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**From:** Marlena Russo [mailto:mrusso@ucnj.org] **On Behalf Of** Opra  
**Sent:** Friday, April 20, 2007 4:56 PM  
**To:** Tina Renna  
**Subject:** 4/16 OPRA Request Completion - 42 Vouchers  
**Importance:** High

Mrs. Renna,

This e-mail constitutes a formal and complete response to your OPRA request of April 16, 2007 for **all bills and receipts relative to forty-two (42) vouchers**. Please be advised that in accordance with the OPRA, the County will be imposing a special service fee to process your request. An intern in the department of Finance (hourly wage \$8.00) will require approximately seven (7) hours to retrieve and compile the documents which would be responsive to your request, for a total special service fee of **\$56.00**.

It must be noted that the County has made every effort to ensure that the employees assigned to this task have been identified as the minimum personnel necessary to properly and effectively process this request, both in terms of the total number and in hourly wage. Specifically, the task of compiling the documentation would be assigned to an intern, who has the capacity to perform the task efficiently but does not receive a high hourly wage.

Upon receipt of the special service fee (which does not include the statutory per-page copying charge should you wish to purchase any documents) the records will be compiled. Please note that the above hours and charges are only an estimate and you will only be charged for the number of hours actually expended to process your request.

Thank you for your attention to this matter.

**Marlena M. Russo**  
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