

UNION COUNTY BOARD OF CHOSEN FREEHOLDERS

MINUTES OF THE AGENDA MEETING

APRIL 20, 2006

Chairman Alexander Mirabella presided. Roll call showed Vice Chair Bette Jane Kowalski, Freeholder Chester Holmes, Freeholder Adrian O. Mapp, Freeholder Rick Proctor, Freeholder Deborah P. Scanlon, Freeholder Daniel P. Sullivan, and Freeholder Nancy Ward in attendance. Also present were M. Elizabeth Genievich, Deputy County Manager/Dir. of Administrative Services, County Counsel Robert Barry and Clerk of the Board Nicole L. Tedeschi. Freeholder Angel G. Estrada was absent.

PRAYER AND SALUTE TO THE FLAG were led by the Clerk of the Board

OPEN PUBLIC MEETINGS ACT was read by the Clerk of the Board

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COMMUNICATIONS:

OATHS OF OFFICE: Arthur Kobitz, Union County Air Traffic Advisory Board; Robert Beiner and Stephen Thorpe, Union County Transportation Advisory Board; Raymond Colandrea, Union County Construction Board of Appeals; Kevin Illing, Union County Senior Citizen & Disabled Resident Transportation Advisory Board.

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**I. DEPARTMENT OF HUMAN SERVICES
Frank Guzzo, Director**

Director Guzzo stated that he would have one item to add to the Regular Meeting Agenda concerning a lease renewal for Youth Services Bureau in Linden.

RESOLUTIONS

1. Authorizing the County Manager to enter into an **Inter-Local Services Agreement with Mercer County** for the period of April 1, 2006 – March 31, 2007. The Union County Division of Social Services will provide case management to clients who have exceeded their 60 months lifetime assistance and will be reimbursed in an amount not to exceed **\$156,650. {State Funding: \$156,650} (FR. ESTRADA)**

Freeholder Scanlon asked for clarification on the inter-local services agreement with Mercer County. Director Guzzo said that this was the second year of this agreement. Mercer County has taken the lead in this initiative previously. The program involves a time limit on participants and this agreement extends the clients benefits after that limit.

2. Authorizing the County Manager to renew sub-contracts, through the Division on Aging, with **Visiting Nurse and Health Services, SAGE Eldercare and Visiting Health Services** utilizing Division of Social Services funds specified for home care services for low income, frail homebound persons 60 years of age and older for the period of January 1, 2006 – December 31, 2006 in the amount of **\$100,000. {State Funding: \$100,000} (FR. ESTRADA)**
3. Authorizing the County Manager to enter into contract with **Jewish Family Services, Elizabeth, New Jersey**, to provide care management to clients eligible for Community Care for the Elderly and Disabled Program (CCPED) for the period of January 1, 2006 through December 31, 2006 in the amount of **\$109,440. {State Funding: \$109,440} (FR. ESTRADA)**
4. Authorizing the County Manager to renew sub-contracts for ongoing **State Respite Program services with: Catholic Charities/Engel Day Care Center; Elizabeth Nursing Home; Jewish Family Services; Meals on Wheels; Muhlenberg Regional Medical Center Day Care; SAGE Day Care; Tri-County Chapter American Red Cross; Runnells Hospital; Visiting Health Services; Visiting Nurse and Health Services; Daughters of Israel Day Care; Union Hospital WISE Day Care; and Alzheimer's Association**, for the contract period of January 1, 2006 – December 31, 2006 in the amount of **\$350,827. {State Funding: \$325,827/Local Funding: \$25,000; Total Funding: \$350,827} (FR. ESTRADA)**

II. DEPARTMENT OF ADMINISTRATIVE SERVICES

M. Elizabeth Genievich, Deputy County Manager/Dir. of Administrative Services

RESOLUTIONS

1. Authorizing the County Manager to award the proposed contracts obtained through advertised public bidding in accordance with **Local Public Contracts Law 40A:11-1 et seq: (CH. MIRABELLA)**
 - a. DEPARTMENT OF ENGINEERING & PUBLIC WORKS AND THE DEPARTMENT OF PARKS, RECREATION & FACILITIES: **Louis Barbato Landscaping, Inc., Holbrook, New York**, for the purposes of furnishing, delivering and installing trees in an amount not to exceed **\$68,705.**
 - b. DEPARTMENT OF PARKS, RECREATION & FACILITIES, DIVISION OF GOLF OPERATIONS **Humphries Farm Turf Supply, Joppa, Alabama**, to furnish and deliver various golf course supplies in the amount of **\$9,700.75.**
 - c. DEPARTMENT OF PARKS, RECREATION & FACILITIES, DIVISION OF GOLF OPERATIONS: **Ron Regner, Summit, New Jersey** to operate the Pro Shop Concessions at Ash Brook Golf Course and **McCluney's Golf Pro Shop, Clark, New Jersey**, to operate the Pro Shop Concessions at Oak Ridge Golf Course. This

is a revenue generating bid. **{Mr. Regner will pay \$409.00 per month for 36 months generating \$14,724 and McCluney's Golf Pro Shop will pay \$402.00 per month for 36 months generating \$14,472.00}**

Freeholder Scanlon asked who operated Galloping Hill's facilities. Director Sigmund responded by saying Dominick Morelli runs the pro shop, however, Galloping Hill's is on a different contract schedule.

- d. DEPARTMENT OF PARKS, RECREATION & FACILITIES: **Russell Reid Waste Hauling & Disposal Service Co., Inc., Keasbey, New Jersey**, to exercise the first 12-month option for the furnishing and servicing of portable toilets for Union County parks and other sites in the amount of **\$41,209.34**.
- e. OFFICE OF THE UNION COUNTY PROSECUTOR: **Universal Uniform Sales, Co., Inc., Newark, New Jersey**, to provide uniforms and various police equipment for the Prosecutor's Office in the amount of **\$40,000**.

2. Authorizing the County Manager to renew the following Policies as recommended by the **Citizens Insurance Review Committee (CIRC) dated April 12, 2006:**

- a. Renewing the Lawyer's Professional Liability for the Prosecutor's Office with **Lloyd's of London/Continental Marmorstein & Malone, Paramus, New Jersey**, from May 1, 2006 through April 30, 2007 in an amount not to exceed **\$107,484. (No increase)**
- b. Renewing the Professional Malpractice Liability Policy for Dr. Raymond Lanza, D.O., with the **Princeton Insurance Company, Princeton, New Jersey**, from May 1, 2006 through April 30, 2007 in an amount not to exceed **\$17,266.98. (An increase of \$1,668.86 from last year)**

Freeholder Mapp asked why there was an increase. M. Elizabeth Genievich, Deputy County Manager/Dir. of Administrative Services, said she would look into this and provide Freeholder Mapp with the requested information.

- c. Renewing the Travel Accident Policy with the **Hartford Insurance Company, Rockaway, New Jersey**, from April 1, 2006 through March 31, 2007 in an amount not to exceed **\$474. (No increase)**
- d. Renewing the Travel Accident for County Officials with the **Hartford Insurance Company, Rockaway, New Jersey**, from April 1, 2006 through March 31, 2009 in an amount not to exceed **\$750. (No increase)**
- e. Authorizing the following new Public Official Bonds:

- i. Alan Falcone, Deputy County Clerk, with the **Hartford Fidelity & Bond Center, Maitlan, Florida**, for the period of March 31, 2006 – February 28, 2007 in an amount not to exceed **\$1,750**.
- ii. David Wright, Deputy County Clerk, with the **Hartford Fidelity & Bond Center, Maitlan, Florida**, for the period of March 31, 2006 – February 28, 2007 in an amount not to exceed **\$1,750**.

III. DEPARTMENT OF ECONOMIC DEVELOPMENT
Al Faella, Director

RESOLUTION

1. Authorizing the County Manager to enter into an agreement with **Development Directions, LLC, Rahway, New Jersey**, to provide necessary administrative services to Union County and the U.S. Department of Housing and Urban Development Section 8 Housing Assistance Payments Program for the period of January 1, 2006 – December 31, 2006 to be compensated in the amount of **\$22,500 per month**, in an amount not to exceed **\$270,000 per year**. **(FR. SULLIVAN)**

IV. DEPARTMENT OF ENGINEERING & PUBLIC WORKS
Frank Dann, Director

RESOLUTIONS

1. Concurring with the **Township of Springfield** granting permission to the Springfield Chamber of Commerce to hang a banner on Mountain Avenue at North Trivett Avenue, Springfield, New Jersey, and a banner on Meisel Avenue at Meisel Park, from April 25, 2006 to May 15, 2006, and from August 29, 2006 to September 18, 2006 to advertise their Annual Street Fairs to be held on Saturday, May 13, 2006 and Saturday, September 16, 2006; and also closing Mountain Avenue, between Caldwell Place and Morris Avenue, Springfield, New Jersey, on Saturday, May 13, 2006 and Saturday, September 16, 2006 from 7:00 a.m. to 6:00 p.m. to all but emergency traffic, for the Street Fair. **(CH. MIRABELLA)**
2. Authorizing the County Manager to enter into a contract with **Keystone Precision Instruments of Whitehall, Pennsylvania**, for the purpose of procuring a GPS Surveying System in the amount of **\$17,401.50**. **(CH. MIRABELLA)**
 - GPS Surveying System consisting of: Trimble R8 RTK Rover No Radio, Trimble R-track Technology, Trimble TSC2 Survey Controller No Radio, Trimble 2 meters fixed height carbon fiber range pole with bipod, Trimble Geomatics Office 1.62 Basic Training, Trade-In for obsolete GPS equipment. **(Quote \$19,401.50, Trade-In \$2,000, Final Price \$17,401.50)**

3. Approving **Amendment No. 1** to a professional engineering service contract with **Matrix New World Engineering, Inc., East Hanover, New Jersey**, for an additional amount of **\$6,439** for the purpose of providing continued Environmental Remediation Monitoring of the decommissioned Underground Storage Tank (UST) at Ashbrook Golf Course in Scotch Plains, New Jersey, for a new contract amount of **\$22,543**. (CH. MIRABELLA)

Previous Contract Amount:	\$16,104
<u>Amendment No. 1:</u>	<u>\$ 6,439</u>
New Contract Amount:	\$22,543

Freeholder Mapp asked how the decommissioned underground storage tank was removed, was the soil tested and is the county required to do more testing before they apply for the NFA. Director Dann explained that the tank is removed, soil testing is conducted and in order to receive a “No Further Action” certificate, additional testing is done. There is a good deal of testing, however, if it is tested and is found to be clean there is no more testing. Chairman Mirabella asked why the cost is so high, and is it a lot work to get the NFA after removing the tank. Director Dann said that the DEP requires, after tank removal, monitoring of wells for ground water, as long as the ground water is clean there is no further action.

V. DEPARTMENT OF FINANCE
Lawrence Caroselli, Director

Director Caroselli commented on Resolution #1, the introduction of the County’s budget and commented on Resolution #2 by saying that there may not be a need for the 3.5% cap on the bank this year, however it can be saved for proceeding years.

RESOLUTIONS

1. Introducing the **2006 Operating Capital Budget**. (FR. ESTRADA)
2. Authorizing the establishment of a **Cap Bank** within the Calendar Year 2006 County Budget pursuant to **N.J.S. § 40A:4-45.15b**. (FR. ESTRADA)
3. Authorizing an amendment to the **Temporary 2006 Budget** as a result of notification received from the following agencies: (FR. ESTRADA)
 - a. Department of Human Service: **Respite Care Cost Share: \$2,377.**
 - b. New Jersey Department of Community Affairs: **Rape Care Program: \$15,000.**
 - c. New Jersey Division of Criminal Justice: **Project Safe Neighborhoods Program: \$89,420.**

- d. New Jersey Division of Criminal Justice: **Sheriff Booking Department: \$12,375.**
 - e. County of Mercer: **Mercer County Case Management: \$156,650.**
4. Authorizing an amendment to the **Temporary 2006 Budget**, pursuant to the provisions of **CH.96, PL 1951 NJSA 40A:4-20. (FR. ESTRADA)**

VI. DEPARTMENT OF PARKS, RECREATION & FACILITIES
Charles Sigmund, Director

Director Sigmund stated that he would have one item to add to the Regular Meeting Agenda concerning a \$150,000 contract award to PMK to prepare bid specifications for a new HVAC system for the new jail.

RESOLUTION

1. Granting a license to **Atlantic Health System, Florham Park, New Jersey** to enable them to land a helicopter in the Houdaille Quarry, Springfield, New Jersey, which would then transport critically ill patients to **Over Look Hospital, Summit, New Jersey** for treatment for a contract period ending December 31, 2007. The license fee shall be **\$1. (VC. KOWALSKI)**

Freeholder Mapp asked if there was a certificate of insurance acquired. Director Sigmund said that there was a four million dollar insurance policy covering this.

Freeholder Holmes had an unrelated item. The Freeholder wanted to know if the exercise equipment removed from Rahway Park would be returning. Director Sigmund stated that new equipment would be coming for Rahway Park, Warinanco Park, Nomahegan Park and Echo Lake Park.

VII. DEPARTMENT OF PUBLIC SAFETY
Harold Gibson, Director

Director Gibson stated that he would have one item to add to the Regular Meeting Agenda concerning Monmouth University interns who will be working with The Medical Examiner's Office.

RESOLUTION

1. Authorizing the County Manager to enter into an agreement with **County of Passaic Police Academy, Wayne, New Jersey**, to provide basic courses for our Correction Officers Recruiting Classes for a contract period of January 1, 2006 – December 31, 2006 in an amount not to exceed **\$6000. (CH. MIRABELLA)**

Chairman Mirabella asked why we send the County's Police recruits for training in Passaic County. He also asked if this is the customary practice for recruits. Director Gibson clarified by saying that we've always used an out of the County facility. According to Director Gibson, the state law requires training to begin within one year of the hiring. The Director states that based on the timing of hiring the recruits the Passaic facility was available for training, whereas Middlesex County would not have a course starting in time to accommodate new hires. Director Gibson also stated that this was not going to exceed the budget.

VIII. RUNNELLS SPECIALIZED HOSPITAL

Joseph Sharp, Director

RESOLUTIONS

1. Amending **Resolution No. 1202-2005**, to amend the list of **Associate Attending Physicians** who provide on call medical coverage for nights, weekends, emergency and holiday coverage for the residents / patients of Runnells Specialized Hospital for the contract period January 1, 2006 – December 31, 2006. **(VC. KOWALSKI & FR. HOLMES)**
2. Authorizing the County Manager to enter into a contract with **Life Medical Supplies, Inc., Linden, New Jersey**, to provide orthopedic footwear and orthotic services for the residents / patients at Runnells Specialized Hospital for the contract term January 1, 2006 – December 31, 2006 in an amount not to exceed **\$2,500**. {The vendor will directly bill qualified third party insurance.} **(VC. KOWALSKI & FR. HOLMES)**
3. Authorizing the County Manager to enter into a contract with **Vani Andavolu, MD, Edison, New Jersey**, to provide professional Psychiatric Services to the residents / patients of Runnells Specialized Hospital for the contract period of May 1, 2006 – June 30, 2006. **{This is a Fee for Service Agreement, At No Cost to the County of Union}** **(VC. KOWALSKI & FR. HOLMES)**
4. Authorizing the County Manager to enter into a contract with **Forman, Holt & Eliades, LLC, Rochelle Park, New Jersey**, to provide credit and collections legal services for Runnells Specialized Hospital for the contract period May 1, 2006 – April 30, 2007 in an amount of **\$50,000**. **(VC. KOWALSKI & FR. HOLMES)**

Freeholder Scanlon asked if this was a first time contract, and asked when that contract began. Director Sharp commented that this was not a new service, but a new firm and that the former firm did not respond to the RFP that was issued in regard to that matter. Chairman Mirabella asked if the price was comparable. Director Sharp said that the price was comparable.

IX. OFFICE OF THE COUNTY CLERK
Joanne Rajoppi, County Clerk

Director Rajoppi stated that he would have one item to add to the Regular Meeting Agenda concerning mailers for the school board elections.

1. Authorizing the County Manager to enter into a contract with **B&B Press, Inc., Kenilworth, New Jersey**, for the purpose of printing Primary Election Absentee Ballots and General Election Absentee Ballots for the year 2006 in an amount of **\$23,7979 and \$19,667** respectively, for a total contract amount of **\$43,464. (CH. MIRABELLA)**

Freeholder Holmes asked if the compensation for poll workers was the same at school board elections as for regular elections. County Clerk Rajoppi stated that compensation for the poll workers was administered by the Board of Elections and mandated by the State. County Clerk believed that the hours might vary, but the compensation was the same.

X. COUNTY COUNSEL
Robert E. Barry, Esq.

County Counsel Barry stated that he would have one item to add to the Regular Meeting Agenda, amending a resolution regarding the early retirement incentive program, adding the Prosecutors' office.

RESOLUTIONS

XI. COUNTY MANAGER
George Devanney

M. Elizabeth Genievich, Deputy County Manager/Dir. of Administrative Services

RESOLUTION

1. Approving a pre-qualified provision for the purposes of providing legal services in the area of Workers Compensation Defense Counsel and notifying the County's third party administrator of same: **the Law Offices of James Jude Plaia, Esq., Verona, New Jersey. (CH. MIRABELLA)**

The Deputy County Manager stated this contract is the result of the fair and open process for the services mentioned above.

XII. FREEHOLDERS

RESOLUTIONS

FREEHOLDER ESTRADA

1. Proclaiming the month of April, 2006 as “**National Child Abuse Prevention Month**” in Union County.

FREEHOLDER HOLMES

1. Proclaiming the month of May 2006 as “**Older American’s Month**” and supporting this year’s theme “**Independence + Dignity + Choice = Health Aging.**”
2. Appointing **Gloria Mejias, Roselle, New Jersey**, to the **Union County Advisory Board on Aging** for a term commencing immediately and terminating December 31, 2008.
3. Proclaiming the week of May 7 – May 13, 2006 as “**Corrections Officers Week**” in Union County.

FREEHOLDER MAPP

1. Extending deepest condolences to the family of **Charles E. Billups, Plainfield, New Jersey**, in this, their time of sorrow.

FREEHOLDER PROCTOR

Freeholder Proctor stated that he would have two items to add to the Regular Meeting Agenda.

FREEHOLDER SCANLON

Freeholder Scanlon stated that she would have an additional item from Union County Open Space, Recreation & Historical Preservation Trust Fund Committee for the Regular Meeting Agenda.

1. Extending deepest condolences to the family of **Firefighter Kevin Apuzzio, Union, New Jersey**, in this, their time of sorrow.

The entire Board of Chosen Freeholders wishes to join Freeholder Scanlon on their condolences for the family of Kevin Apuzzio.

2. Congratulating each winner of the 2006 Shade Tree “**Young Writers of Union County**” contest.
3. Appointing **Cherron Rountree**, Springfield, to the **Union County Improvement Authority** for a term commencing immediately and terminating December 31, 2010.

FREEHOLDER SULLIVAN

1. Appointing **Guadalupe Salamanca, Elizabeth, New Jersey; Heather Mills-Pevonis, Elizabeth, New Jersey; Kenneth Quigley, Jr., Roselle Park, New Jersey; and Warren Hehl, Rahway, New Jersey**, to serve on the Mental Health Advisory Board for a term commencing immediately and terminating December 31, 2008.

FREEHOLDER WARD

1. Congratulating **Rosa Floyd, Elizabeth, New Jersey**, the 2006 Grand Marshall of the African Heritage Day Parade in Elizabeth, New Jersey.
2. Congratulating **Diodato Villani, Linden, New Jersey**, on receiving the 30th “Outstanding Senior Citizen of the Year” Award from the Department of Recreation and Community Services.

VICE CHAIR KOWALSKI & FREEHOLDER MAPP

1. Extending condolences to the family of **Peter “Al” R. Briggs, Sr.**, in this, their time of sorrow.

VICE CHAIR KOWALSKI

1. Appointing **Nora Mislan, Linden, New Jersey**, to the **Union County Cultural & Heritage Advisory Board** for a term commencing immediately and terminating December 31, 2008.
2. Designating May 6, 2006 as “**Nurses Day**” in Union County.

CHAIRMAN MIRABELLA

1. Authorizing the County Manager to enter into a contract with **Access Systems, Manilus, New York**, to provide consulting services to the Clerk of the Board’s Office during the vendor selection process for the Electronic Document Management System and to oversee the implementation of the system in an amount not to exceed **\$10,000. {100% Grant Funded – PARI S Grants}**

2. Appointing **Vice Chair Bette Jane Kowalski, Cranford, New Jersey, and Freeholder Deborah P. Scanlon, Union, New Jersey**, to serve on the **Union County Industrial Pollution Control Authority** for a term to commence February 1, 2006 – February 1, 2011.
3. Honoring the following 2006 Union County Volunteer Recognition Awardees: **Dr. Inez Phillips Durham, Plainfield; Peggy Lore, Elizabeth; Psi Sigma Phi Fraternity, Kean University Chapter, Union; Marvin Smith, Westfield.**
4. Congratulating the following **Union County Hazmat** personnel on a job well done on overturned gasoline tanker in Linden: **Daniel Warchol; William Kane; Michael Tharaldsen; Bruce Padulsky; Rich Cocca and Drew Wirkus.**
5. Congratulating **Christopher C. Sheridan, Cranford, New Jersey, Boy Scouts of America, Troop 75**, on attaining his Eagle Scout Award.
6. Congratulating **Robert Colicchio, Personal Assistant Service Programmer, Department of Human Services, Division on Disability Services**, who is being recognized by the State of New Jersey on his services for the disabled.

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Chairman Mirabella asked for a motion to adjourn. A motion was made by Freeholder Sullivan and seconded by Freeholder Scanlon. The roll call showed 8 members voted unanimously.

ADJOURNMENT

The next Agenda Setting Session of the Union County Board of Chosen Freeholders will be held on Thursday, May 4, 2006 at 7:00 pm in the Meeting Room, Administration Building, 6th Floor, Elizabeth, New Jersey.

Nicole L. Tedeschi
Clerk of the Board

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