

RAHWAY VALLEY SEWERAGE AUTHORITY

Summary of Minutes

Regular Meeting held April 17, 2008

- Minutes
Approved Minutes of Regular Meeting held March 20, 2008.
- Communications
An OPRA Request from the Sheet Metal Workers Union regarding Contract #157.
- Treasurers Reports
The Treasurers Reports for January and February 2008 were received and are attached.
- Executive Director
Sewer Connections and the status of various contracts.
- Consulting Engineer
Overview of contracts; flow rights and user charge reports.
- Counsel
Overview of legal matters.
- Committees
Reports were given by the Engineering, Finance, Insurance, Personnel and Public Relations Committees.
- Unfinished Business
Approved video and audio recording guidelines.
- New Business
Approved the following: 2007 Audit; Appointment of Broker of Record; TWA for Springfield; and Consent of WMP Amendment.
- New Business (Cont'd.)
Approved the following expenditure: Award of Contract #0819 Rebid #2 Bulk Lube Oil, to David Weber Oil of Carlstadt, NJ in an estimated amount of \$44,700.00.
- Bills & Claims

OPERATING FUND	8-01	927,749.17
BUILDING & EQUIPMENT FUND	8-02	1,526,918.81
CONSTRUCTION FUND	8-04	<u>56,633.27</u>
TOTAL ALL FUNDS		2,511,301.25

RAHWAY VALLEY SEWERAGE AUTHORITY

Regular Meeting Minutes – April 17, 2008

The Chairman read the statement on “Open Public Meetings Law”.

In accordance with the requirements of the Open Public Meeting Act, State of New Jersey, adequate notice of this meeting has been provided by the inclusion of the date, time and place in a Notice which was forwarded to the Star Ledger, the Home News Tribune and was filed with the Clerk of each of the eleven member municipalities on February 19, 2008 and again April 8, 2008.

The Chairman asked if any member of the body believed that this meeting was being held in violation of the provisions of the Open Public Meetings Act; to please state their objection and the reasons for same.

Hearing no objections, the Chairman stated we shall proceed with our regularly scheduled meeting.

The Chairman requested that everyone stand to salute the Flag and observe a moment of silence.

Roll Call

The following members were present:

Maria A. Abram	for the Township of Springfield
Allen Chin	for the Town of Westfield
C. Clark Landale	for the Borough of Mountainside
Richard LoForte	for the Borough of Kenilworth
Charles Lombardo	for the Borough of Garwood
Robert G. Luban	for the Township of Woodbridge
Joan Papen	for the Township of Scotch Plains
Attilio S. Venturo	for the Borough of Roselle Park

The following members were absent:

Frank G. Mazzarella	for the Township of Clark
James J. Murphy	for the Township of Cranford
Peter H. Pelissier	for the City of Rahway

The following were also present:

Michael J. Brinker, Jr., PE	Executive Director
Robert J. Materna	Secretary-Treasurer
Donna Corris	Payroll & Benefits Administrator
James Wancho, P.E.	Paulus, Sokolowski & Sartor
Brian Hak, Esq.	Weiner Lesniak, LLP
John Montgomery	Murray, Montgomery & O'Donnell
John O'Donnell	Murray, Montgomery & O'Donnell
Len Bickwitt	Murray, Montgomery & O'Donnell

The following members of the public were present:

Dan Ward

RVSA Manager of Plant Maintenance

Thomas Watters

RVSA Utility Worker

Approval of Minutes

Mr. Chin made a motion, seconded by Mr. Lombardo, to approve the minutes of the Regular Meeting held March 20, 2008. The motion was approved by those present with the exception of Mr. Luban who abstained. Mr. Murphy, Mr. Mazzarella and Mr. Pelissier were absent.

Communications

- An OPRA Request from the Sheet Metal Workers Union regarding Contract #157.

Report of Treasurer

The Treasurer's Reports for the months of January and February 2008 have been distributed to the Commissioners for review and will be spread on the Minutes. So ordered.

2007 Audit

Mr. Robert Butvilla of Suplee Clooney & Co., the Authority's Auditor, was present at a Finance Committee Meeting held earlier this evening to discuss the 2007 Audit with the Commissioners. A copy of the Audit was previously distributed to the Commissioners for review and will be acted on later in this meeting.

Grant Monies

Mr. John Montgomery, Mr. John O'Donnell and Mr. Len Bickwitt of the firm Murray, Montgomery & O'Donnell (MMO), the Authority's Washington lobbyist, were present to discuss the status of the \$25 million dollar grant with the Commissioners.

Mr. Montgomery addressed the Board. He stated that when his firm started working for the Authority, they had worked on getting a \$240,000 grant and an additional \$400,000 grant. Unfortunately the bill authorizing that money died. He noted they then switched their focus to the Army Corps of Engineers program because there is a larger fund of money for environmental use. Senator Lautenberg is on the Committee that authorizes the money for this fund and Senator Lautenberg included in the bill an amount of \$25 million for the RVSA. Mr. Montgomery noted that his firm will put together a book for the Commissioners with all of the background information so that the Commissioners can follow where the Authority stands with regard to receiving these funds.

Mr. O'Donnell addressed the Board. He stated that because of politics and the budgets being addressed on the hill, they put in for the Authority to receive a grant for \$25 million through the Corps of Engineers Water Project. He added that the Corp sent a letter up to the Appropriations Committee and the Appropriations Committee is reviewing the matter. At the time that it goes to the House and Senate, it will be discussed in conference. He noted they may release \$5 million

of the \$25 million; they do not, typically, release all of the appropriated funds at one time.

Mr. O'Donnell stated that the Authority will probably have to go back through this process every year until they have exhausted receiving all applicable funds.

Mr. Len Bickwitt also of MMO, indicated that they have never had great support from the appropriations committee. However, with regard to the appropriation for this Authority, Senator Lautenberg has been very helpful and has argued, on the floor, for this project. Senator Lautenberg is a strong proponent of this project and the Authority receiving the funds.

Mr. Bickwitt noted that although MMO is not guaranteeing anything, they are overly optimistic.

Mrs. Papen stated that in her opinion, if we don't get that money now, we will never get it. She added that there will be changes in Washington and depending on who gets elected will determine if funds will be available.

After brief discussion, the representatives from MMO thanked the Commissioners for their time and left the meeting.

Report of Executive Director

Sewer Treatment Endorsements

The following is a list of Sewer Treatment Endorsements processed between 3/19/08 and 4/15/08, and a copy of the log sheet with additional information has been distributed for your reference:

<u>Number</u>	<u>Date</u>	<u>Applicant</u>	<u>Municipality</u>
1042-08-CR	03/16/08	Richmond LaPolla	Cranford
1043-08-WB	04/11/08	Waseem Enterprises c/o Dynamic Eng.	Woodbridge

Monthly Reports

The following reports were received and distributed to the Commissioners:

- PS&S Monthly
- PS&S Preliminary Monthly *
- CCMS - Contract #105 – Cogeneration Facility *
- CCMS - Contract #155 – Cogeneration Facility *
- Weiner Lesniak – Monthly Update
- RVSA Contractors & Engineers Claims for Payment *
- RVSA Purchase Orders in Excess of \$1500 *
- RVSA Operations *
- RVSA Grievance Update *
- RVSA IPP Monthly Activities*

* These items were discussed at the Engineering Committee Meeting.

Name Change

Rahway's Commissioner Pelissier had asked that the Commissioners consider renaming the Rahway Valley Sewerage Authority. The matter was discussed at the past several meetings. At the March meeting, Commissioner Pelissier stated that he would provide a copy of the cost estimate to his City Council and advise the Authority if Rahway would consider paying for the name change. The other Commissioners were going to discuss the possible name change with their respective Mayors and Councils.

Mr. Pelissier has since written the Authority and advised that he is withdrawing the request to rename the Authority.

Encroachment on the Authority's Trunk SewerAgreement with Garwood

As reported at the March meeting, Counsel is providing a copy of a "model" agreement to be entered into with the Borough of Garwood. We are waiting for Counsel to provide a resolution authorizing endorsement of an agreement related to this matter. Additionally, this "model resolution and agreement" will be used for future issues involving right-of-way encroachments or construction over an RVSA's sewers.

Mrs. Papen stated that the Board was supposed to receive this model agreement and resolution this month, however, again did not. She asked Counsel when the Authority could expect to receive it. Mr. Hak stated that his partner, Louis Karcher is working on it and it should be done soon. Mrs. Papen stated that she tracked the progress on this and noted that Mr. Hak's firm has been working on this for fifteen months. Mr. Hak stated that he would have it to the Board by the next meeting.

Clark

Subsequent to the foregoing matter of Garwood having built their DPW garage over the Authority's Trunk Sewer, a resident in Clark is seeking endorsement from the Authority to build a residential garage adjacent to or over the Authority's 60" Trunk Sewer which runs through his property. Mr. Brinker, after reviewing historical records of property acquisitions has requested Counsel to have a title search performed.

Weiner Lesniak was asked to have a Title Search done regarding this property and we are awaiting the outcome.

Contract #147 Trunk Sewer Rehab

As advised at the Engineering Committee Meeting, ISCO a supplier to Marvec had submitted a Lien Claim several months ago. Marvec has made a partial payment to ISCO and therefore ISCO has submitted an amended lien claim reflecting said payment. The original lien was in the amount of \$43,837.73, payment was received in the amount of \$24,862.73, and the amended lien claim reflects an amount of \$18,975.00.

Contract #0819 REBID #2 – Bulk Lubricating Oil

Joanne Grimes, Office Administrator, sent a copy of the Notice to Bidders to companies on RVSA's Goods & Services Bidders List, posted an ad in the Star Ledger and on the Authority's website. One company picked up a bid package and on March 18, 2008 the following bid was received:

<u>Company</u>	<u>Amount</u>
David Weber Oil	\$7.45/gal.
Carlstadt, NJ	\$44,700.00 Estimated Total

The current supplier for this product is David Weber Oil. This bid was revised to reflect a required total quantity of 6,000 gallons vs. the original bid which reflected a requirement of 12,000 gallons.

The first time the contract was bid, two bids were received. The low bid was submitted by Prime Lube at a price of \$6.69/gal., and David Weber at a price of \$7.25/gal. The Board rejected those bids as the low bid was found to be non-conforming. The first rebid resulted in no response.

This bid was reviewed by Counsel and found to be in order and it is recommended that the bid be awarded to David Weber Oil. This matter was discussed at the Engineering Committee Meeting and a motion is on the agenda under New Business.

TWA – Springfield

A Treatment Works Application was submitted by the Township of Springfield on behalf of Dynamic Engineering Consultants for a project known as Springfield Residential Communities. The Application is for the construction of 1,200 lf of sewer to provide service to 90 new residential dwellings. The new flow generated from this project will be approximately 0.0195 mgd (or 19,500 gpd). I reviewed the application, find it to be in order and recommend approval. This matter was discussed at the Engineering Committee Meeting and a motion is on the agenda under New Business.

Reports

As requested at the March meeting, a First Quarter 2008 Budget Tracking Report was prepared and distributed to the Commissioners for their use. If anyone has any questions about the quarterly report, they may contact me.

Insurance – JIF's

As discussed at the March 20, 2008 meeting, I contacted several local sewerage authorities to obtain information regarding the placement of their insurance. I prepared a report outlining my findings and sent that to the Commissioners for their information. At the March Board Meeting and again at the Insurance Review Committee Meeting, the Commissioners stated they are not

interested in pursuing an application to a JIF.

Insurance Broker of Record

At the March meeting, the Commissioners discussed the appointment of a Broker or Brokers of Record. An RFQ was prepared, posted on the Authority's website and was sent to 5 companies (AGA, BGIA, Liberty Mutual, NJ Mfg. Ins. Co., Wachovia). Qualifications were received on April 8, 2008 from AGA and Wachovia.

Based on the response to the RFQ, the staff is recommending that AGA be awarded Broker of Record for St. Paul/Travelers, Zurich, Interstate Fire & Casualty, Tower National and RSDIS. Please note that when the RFP's for Insurance are posted on the website, Proposals may be accepted from other insurance companies and will be evaluated equally.

As discussed at the Insurance Review Committee Meeting, the Committee recommended awarding the Broker of Record to AGA and a motion is on the agenda under New Business.

Union Negotiations

Guidelines for the 2008 Union Negotiations were discussed at the Personnel Committee Meeting held earlier this evening.

Public Relations

A Public Relations Committee Meeting was held on April 10, 2008 at which time The Spi Group made a presentation. The Commissioners discussed several items. At this time it is recommended that the videotaping of the Authority's meetings continue as is being done and that any municipality who wants a copy for rebroadcasting on their local TV channel, can obtain a copy after the RVSA meeting by contacting the Office Administrator. No other items require action.

Report of Consulting Engineer

The following report to the Authority Board summarizes our activities for the period of March 15, 2008 through April 11, 2008.

JCO Compliance

PS&S is currently preparing a follow-up letter to the NJDEP transmitting the remaining I/I documentation received after the original submittal.

The next quarterly report is due by the end of April, covering the first quarter of 2008. PS&S is currently preparing a draft for review.

Administrative Appeals Re: NJPDES/TWA Permits

PS&S continues to coordinate activities with General Counsel and Special Counsel, Hall & Associates related to the follow-up from the Settlement Conference at the Office of Administrative Law on October 25, 2007, to discuss the NJPDES and TWA permit appeals. A general water quality justification document was prepared during previous period summarizing the argument for temporarily suspending the maximum weekly mass loading limits for CBOD and TSS during high flow events and the recommended flow that should be used by NJDEP to trigger suspension of the maximum weekly mass loading limits. If this information is accepted by NJDEP it will settle the NJPDES appeal. Counsel has continued to pursue a response from NJDEP and the DAG.

The Executive Director has had discussions with the Union County Parks Department and the NJDEP Green Acres group regarding the continued use of the 004 outfall as an emergency outfall and at this point it does not appear feasible. An alternate emergency discharge location is being explored.

Trunk Sewer Rehabilitation - Contract #144

The Contractor has performed clean up and restoration in the Park and has been awaiting a break in the weather to complete the same on Bedford Street area of work.

PS&S continues to provide observation of the contractor's activities.

The project completion date (June 11, 2007) has been exceeded and the Contractor has requested an extension of time. PS&S has had several meetings with the Contractor and attorney to discuss this issue as well as several Contractor claims. PS&S has settled a few of the claims and a conference call with the contractor and his attorney have laid the some ground work for payment of 2 of the 3 claims that are related to work that was or will be conducted. The one claim for work still required relates to final pavement for the parking lot area. After review of the remaining claims which are related to the contractor's assertion that he was delayed, and discussing same with the Authority and General Counsel, PS&S has disputed the claims. PS&S has prepared a letter to the contractor detailing credits that are due to the RVSA for contract work and the issuance of liquidated damages. A follow-up discussion is planned with the contractor regarding the claims.

Wastewater Management Planning

Recently, NJDEP contacted PS&S to move forward with the adoption of the WMP document in the coming months. NJDEP has assured PS&S that any required modifications associated with the implementation of an emergency plant outfall or NJPDES modifications will not require a formal amendment to the WMP document. The WMP adoption will require endorsement resolutions from all of the member municipalities and other affected entities, and the RVSA. A Public Notice was posted in the New Jersey Register and published in three newspapers on March 17, 2008. A Public Hearing has been scheduled for May 5, 2008 at the Middlesex County Administration Building.

Cogeneration Funding

A NJBPU Office of Clean Energy-Renewable Energy Advanced Power Program grant has been awarded to the Authority in the amount of \$500,000. The Authority met with a representative of the NJBPU during a previous period to discuss the agreement and provide invoice documents for their review of eligibility against the loan. The Authority is awaiting a response from the NJBPU regarding eligible costs. The Executive Director has scheduled a meeting with the NJBPU on Friday April 18, 2008 to discuss the status of the grant.

Air Permitting

PS&S and the Authority are proceeding with the preparation of an additional Title V Significant Modification application to modify certain permit required monitoring and recordkeeping requirements and to address some potential variability in digester gas characteristics. PS&S is waiting on input from the Authority regarding natural gas/digester gas ratio limits for this modification application. In addition, PS&S has drafted an emission test protocol for reduced sulfur emission testing from the Sludge Dryer. This emission testing protocol has been submitted to NJDEP for review and approval. NJDEP has given approval to the Cogeneration engines emission testing protocol.

There has been no recent activity.

Digester Brick Replacement - Contract #157

The contractor, Agia Mason, has completed the installation of the penthouse roof with metal fascia and has sealed the new concrete deck and coping. He is currently finishing the installation of river stone buffer area and restoring the site. PS&S continues to provide construction observation. Agia Mason has proceeded with the Pump and Blower building fascia work. The contractor has encountered some issues with the existing roof that may require some additional work to repair. PS&S continues to provide construction observation.

Cogeneration/Sludge Drying Facility – Engine Investigation

PS&S continues to assist the Authority and CCMS in follow-up activities related to the engine “backfire” events associated with engines #1 and #3. During the last period PS&S was involved with the following activities associated with all four engines:

Review of submittals and other correspondence.

Review of preliminary work progress.

Inspection and coordination efforts associated with pipe testing (breeching), breeching insulation, rupture disc installation, spring hanger enclosure installation to secure springs in place should failure occur, and breeching system repair requested by Foley and ITG.

Mr. Venturo asked how we are doing with the Cogeneration plant. Mr. Brinker responded that we are doing fine. Mr. Venturo asked when the engines will be ready for testing again and when will Caterpillar be on site again with their testing equipment. Mr. Brinker responded that the

repairs to the breeching are complete with the exception of the insulation and the contractor still maintains that by June he will be ready. Mr. Ventura stated that he is very disappointed with all of the money the Authority has spent and the facility is still not in operation. He added we are a year and a half behind schedule, continue to make payments to contractors and we are paying on the indebtedness. He stated that he wants to see progress.

Mr. Brinker noted that J.H. Reid did not put in a progress payment; that CCMS and PS&S have both run out of money; and that all expenditures by the Authority from CCMS, PS&S and Weiner Lesniak are being reimbursed by Caterpillar and/or their insurance company.

Mr. Landale asked for an estimated time frame of when everything will be done and the system up and running. Mr. Brinker responded that right now that date is June 1, 2008. He noted that there are a few pieces of insulation that need to be installed. Caterpillar will then come in and go through their checklist. There will be training/retraining on some of the other equipment and then we'll go. He continued on to say that on the dryer side, we have a ten day performance test scheduled for April 28.

Mr. Landale stated that we will test on June 1. He asked Mr. Brinker in his professional opinion, is this a go date. Mr. Brinker responded he thinks so, however, J.H. Reid is negotiation with Caterpillar certain items which were not in the agreement between the two, such as the training aspects. Mr. Brinker added that he does not believe this will have an impact on the June 1st date.

Mr. Brinker also noted that he is going to Trenton tomorrow to meet with the BPU regarding the \$500,000 grant which was promised a year and a half ago, to finalize an agreement between the two and then finalize the issue of the methane gas being spread out as a blend, and if that will jeopardize the grant, then we will exclude the methane gas from only the Title V Permit and therefore, take the potential danger away from the start up and running of the facility.

Mr. Ventura stated that his concern is that there is an outflow of taxpayer money for a failure. Mr. Brinker again stated that the Authority is being reimbursed for all expenditures related to the backfire.

General Consulting

Discussions with the NJDOT regarding their ongoing work on Routes 1&9 in the vicinity of the Authority's trunk sewer in East Hazelwood Avenue.

Follow-up on the potential repair to the Pump and Blower Building roof and flashing.

User Charge and Flow Rights Reports

The February 2008 flow rights reports covering January 2008 were finalized and submitted at the February Board Meeting. The March 2008 reports covering February, and April 2008 reports covering March, have also been finalized and submitted to the Authority. The April reports are attached.

Mr. Brinker noted that based on the flow rights reports, presently there are three towns who will be brought in for Hearings; they are Roselle Park, Springfield and Woodbridge.

Report of Counsel

The following is a summary of all General Counsel Services that have been provided by this office to the Rahway Valley Sewerage Authority for the time period covering March 11, 2008 through April 7, 2008

CSP Improvements & Related Issues

Contracts #155, #105 & #144

Reviewed documentation relative to potential delay claims being asserted by the contractor/electrical subcontractor with respect to Contract #155. We have conducted extensive legal research with respect to such claims and have provided the Executive Director with detailed legal memoranda evaluating the merits of same and making recommendations with respect to actions to be taken by the Authority. This item may be discussed in further detail in Executive session.

We have also reviewed documentation and had numerous discussions with the Executive Director relative to an impasse that has arisen between CCMS and the contractor regarding the subject of time and materials payments for extra work to be done on this project. We are currently evaluating the information that has been submitted by both sides and we will make a recommendation to the Executive Director for his consideration. This item may also be discussed in further detail in Executive session.

Administrative Appeals Re: Treatment Works Approval

With respect to the Treatment Works Approval, the final issue on appeal has been consolidated with the appeal that was filed regarding the Authority's NJPDES permit. (See discussion of NJPDES Permit Appeal - Item #1 under "Miscellaneous").

Cogeneration Facility

We have conducted extensive legal research with respect to potential change orders that have been submitted by the contractor, including its recent request for additional overhead, and have provided the Executive Director with a detailed legal memorandum evaluating the merits of same and making recommendations with respect to actions to be taken by the Authority. We have also evaluated the Authority's claims for liquidated damages against the contractor.

Miscellaneous

NJPDES Permit Appeal

October 26, 2007 a settlement conference was held at the Office of Administrative Law at which

time a resolution of the remaining two (2) issues in the case (an emergency bypass and the required loading limits) was discussed with NJDEP. The parties have reached an agreement in principle that will require some additional information to be supplied by the Authority to NJDEP before the settlement can be finalized. The State of New Jersey Green Acres Program has rejected the Authority's proposal to utilize DSN-004, which runs through County parkland, for the emergency bypass.

Garwood/Trunk Sewer conflict

We are in the process of preparing an agreement with Garwood for purposes of establishing Garwood's responsibilities with respect to the Authority's trunk sewer line. Mr. Hak noted that this will definitely be available at the May meeting.

Contract #144-Trunk Sewer Rehabilitation

Had several discussions with the Executive Director and the Consulting Engineer regarding the contractor's potential change orders (claims). Also discussed with the Executive Director and the Consulting Engineer the Authority's claims for liquidated damages and credits being asserted against the contract. On April 3, 2008 a conference call was held between our office, the Executive Director, PS&S, the contractor and its counsel in order to discuss some of the outstanding "smaller" claims. We have also conducted extensive legal research with respect to the issues surrounding the contractor's two largest claims and have provided the Executive Director with a detailed legal memorandum evaluating the merits of same and making recommendations with respect to actions to be taken by the Authority. We have also evaluated the Authority's claims for liquidated damages against the contractor. This item may be discussed in further detail in Executive session.

Flow Rights Exceedance Hearings

We are in the process of formulating a recommended policy for the reinstatement, at the Executive Director's recommendation, of the Peak Flow Rights exceedances hearing procedure set forth in the service agreement.

Industrial User Discharges/Changes in Rules and Regulations

NJDEP requires that the Authority make changes to its rules and regulations in connection with the grace period allowed in cases of a discharge violation. We have assisted the Authority in modifying the regulations which will be submitted to NJDEP for approval. After preliminary NJDEP approval a formal adoption process will commence.

Committee Reports

The Chairman asked if there were reports from any of the following Committees:

Engineering Committee (Allen Chin, Chairman)

Mr. Chin stated that an Engineering Committee Meeting was held on April 10, 2008, at which time several items were discussed. Items which require action are on the agenda under New Business.

Finance Committee (Charles Lombardo, Chairman)

Mr. Lombardo stated that a Finance Committee Meeting was held earlier this evening at which time the 2007 Audit and Bills and Claims were reviewed. Action is on the agenda under New Business and Bills and Claims.

Insurance Review Committee (Robert Luban, Chairman)

Mr. Luban stated that an Insurance Review Committee Meeting was held on April 10, 2008, at which time several items were discussed. One item will be acted on under New Business.

Legal Committee (Clark Landale, Chairman)

No report.

Personnel Committee (James Murphy, Chairman)

Mr. Lombardo stated that a Personnel Committee Meeting was held earlier this evening at which time personnel matters were discussed. No action is necessary at this time.

Public Relations Committee (Attilio Venturo, Chairman)

Mr. Venturo stated that a Public Relations Committee meeting was held on April 10, 2008 at which time several items were discussed. No action is necessary.

Sludge Management Committee (Frank Mazzearella, Chairman)

No report.

Unfinished Business

The Chairman stated that at the March 20, 2008 meeting, Resolution #08-09 was tabled as several Commissioners felt that the resolution needed to be revised. A revised draft has been provided to the Commissioners for consideration. If the board wishes to consider the revised resolution, then the original resolution must be brought back to the table, amended and acted on. If no action is taken on this matter at this meeting, Resolution #08-09 will die.

Chairman asked if the board wished to bring this back to the table.

Mr. Chin made a motion, seconded by Mr. Lombardo, to bring Resolution #08-09 back to the table for consideration.

RESOLUTION #08-09

ESTABLISHING GUIDELINES, RULES AND REGULATIONS FOR VIDEO AND/OR AUDIO RECORDING OF THE RAHWAY VALLEY SEWERAGE AUTHORITY'S PUBLIC MEETINGS

WHEREAS, the Rahway Valley Sewerage Authority (Authority) is committed to providing its members and the members of the public with the ability to record or obtain copies of video and or audio recordings of its Regular Meetings; and

WHEREAS, the Authority will video and audio record its regular meetings and will maintain a copy of said recordings on file at the Authority; and

WHEREAS, the Authority wishes to maintain order and decorum while its meetings are being conducted; and

WHEREAS, the Authority will permit members of the public to video and/or audio record its meetings providing said member(s) of the public follow the established guidelines of the Authority.

NOW THEREFORE BE IT RESOLVED by the Rahway Valley Sewerage Authority, Rahway, New Jersey, that it hereby establishes the following guidelines for video and/or audio recording of its public meetings by members of the public:

1. "Meeting" shall mean a Regular Meeting of the members of the Authority for the purpose of conducting business and taking action on matters relative to the Authority.
2. The Authority shall record its regular meetings. Copies of said recordings may be obtained from the Authority by filing an OPRA request, and paying the set fee of \$15.00 for video and/or \$5.00 for audio recordings.
3. Members of the public may also video the Authority's meetings, however, not more than two recording devices (excluding the Authority's devices), operated by no more than one person each, shall be permitted at any public meeting of the Authority.
4. Only recording devices which do not produce distracting sound or light may be used. No artificial lighting device of any kind shall be employed in connection with the use of a recording device.
5. Notice shall be given to the Secretary to the Board prior to the close of business, on the last business day, before the meeting for which an individual is seeking permission to record the meeting.

6. Permission to record the public meeting shall be granted on a first come, first serve basis subject to compliance with the provisions contained in these guidelines.
7. Recording device(s) shall be placed in an inconspicuous location of the meeting room designated by the Authority. The area shall provide a generally clear view of the proceedings by the recording device. The person recording the public meeting shall not move about the meeting room while the public meeting is being held.
8. Recording device(s) shall not be placed in or removed from the meeting room after commencement of or prior to the adjournment of the meeting, except during portions of the meeting from which the public is excluded (i.e. executive session/closed session), at which time all video and audio equipment (with the exception of the Authority's equipment) must be removed from the room.
9. The video and or audio recording of the meeting shall commence when the meeting is called to order by the Chairman and terminate when the meeting is adjourned, except those portions of the meeting from which the public is excluded (i.e. executive session/closed session), which shall not be recorded by anyone.

BE IT FURTHER RESOLVED, that this Resolution shall supersede all previous motions and/or resolutions regarding the guidelines, rules and regulations for video and/or audio recording of Authority meetings, to the extent that they are inconsistent herewith; and

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon adoption.

Mr. Chin made a motion, seconded by Mr. Lombardo, to amend the resolution as follows:

RESOLUTION #08-09 AMENDED
ESTABLISHING GUIDELINES, RULES AND REGULATIONS FOR VIDEO AND/OR AUDIO RECORDING OF THE RAHWAY VALLEY SEWERAGE AUTHORITY'S PUBLIC MEETINGS

WHEREAS, the Rahway Valley Sewerage Authority (Authority) is committed to providing its members and the members of the public with the ability to record or obtain copies of video and or audio recordings of its Committee, Regular and Special Meetings; and

WHEREAS, the Authority will video and audio record its Committee, Regular and Special meetings and will maintain a copy of said recordings on file at the Authority; and

WHEREAS, the Authority wishes to maintain order and decorum while its meetings are being conducted; and

WHEREAS, the Authority will permit members of the public to video and/or audio record its meetings providing said member(s) of the public follow the established guidelines of the Authority.

NOW THEREFORE BE IT RESOLVED by the Rahway Valley Sewerage Authority, Rahway, New Jersey, that it hereby establishes the following guidelines for video and/or audio recording of its public meetings by members of the public:

1. “Meeting” shall mean a Committee, Regular or Special Meeting of the members of the Authority for the purpose of conducting business on matters relative to the Authority.
2. The Authority shall record its Committee, Regular and Special meetings. Copies of said recordings may be obtained from the Authority by filing an OPRA request, and paying the set fee of \$15.00 for video and/or \$5.00 for audio recordings. If a member municipality or its respective Commissioner requests a copy of a recording, said recording will be provided at no charge.
3. Members of the public may also video the Authority’s meetings, however, not more than five recording devices (excluding the Authority’s devices), operated by no more than one person each, shall be permitted at any public meeting of the Authority.
4. Only recording devices which do not produce distracting sound or light may be used. No artificial lighting device of any kind shall be employed in connection with the use of a recording device.
5. Notice shall be given to the Secretary to the Board prior to the close of business, on the last business day, before the meeting for which an individual is seeking permission to record the meeting.
6. Permission to record the public meeting shall be granted on a first come, first serve basis subject to compliance with the provisions contained in these guidelines.
7. Recording device(s) utilized by the public shall be placed in an inconspicuous location of the meeting room designated by the Authority. The area shall provide a generally clear view of the proceedings by the recording device. Any person utilizing a video recording device shall not move about the meeting room while the public meeting is being held.
8. Recording device(s) shall not be placed in or removed from the meeting room after commencement of or prior to the adjournment of the meeting, except during portions of the meeting from which the public is excluded (i.e. executive session/closed session), at which time all video and audio equipment (with the exception of the Authority’s equipment) must be removed from the room.

9. The video and or audio recording of the meeting shall commence when the meeting is called to order by the Chairman and terminate when the meeting is adjourned, except those portions of the meeting from which the public is excluded (i.e. executive session/closed session), which shall not be recorded by anyone.

BE IT FURTHER RESOLVED, that this Resolution shall supersede all previous motions and/or resolutions regarding the guidelines, rules and regulations for video and/or audio recording of Authority meetings, to the extent that they are inconsistent herewith; and

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon adoption.

The amendment was unanimously approved by those present.

Resolution #08-09 as amended was unanimously approved by the members present. Mr. Murphy, Mr. Mazzarella and Mr. Pelissier were absent.

New Business

The following Resolution #08-14 was offered by Mr. Lombardo, on motion of Mr. Lombardo, and seconded by Mr. Chin.

RESOLUTION #08-14

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2007, has been completed and will be filed with the State of New Jersey, Department of Community Affairs, Division of Local Governments Services, Trenton, New Jersey pursuant to N.J.S.A. 40A:5-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Rahway Valley Sewerage Authority hereby certifies to the Local Finance Board of the State of

New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2007, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations" and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED, that the Secretary-Treasurer of the Rahway Valley Sewerage Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution; and

BE IT FURTHER RESOLVED, that a Summary Synopsis of the Audit Report be published in accordance with law.

Mr. Chin stated that he wished for it to be noted that on page 4 of the Audit, it states that the Capital Assests amount of \$238.2 million dollars. He continued on to say that last month when the Board voted on applying to the JIF, which has a limit of \$150 million dollars in assets, two Commissioners voted to apply to the JIF even though the Authority's assets well exceed the limitation; and in his opinion these were irresponsible votes.

As there was no further discussion, the motion was unanimously approved by the members present. Mr. Murphy, Mr. Mazzarella and Mr. Pelissier were absent.

The following Resolution #08-15 was offered by Mr. Luban, on motion of Mr. Luban, seconded by Mr. Lombardo and unanimously approved by the members present. Mr. Murphy, Mr. Mazzarella and Mr. Pelissier were absent.

RESOLUTION #08-15

WHEREAS, the Rahway Valley Sewerage Authority has a need to obtain proposals for its insurance coverages; and

WHEREAS, in order for an agency to obtain proposals from insurance companies, said agency needs to provide the companies with proof that it is the "Broker of Record" for the Authority; and

WHEREAS, the Authority solicited Request For Qualifications by posting an RFQ on its website and sending the notification to several firms, and one qualified response was received.

NOW, THEREFORE, BE IT RESOLVED that the Rahway Valley Sewerage Authority hereby appoints Amalgamated General Agency of Westfield, NJ, as its Broker of Record for the following Insurance Companies:

St. Paul/Travelers
Zurich
Interstate Fire & Casualty
Tower National
RSDIS-Glatfelter Group

BE IT FURTHER RESOLVED that this appointment of Broker of Record shall be for the placement of the Authority's year 2008 insurance policy renewals.

Mr. Materna stated that our Broker of Record is an important resource to the Authority on insurance matters.

Mr. Venturo stated that he does not have a problem with a Broker of Record provided that the Authority also considers insurance proposals presented by companies that market their product on a direct basis, i.e. N.J. Manufacturers and Liberty Mutual.

The following Resolution #08-16 was offered by Ms. Abram, on motion of Ms. Abram, seconded by Mr. Chin and unanimously approved by the members present. Mr. Murphy, Mr. Mazzarella and Mr. Pelissier were absent.

RESOLUTION #08-16

WHEREAS, the Township of Springfield has submitted a Treatment Works Application for a project located at Springfield Avenue and Victory Road in the Township of Springfield, State of New Jersey; and

WHEREAS, the application is for the connection of 1,200 lf of sewer to provide service to a new 90 unit residential development known as Springfield Residential Communities, with a proposed flow of 0.0195 mgd (or 19,500 gpd); and

WHEREAS, the flow from the foregoing connection will not cause the Authority to exceed its permitted flow of 40 mgd; and

WHEREAS, the application has been reviewed by Michael J. Brinker, Jr., P.E., Executive Director/Chief Engineer, and found to be in order.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that it does hereby accept and approve the aforesaid application.

Mr. Landale made a motion, seconded by Mr. Chin, to award Contract #0819-Rebid #2 Bulk Lube Oil to David Weber Oil of Carlstadt, NJ, at a cost of \$7.45/gallon, estimated contract amount of \$44,700.00, as discussed at the Engineering Committee Meeting.

Mr. Chin noted that we will now be paying a higher price than originally proposed because Mr. Mazzarella requested that we reject the original bids to see if we could purchase these

commodities through bulk purchasing. He added that this also applied to the contracts for Polymer and Sodium Hypochlorite; and that none of these items could be purchased through bulk purchasing.

As there was no further discussion, the vote was called. The motion was unanimously approved by the members present. Mr. Murphy, Mr. Mazzarella and Mr. Pelissier were absent.

The following Resolution #08-17 was offered by Mr. Landale, on motion of Mr. Landale, seconded by Mr. Chin and unanimously approved by the members present. Mr. Murphy, Mr. Mazzarella and Mr. Pelissier were absent.

RESOLUTION #08-17

A RESOLUTION CONSENTING TO THE PROPOSED WATER QUALITY MANAGEMENT (WQM) PLAN AMENDMENT ENTITLED:
RAHWAY VALLEY SEWERAGE AUTHORITY WASTEWATER MANAGEMENT PLAN

WHEREAS, the Rahway Valley Sewerage Authority desires to provide for the orderly development of wastewater facilities within 20 years; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas, as well as related subjects, be in conformance with an approved WQM plan; and

WHEREAS, the NJDEP has established the WQM plan amendment procedure as the method of incorporating unplanned facilities into a WQM plan; and

WHEREAS, a proposed WQM plan amendment noticed in the New Jersey Register on March 17, 2008 for the Rahway Valley Sewerage Authority Wastewater Management Plan has been prepared by Paulus, Sokolowski and Sartor, LLC;

NOW, THEREFORE, BE IT RESOLVED on this 17th day of April 2008, by the Rahway Valley Sewerage Authority that:

1. The Rahway Valley Sewerage Authority hereby consents to the amendment entitled Rahway Valley Sewerage Authority Wastewater Management Plan and publicly noticed on March 17, 2008, prepared by Paulus, Sokolowski and Sartor, LLC, for the purpose of its incorporation into the applicable WQM plan(s); and
2. This consent shall be submitted to the NJDEP in accordance with N.J.A.C. 7:15-3.4.

Bills and Claims

Mr. Lombardo made a motion, seconded by Mr. Chin, that the following bills and claims previously audited by the Finance Committee be ordered paid. The motion was approved by the members present; Mr. Murphy, Mr. Mazzarella and Mr. Pelissier were absent.

BILLS & CLAIMS**BUILDING & EQUIPMENT FUND**

CHECK #	DATE	VENDOR	ACCT/LINE #	AMOUNT
2289	04/08/08	TAYLOR OIL COMPANY	140.7	17,782.58
2290	04/17/08	AGIA MASON INC.	140.2	33,579.70
2291	04/17/08	ARGENT ASSOCIATES LLC	140.7	597.51
2292	04/17/08	CONSOLIDATED CONSTRUCTION MGT.	140.7	228,223.45
2293	04/17/08	EE CRUZ COMPANY INC.	140.7	1,228,415.57
2294	04/17/08	NATIONAL POWER EQUIPMENT CO.	140.7	14,000.00
2295	04/17/08	PAULUS, SOKOLOWSKI & SARTOR LLC	140.9	4,320.00

Total Checks: 7
Total Void Checks: 0
Total Amount Void: \$0.00
Total Amount Paid: 1,526,918.81

CONSTRUCTION FUND

CHECK	DATE	VENDOR	ACCT/LINE#	AMOUNT
1174	04/17/08	MARVEC CONSTRUCTION CORP.	140.4	41,867.57
1175	04/17/08	PAULUS, SOKOLOWSKI & SARTOR LLC	140.4	14,765.70

Total Checks: 2
Total Void Checks: 0
Total Amount Void: \$0.00
Total Amount Paid: \$56,633.27

OPERATING FUND

CHECK	DATE	VENDOR	ACCT/LINE#	AMOUNT
34630	03/21/08	TREASURER - STATE OF NJ	37	200.00
34631	03/31/08	RAHWAY VALLEY SEWERAGE AUTH.	01/02	164,399.39
34632	04/08/08	A TOUCH OF ITALY	49	117.00
34633	04/08/08	ADP, INC.	03	670.28
34634	04/08/08	ASSOC. OF ENVIRONMENTAL AUTH.	15/49	1,600.00
34635	04/08/08	CANON FINANCIAL SERVICES, INC.	16	1,299.72
34636	04/08/08	DELTA DENTAL PLAN OF NJ	03	5,870.29
34637	04/08/08	ELIZABETHTOWN GAS	22	2,056.11
34638	04/08/08	HOME DEPOT CREDIT SERVICES	32	118.65
34639	04/08/08	ROADWAY EXPRESS, INC.	32	340.67
34640	04/08/08	SISSCO MATERIAL HANDLING EQUIP.	31	1,195.00
34641	04/08/08	STAPLES BUSINESS ADVANTAGE	13	571.00
34642	04/08/08	UNITED PARCEL SERVICE	48	77.55
34643	04/08/08	VERIZON	11/30	1,246.25
34644	04/08/08	VERIZON WIRELESS	11	677.09
34645	04/08/08	VISION SERVICE PLAN	03	1,213.94
34646	04/09/08	NJ WATER ENVIRONMENT ASSOC.	31	242.00

34647	04/09/08	PETTY CASH	14	358.26
34648	04/14/08	RAHWAY VALLEY SEWERAGE AUTH.	01/02/04	336,711.93
34649	04/14/08	STAPLES BUSINESS ADVANTAGE	13	41.48
34650	04/17/08	A TOUCH OF ITALY	49	115.00
34651	04/17/08	ACCESS SYSTEMS INTEGRATION LLC	32	5,419.21
34652	04/17/08	ADP, INC.	16	1,597.45
34653	04/17/08	ADVANCED SPECIALTY SALES, INC.	32	1,734.80
34654	04/17/08	AES FIRE, LLC	31	480.00
34655	04/17/08	ALL AMERICAN SEWER SERVICE INC.	21/32	24,484.90
34656	04/17/08	AMALGAMATED GENERAL AGENCIES	17	93.00
34657	04/17/08	AMERICAN INDUSTRIAL SUPPLY CORP.	38	986.88
34658	04/17/08	AMERICAN WEAR	32	1,133.75
34659	04/17/08	AQUATIC SCIENCES CONSULTING	41	453.00
34660	04/17/08	ASSOCIATED AUTO PARTS	35	183.13
34661	04/17/08	BOWCO LABORATORIES, INC.	32	63.00
34662	04/17/08	MICHAEL J. BRINKER, JR.	11/27	680.63
34663	04/17/08	CAMP, DRESSER & MCKEE, INC.	06	2,530.56
34664	04/17/08	CENTRISYS CORPORATION	32	828.89
34665	04/17/08	CITRIX SYSTEMS, INC.	27	800.00
34666	04/17/08	RAHWAY, UNITED WATER RESOURCES	33	9,675.33
34667	04/17/08	COOPER ELECTRIC SUPPLY CO.	32	690.70
34668	04/17/08	CORRECT TEMP, INC.	32	249.00
34669	04/17/08	CSL SERVICES, INC.	30	15,331.88
34670	04/17/08	D2L ASSOCIATES, INC.	42	2,480.00
34671	04/17/08	DAVID WEBER OIL COMPANY	32	983.40
34672	04/17/08	DELL MARKETING L.P.	27	4,937.20
34673	04/17/08	DOLPHIN EQUIPMENT CORPORATION	38	273.00
34674	04/17/08	ENFOTECH & CONSULTING, INC.	27	1,500.00
34675	04/17/08	ENVIRONMENTAL RESOURCE ASSOC.	40	146.03
34676	04/17/08	EVEREADY EXPRESS	48	49.85
34677	04/17/08	FISHER SCIENTIFIC	40	2,952.68
34678	04/17/08	FRED VACHINO & SONS	32	107.50
34679	04/17/08	GABRIEL DISCOUNT TIRE CENTER	35	634.75
34680	04/17/08	BOROUGH OF GARWOOD	32	562.92
34681	04/17/08	GERHART SYSTEMS & CONTROLS	32	445.99
34682	04/17/08	W.W. GRAINGER, INC.	32/38	1,567.17
34683	04/17/08	GARY W. GRAY TRUCKING, INC.	25	55,428.42
34684	04/17/08	GREENWOOD PRODUCTS, INC.	43	381.42
34685	04/17/08	HACH COMPANY	40	1,933.85
34686	04/17/08	HALL & ASSOCIATES	08	1,474.83
34687	04/17/08	HARTFORD STEAM BOILER	32	100.00
34688	04/17/08	HATCH MOTT MACDONALD	08	3,881.33
34689	04/17/08	HI-BRETT PURATEX	32	644.00
34690	04/17/08	IDEXX DISTRIBUTION INC.	40	94.10
34691	04/17/08	INDEPENDENT OVERHEAD DOOR CO.	32	355.00
34692	04/17/08	INSTRUMENTATION TECHNOLOGY	41	956.00
34693	04/17/08	JACOBSON DISTRIBUTING COMPANY	32	469.00
34694	04/17/08	JCI JONES CHEMICALS, INC.	29	20,331.90
34695	04/17/08	JERSEY ELEVATOR COMPANY INC.	32	1,189.21
34696	04/17/08	RAYMOND LINDER	31	150.00
34697	04/17/08	LONGO ELECTRICAL-MECHANICAL	32	5,389.00

34698	04/17/08	MAX L. BROWN HARDWARE CO., INC.	32/38	1,058.60
34699	04/17/08	MCMASTER-CARR SUPPLY CO.	32	461.41
34700	04/17/08	METALS USA	38	425.00
34701	04/17/08	METRO HYDRAULIC JACK CO.	32	395.00
34702	04/17/08	MOTION INDUSTRIES, INC.	38	185.78
34703	04/17/08	NATIONAL FUEL OIL, INC.	24	2,250.88
34704	04/17/08	NEW PIG CORPORATION	31/32	1,044.83
34705	04/17/08	NJ MOTOR VEHICLE COMMISSION	35	244.50
34706	04/17/08	TREASURER - STATE OF NJ	37	50.00
34707	04/17/08	NJ WATER ENVIRONMENT ASSOC.	31	270.00
34708	04/17/08	O'JOHNNIES, INC.	13	150.81
34709	04/17/08	ONE CALL SYSTEMS, INC.	32	47.97
34710	04/17/08	P-M INDUSTRIAL SUPPLY, INC.	38	7,928.80
34711	04/17/08	PAULUS, SOKOLOWSKI & SARTOR	05/06	7,239.00
34712	04/17/08	PERKIN ELMER LIFE & ANALY. SCI.	40	17,070.00
34713	04/17/08	POLAND SPRING WATER COMPANY	46	124.33
34714	04/17/08	POLARIS LABORATORIES	32	287.95
34715	04/17/08	ROBERT POLTZ	27	125.00
34716	04/17/08	POLYDYNE INC.	23	42,962.00
34717	04/17/08	PSE&G COMPANY	19/42	438.67
34718	04/17/08	QC LABORATORIES	40/41	3,358.00
34719	04/17/08	RAHWAY ELECTRIC SUPPLY	32	3,302.98
34720	04/17/08	RARITAN SUPPLY COMPANY	32	782.38
34721	04/17/08	SAFETY-KLEEN CORP.	32	234.49
34722	04/17/08	SANDY'S FRUIT BASKETS & FLORIST	18	216.00
34723	04/17/08	SCHANER'S WASTEWATER PRODUCTS	32	280.00
34724	04/17/08	SEMCOR EQUIPMENT & MFG. CORP.	32	467.00
34725	04/17/08	SHALLCROSS BOLT & SPECIALTIES	38	159.66
34726	04/17/08	SHERWIN-WILLIAMS/CON-LUX	32	1,169.70
34727	04/17/08	SPECTRASERV INC.	26	4,489.44
34728	04/17/08	STAR LEDGER	12	141.00
34729	04/17/08	TREASURER - STATE OF NJ	40	380.70
34730	04/17/08	TRUMP MARINA HOTEL CASINO	49	16.64
34731	04/17/08	TURTLE & HUGHES INC.	32/38	2,667.16
34732	04/17/08	UNITED PARCEL SERVICE	48	40.11
34733	04/17/08	US FILTER/SIEMENS WATER TECH.	40	1,270.00
34734	04/17/08	USA BLUEBOOK	32/38	2,015.72
34735	04/17/08	USA MOBILITY WIRELESS, INC.	11	33.10
34736	04/17/08	WEINER LESNIAK	07/08	63,275.71
34737	04/17/08	921-GTS-WELCO	32/40	670.37
34738	04/17/08	WESTFALIA SEPARATOR, INC.	32	61,002.17
34739	04/17/08	WIDMER TIME RECORDER CO., INC.	13	331.55
34740	04/17/08	WOODBRIIDGE PRINTING CENTER	12	2,728.49

Total Operating Fund Checks: 111

Total Void Checks: 0

Total Amount Void: \$0.00

Total Amount Paid: \$927,749.17

Total All Checks: 120

Total Void Checks: 0

Total Amount Void: \$0.00
Total Amount Paid: \$2,511,301.25

OPERATING FUND	8-01	\$ 927,749.17
BUILDING & EQUIPMENT FUND	8-02	1,526,918.81
CONSTRUCTION FUND	8-04	<u>56,633.27</u>
TOTAL ALL FUNDS		\$2,511,301.25

Open the Floor to the Public

The Chairman asked if there was anyone from the public who wished to address the Board. No one did.

Closed Session

None.

Return to Regular Order of Business

Mrs. Papen stated that she wanted to remind the Commissioners that they are obligated to read the Audit and sign a statement to that effect. She noted that the Commissioners do not have to approve the audit; however, they must certify that they have read it.

Mr. Brinker reminded those who did not return their Code of Ethics and Financial Disclosure Statements to do so as soon as possible.

Mr. Brinker also advised the Commissioners that the City of Rahway still had not paid its first assessment installment which was due on April 1st, 2008

Mr. Chin stated that he did not realize Mrs. Grimes had surgery but wanted to wish her well. Mr. Ventura suggested that a fruit basket be sent. Mrs. Corris stated that it was already done and Mrs. Grimes had extended her thanks.

Adjournment

As there was no further business, on motion of Mr. Lombardo, seconded by Mr. Chin, the meeting adjourned at 9:05 p.m. The motion was unanimously approved. Mr. Luban was absent.

Robert J. Materna, Secretary-Treasurer

JG/jg
 Attachments