

1: Please prepare for on-site inspection the following documents which are referred to in the Memorandum of Understanding between the County of Union and the Children's Museum of Central New Jersey dated 6/20/03.

1. All design, feasibility and construction related documents
2. Certificate of Incorporation
3. By-Laws
4. Minutes ?
5. Unaudited Accounting records
6. All existing contract or commitments,
7. All proposed budgets
8. The initial 1023 application for tax exemption, all supporting materials and the advanced letter ruling from the Internal Revenue Service granting the children's Museum exempt status under Section 501(c)3 of the Internal Revenue Code of 1986 as amended for the county's review.

2: All trustees selected by the county to act as a liaison to with the county

3: All documents provided to the County of Union by the Children's museum of central New Jersey to verify the fund raising efforts of the Children's Museum. This would include but not be limited to all financial reports submitted on a quarterly basis, income statements and balance sheets