

NOTICE OF JOB VACANCY

DEPARTMENT: Engineering, Public Works & Facilities

POSITION: Building Maintenance Worker

BRIEF DESCRIPTION OF POSITION: Under direction, performs varied simple and moderately physically strenuous tasks involved in cleaning and maintaining offices, furniture, buildings, and grounds; may assist in making minor repairs to building or equipment; does other related duties as required.

REQUIREMENTS:

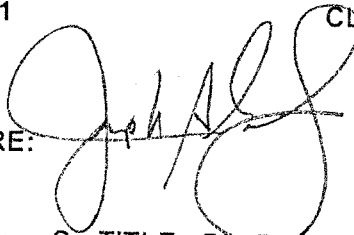
Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

SALARY RANGE: \$31,456 - \$49,345

ISSUE DATE: 06/01/2011

CLOSING DATE: 06/07/2011

AUTHORIZED SIGNATURE:



NAME: Joseph A. Graziano, Sr. **TITLE:** Dir. Dept of Engineering, Public Works
And Facilities

**INTERESTED APPLICANTS MAY CONTACT UNION COUNTY DEPARTMENT
OF ADMINISTRATIVE SERVICES/DIVISION OF PERSONNEL MANAGEMENT**

UNION COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

NOTICE OF JOB VACANCY

DEPARTMENT: Human Services

DIVISION: Planning

TYPE OF POSITION: Community Service Worker (Rape Crisis Unit)

BRIEF DESCRIPTION OF POSITION: Under direction, performs field and office work to promote local community resource programs for residents. Provides referrals to agencies

EXPERIENCE/EDUCATION: Bachelor's degree + Valid NJ Drivers License.
NOTE: Must complete a 40 hour training program in Rape Crisis Intervention

SALARY RANGE: \$35,560-\$53,340

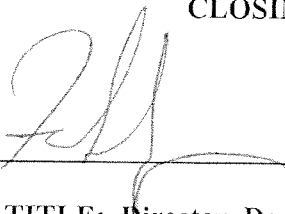
ISSUE DATE:

6-17-11

CLOSING DATE:

6-23-11

AUTHORIZED SIGNATURE: _____



PRINT NAME: Frank Guzzo

TITLE: Director, Dept of Human Svc

INTERESTED APPLICANTS MAY CONTACT UNION COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES/DIVISION OF
PERSONNEL MANAGEMENT

CONTINUOUS RECRUITMENT

UNION COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

NOTICE OF JOB VACANCY

DEPARTMENT: Engineering, Public Works & Facilities

POSITION: Laborer

BRIEF DESCRIPTION OF POSITION: Under direction of a supervisory official, performs varied types of manual and unskilled laboring work and may drive a truck in connection with laboring work on occasion, does other related duties as required.

REQUIREMENTS:

Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position. Appointees may be required to possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicle being operated.

SALARY RANGE: \$31,347.00 - \$49,845.00

ISSUE DATE: 7-1-11

CLOSING DATE: 7-8-11

AUTHORIZED SIGNATURE:

NAME: Joseph A. Graziano, Sr. **TITLE:** Dir. Dept of Engineering, Public Works
And Facilities

**INTERESTED APPLICANTS MAY CONTACT UNION COUNTY DEPARTMENT
OF ADMINISTRATIVE SERVICES/DIVISION OF PERSONNEL MANAGEMENT**

UNION COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

NOTICE OF JOB VACANCY

DEPARTMENT: Human Services

DIVISION: Aging

POSITION: Supervisor, Senior Citizen Outreach & Referral Program

BRIEF DESCRIPTION OF POSITION: Under direction, supervises the field and office work involved in ascertaining needs of senior citizens and providing them with information particular to the resources and benefits available to meet their needs; does other related duties as required.

EXPERIENCE/EDUCATION: Bachelor's degree + Two (2) years experience in work involving counseling or assisting senior citizens with matters involving their welfare. **NOTE:** Applicants who do not meet the above education requirement may substitute additional experience as indicated on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

SALARY RANGE: \$40,940-\$61,410

ISSUE DATE: 7-5-11

CLOSING DATE: 7-11-11

AUTHORIZED SIGNATURE: _____

PRINT NAME: Frank Guzzo **TITLE:** Director, Dept of Human Svc

**INTERESTED APPLICANTS MAY CONTACT UNION COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES/DIVISION OF
PERSONNEL MANAGEMENT**

CONTINUOUS RECRUITMENT

UNION COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

NOTICE OF JOB VACANCY

DEPARTMENT: Human Services

DIVISION: Employment & Training

POSITION: Employment Counselor

BRIEF DESCRIPTION OF POSITION: Under direction, provides employment counseling to applicants who present problems related to occupational choice, change or adjustment, and places counselees and other applicants in employment; does related work as required.

EXPERIENCE/EDUCATION: Bachelor's degree including or supplemented by fifteen (15) semester hour credits in vocational guidance or other courses directly related to vocational counseling preparation + one (1) year in vocational guidance and counseling. A Master's degree in Psychology, Education, Social Work, Personnel Administration, Counseling, Student Personnel Services or related fields which shall have included a minimum fifteen (15) semester hour credits of graduate study in vocational guidance or other courses directly related to counseling preparation may be substituted for the one (1) year experience.

SALARY RANGE: \$35,560-\$53,340

ISSUE DATE: 7-5-11

CLOSING DATE: 7-11-11

AUTHORIZED SIGNATURE: _____

PRINT NAME: Frank Guzzo

TITLE: Director, Dept of Human Svc

**INTERESTED APPLICANTS MAY CONTACT UNION COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES/DIVISION OF
PERSONNEL MANAGEMENT**

CONTINUOUS RECRUITMENT

UNION COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

NOTICE OF JOB VACANCY

DEPARTMENT: Human Services

DIVISION: Juvenile Detention

TYPE OF POSITION: Social Work Supervisor 3 Secured Facilities

BRIEF DESCRIPTION OF POSITION: Under direction, has charge of a social work program in a juvenile correctional institution or other agency; does related work.

EXPERIENCE/EDUCATION: Master's degree + two (2) years experience in the delivery of social services to social offenders, one (1) of which shall have been in a supervisory capacity in the administration of a social service program for social offenders. NOTE: A graduate field placement in social work accredited by the Council on Social Work Education may be substituted for one (1) year of the non-supervisory experience.

SALARY RANGE: \$54,080-\$81,120

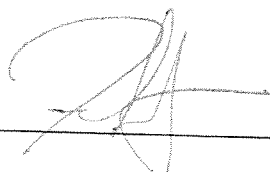
ISSUE DATE:

7-19-11

CLOSING DATE:

7-25-11

AUTHORIZED SIGNATURE: _____



PRINT NAME: Frank Guzzo

TITLE: Director, Dept of Human Svc

INTERESTED APPLICANTS MAY CONTACT UNION COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES/DIVISION OF
PERSONNEL MANAGEMENT

CONTINUOUS RECRUITMENT

UNION COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

NOTICE OF JOB VACANCY

DEPARTMENT: PROSECUTOR'S OFFICE

POSITION: CLERK 1

BRIEF DESCRIPTION OF POSITION: Under close supervision, performs repetitive clerical work involving the processing of documents in a variety of functions; does other related duties as required.

REQUIREMENTS: Must have the ability to handle general duties such as: filing, distributing mail, answering phones and taking messages and hand delivering documents to the court. Must be able to perform tasks accurately within prescribed time frames. Ability to work effectively with associates, superior officials and members of the public concerned with the work of the department.

SALARY RANGE: \$27,260 - \$45,320

ISSUE DATE:

CLOSING DATE:

7-20-11

8-1-11

AUTHORIZED SIGNATURE:



NAME: Albert Cernadas, Jr. **TITLE:** First Assistant Prosecutor

INTERESTED APPLICANTS MAY CONTACT UNION COUNTY DEPARTMENT
OF ADMINISTRATIVE SERVICES/DIVISION OF PERSONNEL MANAGEMENT

UNION COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

NOTICE OF JOB VACANCY

DEPARTMENT: Engineering, Public Works & Facilities

POSITION: Stationary Engineer

BRIEF DESCRIPTION OF POSITION: Under direction, performs and maintains steam boilers or steam generators and auxiliary boiler equipment having safety valve or over 500 boiler horsepower; may also take a leading part in operation & maintenance of air conditioner & refrigeration equipment.

REQUIREMENTS:

Appointee will be required to possess an Operating Engineer's license of the appropriate grade and type issued by the New Jersey Department of Labor & Workforce Development.

Appointees may be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

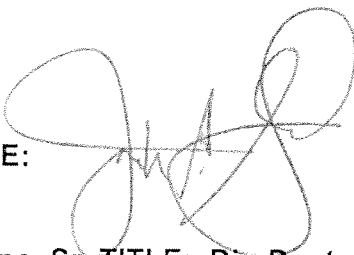
Applicants may be required to have successfully completed a one-year training program & possess a certificate of proficiency in heating, ventilation & air conditioning from an accredited community college, vocational or technical school.

SALARY RANGE: \$43,301 - \$61,889

ISSUE DATE: 8-2-11

CLOSING DATE: 8-8-11

AUTHORIZED SIGNATURE:



NAME: Joseph A. Graziano, Sr. **TITLE:** Dir. Dept of Engineering, Public Works
And Facilities

**INTERESTED APPLICANTS MAY CONTACT UNION COUNTY DEPARTMENT
OF ADMINISTRATIVE SERVICES/DIVISION OF PERSONNEL MANAGEMENT**

UNION COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER



COUNTY OF UNION

Part C - GOVERNMENT RECORDS REQUEST RESPONSE

Requestor: Tina Renna-UCWA

Request Date: 8/9/11

- Document(s) provided: 2 pages, at a total cost of: no fee. Item 1: Advertised positions, and job postings for June 1, 2011 to date
- Special Service Charge imposed - Reason: _____, cost: _____
- Document(s) have been inspected by the requestor on the date shown below: _____ documents, _____ total pages
- Document(s) not provided (see below)

The document(s) you have requested that are checked below are NOT being provided because the document(s) are considered privileged or are otherwise exempt from public access, as provided by applicable law:

- Privileged or Protected Category**
- Advisory, Consultative or Deliberative material
 - Autopsy Photos / Video
 - Attorney-Client Privilege Information
 - Computer Security Information
 - Criminal Investigatory Records
 - Credit Card Numbers
 - Domestic Security (Sabotage or Terrorism)
 - Grievance Information with public employer
 - Drivers' License Numbers
 - Electronic Surveillance Materials
 - Emergency or Security Information or Procedures
 - Employee Sexual Harassment Complaints
 - Fingerprint Cards
 - Individual's Medical, Financial, or Tax records
 - Insurance Communications
 - Investigation in Progress
 - Labor Negotiation Information (strategy or positions)
 - Personnel or Pension Records
 - Photographs of Crime Scene
 - Proprietary Information
 - Reasonable Expectation of Privacy
 - Resumes of unsuccessful applicants
 - Safety of persons or the public
 - Security Measures and Surveillance Techniques
 - Social Security Numbers
 - Test Questions, Scoring Keys, or other Exam Data
 - Victim records
 - Record has been destroyed/not retained pursuant to:
 - Other

- Authority for Denial or Redaction**
- N.J.S.A. 47:1A-1.1, et seq.
 - N.J.S.A. 47:1A-1.1, et seq.
 - N.J.S.A. 47:1A-1.1, et seq.
 - N.J.S.A. 47:1A-1.1, et seq.
 - N.J.S.A. 47:1A-1.1, et seq.
 - N.J.S.A. 47:1A-1.1, et seq.
 - Executive Order 21 (McGreevey)
 - N.J.S.A. 47:1A-1.1, et seq.
 - N.J.S.A. 47:1A-1.1, et seq.
 - N.J.S.A. 2A:156A-19
 - N.J.S.A. 47:1A-1.1, et seq.
 - N.J.S.A. 47:1A-1.1, et seq.
 - Executive Order 9 (Hughes)
 - Executive Order 26 (McGreevey)
 - N.J.S.A. 47:1A-1.1, et seq.
 - N.J.S.A. 47:1A-3.a
 - N.J.S.A. 47:1A-1.1, et seq.
 - N.J.S.A. 47:1A-10
 - Executive Order 9 (Hughes)
 - N.J.S.A. 47:1A-1.1, et seq.
 - N.J.S.A. 47:1A-1.1, et seq.
 - Executive Order 26 (McGreevey)
 - Executive Order 69 (Whitman)
 - N.J.S.A. 47:1A-1.1, et seq.
 - N.J.S.A. 47:1A-1.1, et seq.
 - Executive Order 26 (McGreevey)
 - N.J.S.A. 47:1A-1.1; N.J.S.A. 2A:82-46b
 - Records Retention and Disposition Schedule

You have a right to appeal this decision that the documents requested are not accessible. You may take your appeal to the Government Records Council (GRC) or to the New Jersey Superior Court as provided by N.J.S.A. 47:1A-6 and 7. Please see the attached "Part D: Procedures to Challenge Denial of Access to Government Records" and GRC information.

Date: 8/17/11

[Signature]
County Official

ACKNOWLEDGMENT

I hereby acknowledge that I have received copies of, or have been permitted to view/inspect, the documents requested except for any documents specifically listed above on which a determination has been made that the documents could not be provided in accordance with applicable law. If any documents have not been provided, I have received information as to the procedures for an appeal of the determination.

Date: _____

Requestor's Signature _____