

REGULAR MEETING – September 20, 2007

The Chairman calls the meeting to order at 7:30 p.m.

TURN ON RECORDER

The Chairman reads the statement on “Open Public Meetings Law”.

In accordance with the requirements of the Open Public Meetings Act, State of New Jersey, adequate notice of this meeting has been provided by the inclusion of the date, time and place in a Notice forwarded to The Star Ledger, the Home News Tribune and the Clerk of each of the eleven member municipalities on September 11, 2007.

If any member of this body believes that this meeting is being held in violation of the provisions of the Open Public Meetings Act, please state your objection and the reasons for same at this time.

.... Hearing no objections, we shall proceed with our regularly scheduled meeting.

The Chairman requests that everyone stand to salute the Flag.

Roll Call

<u>Pres.</u>	<u>Absent</u>	<u>Town Rep.</u>	<u>Pres.</u>	<u>Absent</u>	<u>Name</u>
_____	_____	Clark	_____	_____	M. Brinker, Interim Exec. Dir.
_____	_____	Cranford	_____	_____	R. Materna, Secretary-Treasurer
_____	_____	Garwood	_____	_____	J. Grimes, Office Administrator
_____	_____	Kenilworth	_____	_____	B. Hak, Counsel
_____	_____	Mountainside	_____	_____	J. Wancho, Consulting Engineer
_____	_____	Rahway			
_____	_____	Roselle Park			
_____	_____	Scotch Plains			
_____	_____	Springfield			
_____	_____	Westfield			
_____	_____	Woodbridge			

Approval of Minutes

Chairman: The minutes of the August 16, 2007 meeting are not finished and therefore action to adopt the minutes is deferred to the October meeting.

Communications

None.

Report of Treasurer

The Treasurer’s Reports for the month of July 2007 have been distributed to the Commissioners for review and will be spread on the Minutes. So ordered.

Report of Interim Executive Director

Report of Consulting Engineer

Report of Construction Manager

Report of Counsel

Committee Reports

Chairman: Are there reports from any of the following Committees:

Engineering Committee (C. Clark Landale, Committee Chair)

An Engineering Committee Meeting was held on September 13, 2007, at which time several items were discussed. Items which require action are on the agenda under New Business.

Finance Committee (Charles Lombardo, Chair)

A Finance Committee Meeting was held earlier this evening at which time the Bills and Claims were reviewed. The Bills and Claims will be acted on later in the meeting.

Personnel Committee (Joan Papen, Chair)

A Personnel Committee Meeting was held on September 13, 2007, at which time several items were discussed. A handout of additional changes to the Commissioner Handbook have been distributed to the Commissioners for final review. Items which require action are on the agenda under New Business.

Sludge Management Committee (Frank Mazzarella, Chair)

Legal Committee (Joan Papen, Chair)

Public Relations Committee (Rosalie Berger, Chair)

A Public Relations Committee Meeting was held earlier this evening to review the final draft of the Fall 2007 Newsletter.

Insurance Review Committee (Allen Chin, Chair)

Unfinished Business

New Business

Mr. Lombardo to offer two resolutions.

1. #07-40 (Security Purchase)

Motion:
Second:
Discussion:

Those in favor of the motion say Aye:_____

Those opposed to the motion say Nay:_____

2. #07-41 (Sewer Connection – Garwood)

Motion:
Second:
Discussion:

Those in favor of the motion say Aye:_____

Those opposed to the motion say Nay:_____

Mr. Landale to offer two motions and one resolution.

1. Motion to approve Contract #105 Cogeneration/Sludge Drying Facility, Change Order #9, to J.H. Reid Contractors in an amount of \$46,000.00 for settlement of various items including Breeching Insulation, Genset Controls, Pressure Switches, Temporary Power Feed, etc., total amended contract amount of \$22,114,208.57, as discussed at the Engineering Committee Meeting.

Motion:
Second:
Discussion:

Those in favor of the motion say Aye:_____

Those opposed to the motion say Nay:_____

2. Motion to accept the recommendation of Hatch Mott MacDonald (HMM) in their report on Contract #0721 – User Charge System Evaluation, in that the Authority shall stay with its

present metering system and billing methodology with enhancements as outlined by HMM, and as discussed at the Engineering Committee Meeting.

Motion:
Second:
Discussion:

Those in favor of the motion say Aye: _____
Those opposed to the motion say Nay: _____

3. #07-42 (Amend Contract #0722 – NJHDG/M&E + \$10,179.10)

Motion:
Second:
Discussion:

Those in favor of the motion say Aye: _____
Those opposed to the motion say Nay: _____

Mrs. Papen to offer two motions and one resolution.

1. #07-43 (Amend the By-Laws – 1st Reading)

Motion:
Second:
Discussion:

Those in favor of the motion say Aye: _____
Those opposed to the motion say Nay: _____

2. Motion approving the Commissioners Handbook as was reviewed by the Commissioners at the Personnel Committee Meeting held September 13, 2007, incorporating the various changes and authorize printing of the Handbook for distribution to the Commissioners and Executive Staff members.

Motion:
Second:
Discussion:

Those in favor of the motion say Aye: _____
Those opposed to the motion say Nay: _____

Regular Meeting Agenda

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3. Motion approving Michael Brinker, the Interim Executive Director's attendance at the Water Environmental Association (WEA) Conference which will be held October 12-18, 2007 in San Diego, California, as discussed at the Personnel Committee Meeting.

Motion:

Second:

Discussion:

Those in favor of the motion say Aye: _____

Those opposed to the motion say Nay: _____

Bills and Claims

Motion that the following bills and claims previously audited by the Finance Committee be ordered paid.

Motion:

Second:

Discussion:

Those in favor of the motion say Aye: _____

Those opposed to the motion say Nay: _____

Open the floor to the Public for questions or comments

Closed Session (Only If Necessary) (TURN OFF RECORDER)

Chairman: Do I hear a motion to close the meeting for discussion of pending and/or anticipated legal matters, based on Attorney Client privilege.

Motion:

Second:

Discussion:

Time:

Those in favor of the motion say Aye: _____

Those opposed to the motion say Nay: _____

Chairman: Do I hear a motion to return to the regular order of business. *(TURN ON RECORDER)*

Motion:
Second:
Discussion:
Time:

Those in favor of the motion say Aye: _____

Those opposed to the motion say Nay: _____

Return to Regular Order of Business

Adjournment

If there is no further business, do I hear a motion that this meeting be adjourned?

Motion:
Second:
Discussion:
Time:

Those in favor of the motion say Aye: _____

Those opposed to the motion say Nay: _____

TURN OFF RECORDER

/jg