the appropriation to **Garrubbo, Capece, D’Arcangelo, Millman & Smith, Westfield, New Jersey**, special counsel in the matter entitled **Renna v. UC, et als.** in an additional amount of **\$5,000** for the final total contract amount not to exceed **\$37,500.** (CH. PROCTOR)
2. Approving the settlement in the matter of **Ana Pantoja.** (CH. PROCTOR)

XII. COUNTY MANAGER
George Devanney

Freeholder Mapp asked about the success of the agreement with the company referred to in the first resolution for Union County. County Manager explained that in the past the County of Union has not had federal lobbying assistance and since working with Winning Strategies Washington, Washington, DC, the County of Union has received funding for intersection and road work in substantial amounts.

Freeholder Mapp inquired as to why This is It! Concept and Event Productions, Hoboken, New Jersey was being used for the Rhythm and Blues by the Brook Program. County Manager George W. Devanney explained that the County was more satisfied with effectiveness of said company. Freeholder Mapp wanted to know the difference in the cost between last year and the proposed amount. The County Manager referred to Carolyn Sullivan, Coordinator, Community Relations & Special Events who stated that last years contract was \$93,700. County Manager Devanney explained the price fluctuates according to the talent that is hired.

RESOLUTIONS

1. Entering into an agreement with **Winning Strategies Washington, Washington, DC**, to develop a comprehensive strategy and assist Union County in the development of proposals in pursuing funding opportunities at the federal level for the contract period of January 1, 2006 – December 31, 2006 in an amount not to exceed **\$150,000.** (CH. PROCTOR)
2. Entering into an agreement with **This Is It! Concept and Event Productions, Hoboken, New Jersey**, to plan, produce and promote the 2006 Rhythm & Blues by the Brook, Saturday, June 10, 2006 in an amount not to exceed **\$95,800.** (CH. PROCTOR)
3. Entering into an agreement with **This Is It! Concept and Event Productions, Hoboken, New Jersey**, to plan, produce and promote the 2006 MusicFest at Echo Lake Park, Saturday, September 16, 2006 in an amount not to exceed **\$152,000.** (CH. PROCTOR)

4. Entering into an agreement with **This Is It! Concept and Event Productions, Hoboken, New Jersey**, to plan, produce and manage the 2006 Kids Kingdom Traveling Jubilee Tour June 10, July 9, August 13, and September 16, 2006 in an amount not to exceed **\$81,240. (CH. PROCTOR)**
5. Authorizing the County Manager to sign any and all documents necessary to enter into a Memorandum of Agreement with **Union Council Number 8. (CH. PROCTOR)**
6. Adopting the **Union Parks Foremen's Association** agreement. **(CH. PROCTOR)**
7. Accepting the donation from **Roberta Knox** and creating the **Roberta Knox Endowment Fund** for Runnells Specialized Hospital. **(CH. PROCTOR)**

XIII. FREEHOLDERS

RESOLUTIONS

Freeholder Sullivan asked if he can join Freeholder Estrada in sponsoring the first resolution for Groundwork Elizabeth, stating he believed it to be a tremendous project. Freeholder Estrada accepted.

FREEHOLDER ESTRADA

1. Authorizing the County Manager to enter into an agreement with **Groundwork Elizabeth, Elizabeth, New Jersey**, a non-profit corporation, to assist in the design and creation, including acquisition of easements, of the Elizabeth River Trail Project, a permanent viable pedestrian/bicycle path along the banks of the Elizabeth River, Elizabeth, New Jersey; in conjunction with and for the Union County Office of Open Space, Recreation and Historic Preservation Trust Fund in an amount not to exceed **\$500,000.**
2. Thanking the following members of the **2005 Open Space, Recreation and Historic Preservation Trust Fund Advisory Committee** for their service, time and dedication to the committee throughout the past year; in conjunction with and for the Union County Office of Open Space, Recreation and Historic Preservation Trust Fund: **The Honorable John Kulish, The Honorable George Jorn, Mr. Henry Bassman, Ms. Ruby Green, Mr. Hal T. Hamilton, Mr. Jim Lynch, Mr. John Malcolm, Mr. Oscar Ocasio, Mr. Joe Spatola, Mr. Mike Yesenko, and Mr. Al Walcoff.**

FREEHOLDER HOLMES

1. Congratulating **Dr. Karenga, Professor of Black Studies at California State University-Long Beach, California**, for his many achievements and his outstanding contributions to the community.

FREEHOLDER MAPP

1. Demanding **President Bush** to develop an exit strategy to prepare Iraq to secure its own government and to safely bring home the troops.

FREEHOLDER SULLIVAN

1. Authorizing the County Manager to adjust and/or change the **Internal Position Controls** of the Budget.

Freeholder Ward asked if the third resolution for the Westfield War Memorial would be voted on, and Vice Chairman Mirabella responded that the resolution would be pulled.

VICE CHAIRMAN MIRABELLA

1. Congratulating **Francis J. Krov, III, Cranford, New Jersey, Boy Scouts of America, Troop 75**, on attaining his Eagle Scout Award.
2. Congratulating **Samuel Oswald, New Providence, Boy Scouts of America, Troop 1**, on attaining his Eagle Scout Award.
3. Acknowledging the **Westfield World War II Memorial** and sponsoring the sum of **\$3,300**.

?? Extending best wishes to the **Municipal Government of Wenzhou, Zhejiang Province, People's Republic of China**, a delegation of twenty-one educators and professionals, on their completion of training at Kean University.

VICE CHAIRMAN MIRABELLA AND THE ENTIRE BOARD

1. Extending warmest congratulations to **Chairman Rick Proctor**, for his outstanding leadership and dedication while serving as Chairman of the Board of Chosen Freeholders for the year 2005.

CHAIRMAN PROCTOR

1. Congratulation the following recipients of the “**2005 Union County People of the Year Award:**” **Ralph Froehlich, Union County Sheriff, Joe Cryan, Assemblyman, Jim Brodie, Director of the Union Township Chamber of Commerce, Lois Scheinder, Realtor, Robert Hoeffler, Cranford Chamber of Commerce and Gary Horan, President and CEO of Trinitas Hospital.**
2. Adjusting the salary of **Nicole L. Tedeschi, Clerk of the Board of Chosen Freeholders** for the period of January 1, 2006 – December 5, 2007 at an annual salary of **\$82,500.**
3. Extending deepest condolences to the family of **Grace Salomon, Westfield, New Jersey,** in this, their time of sorrow.
4. Authorizing the County Manager to enter into a contract with **Access KM Systems, Manilus, New York,** to conduct a records management study of the County of Union and develop a disaster recovery plan for paper and electronic records in an amount not to exceed **\$50,000.**

CHAIRMAN PROCTOR AND THE ENTIRE BOARD

1. Congratulating **Matthew N. DiRado, Esq.,** on his graduation from Law School and Admission to the Bar.

* * * *

The Chairman called for a motion to adjourn the meeting. On a motion by Freeholder Sullivan, seconded by Vice Chairman Mirabella, roll call showed nine members of the Board in the affirmative.

ADJOURNMENT

NLT/cpr

**Nicole L. Tedeschi
Clerk of the Board**