

**RAHWAY VALLEY SEWERAGE AUTHORITY**

**Summary of Minutes**

**Regular Meeting held April 20, 2006**

- Communications  
Two letters were received from the Township of Clark; a letter from Commissioner John Ludington and letter and Resolution from the City of Rahway.
- Minutes  
Approved the minutes of the Regular Meeting held March 16, 2006.
- Treasurers Reports  
Treasurer's reports for the month of February 2006 were received.
- Interim Executive Director  
Sewer Connection and the status of various contracts.
- Consulting Engineer  
Overview of contracts; flow rights and user charge reports.
- Counsel  
Overview of legal matters.
- Committees  
Reports were made by the Engineering, Finance, Personnel, Sludge Management, and Public Relations Committees.
- Unfinished Business  
None.
- New Business  
Approved the following: the 2005 Audit Report; Treatment Works Applications for Rahway and Scotch Plains; and various personnel related matters.

New Business Cont'd.

Approved the following expenditures: Amendment to Contract #0616 with Avogadro Environmental in an amount of \$4,560.00; and Services performed by GenServe, Inc. in an amount of \$20,650.00.

- Bills and Claims

<u>Fund Description</u>	<u>Fund #</u>	<u>Fund Total</u>
Operating Fund	6-01	\$936,699.64
Building & Equipment Fund	6-02	\$5,061,832.00
Total Of All Funds		\$5,998,531.64

The Chairman called the meeting to order at 8:00 p.m.

The Chairman read the statement on “Open Public Meetings Law”.

In accordance with the requirements of the Open Public Meeting Act, State of New Jersey, adequate notice of this meeting has been provided by the inclusion of the date, time and place in a Notice which was forwarded to the Star Ledger, the Home News Tribune and was filed with the Clerk of each of the eleven member municipalities on February 14, 2006.

The Chairman asked if any member of the body believed that this meeting was being held in violation of the provisions of the Open Public Meetings Act; to please state their objection and the reasons for same.

Hearing no objections, the Chairman stated we shall proceed with our regularly scheduled meeting.

The Chairman requested that everyone stand to salute the Flag.

**Roll Call**

The following members were present:

- |                     |                                   |
|---------------------|-----------------------------------|
| Rosalie F. Berger   | for the Township of Springfield   |
| Allen Chin          | for the Town of Westfield         |
| James J. Kennedy    | for the City of Rahway            |
| Charles Lombardo    | for the Borough of Garwood        |
| Robert G. Luban     | for the Township of Woodbridge    |
| Frank G. Mazzarella | for the Township of Clark         |
| Thomas J. McHale    | for the Borough of Kenilworth     |
| James J. Murphy     | for the Township of Cranford      |
| Joan Papen          | for the Township of Scotch Plains |
| Attilio S. Venturo  | for the Borough of Roselle Park   |

The following member was absent:

- \* C. Clark Landale for the Borough of Mountainside
- \* Mr. Landale participated in a portion of the meeting via telephone conference.

The following were also present:

- |                               |                            |
|-------------------------------|----------------------------|
| Michael J. Brinker, Jr., P.E. | Interim Executive Director |
| Robert J. Materna             | Secretary-Treasurer        |
| Joanne Grimes                 | Office Administrator       |
| James Wancho, P.E.            | Consulting Engineer        |
| Brian Hak, Esq.               | General Counsel            |
| Manny Parada                  | CCMS, Construction Manager |
| Keren Schultz                 | The Westfield Leader       |
| Bill Manigold                 | Product Services, CEO      |

Jean Manigold	Laboratory Manager
Tom Macaluso	Assistant Lab Supervisor
Magdalena Ziobron	Laboratory Analyst
Anthony Gencarelli	Manager of Regulatory Compliance
Bob Poltz	Systems Administrator
Dan Ward	Maintenance Supervisor
Gary Marano	Maintenance Foreman
Robert Safchinsky	Maintenance Coordinator
John Derkack	Chief Mechanic
William Yachera	Utility Worker
Jim Thor	Utility Worker
Francisco Rivera, Jr.	Utility Worker
Don McCoy	Utility Worker
Stephen Moreira	Utility Worker

### **Suspend the Regular Order of Business**

The Chairman stated that Robert Butvilla of Suplee, Clooney & Company, the Authority's auditor, is present this evening to discuss the 2005 Audit Report which was previously distributed to the Commissioners for review. If there are no changes to be made to the Audit Report as presented, then it can be adopted later in the meeting. Do I hear a motion to suspend the regular order of business?

Mr. Chin made a motion, seconded by Mr. Luban, to suspend the regular order of business to hear from Mr. Butvilla. The motion was unanimously approved.

Mr. Butvilla stated that the Audit report, previously distributed to the Commissioners, had been prepared by his firm. He noted that he assumed the Commissioners had reviewed the document and he was prepared to answer any questions. He noted that there are no "Comments and or Recommendations".

Mr. Lombardo thanked Mr. Materna, Mrs. Grimes and their staff for an excellent job. He added that there are no comments or recommendations because of the excellent job they do.

As there was no further discussion, the Commissioners thanked Mr. Butvilla for attending the meeting.

Mr. Mazzarella made a motion to Return to the Regular Order of Business. The motion was seconded by Mr. Lombardo and unanimously approved.

### **Communications**

The following letter dated March 28, 2006, was received from Richard O'Connor, Township Engineer for the Township of Clark:

“As you are aware, the Township of Clark requested, and is in the process of reviewing flow data provided by the RVSA. While we are sensitive to a need for exercising engineering judgment as it relates to raw meter data, we believe that continuing anomalies are present which deserve explanation.

During and immediately following significant rainfalls (most recent example, December 16, 2005) the metering shows negative flows for the City of Rahway. This indicates flow from Rahway into Clark. On these same dates, Clark’s flow readings into Rahway are exceedingly high.

We believe the negative flow data is inaccurate and should be subject to revision based on “engineering judgment” and supplemented by downstream data.

The Township of Clark desires that previously requested data be provided to us on a continuing basis as available to allow ongoing analysis of this situation with current data.

Thank you for your cooperation and assistance in this matter. We look forward to the explanation and correction of this anomaly.”

The following letter dated April 4, 2006, was received from Richard O’Connor, Township Engineer for the Township of Clark:

“I am in receipt of meter data for January 2006 and note that the anomaly of Rahway experiencing negative flows during wet weather periods is continuing.

Despite reassurances that “engineering judgment” has been utilized to adjust flow numbers, I fail to see how negative flows from Rahway to Clark are possible, yet this circumstance existed on January 3 and January 18, and likely existed on other wet days as well. Continuing this circumstance without adequate explanation only brings the credibility of your data further into question.

Again, on behalf of the Township of Clark, I request an explanation of this anomaly and correction of data as appropriate utilizing proper “engineering judgment”.”

The following letter dated April 3, 2006, was received from John C. Ludington, II, Commissioner for the City of Rahway:

“On behalf of the Rahway Valley Sewerage Authority please accept my resignation as Rahway’s representative Commissioner at the RVSA effective immediately. I have enjoyed my three plus years on the Authority and appreciate the experience and friendships I’ve developed with you and our fellow Commissioners.

Please thank the RVSA staff and all the Commissioners for all their help and patience. I wish all of you the best with all the challenging projects going on at the RVSA.

The following Resolution #AR-112-06 was received April 18, 2006 from the Jean Kuc, City Clerk for the City of Rahway:

“WHEREAS, John Ludington was previously appointed as the City of Rahway representative of the Rahway Valley Sewerage (“RVSA”) Board of Commissioners for a term expiring on February 1, 2007; and

WHEREAS, Mr. Ludington has submitted his resignation from this position.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Rahway that Mayor James F. Kennedy is hereby appointed as the City of Rahway representative on the RVSA Board of Commissioners to serve the unexpired term.”

### **Approval of Minutes**

Mr. Luban made a motion, seconded by Mrs. Berger, to approve the minutes of the Regular Meeting held March 16, 2006. The motion was unanimously approved with the exception of Mr. Kennedy who abstained.

### **Report of Treasurer**

The Treasurer’s Reports for the month of February 2006 have been distributed to the Commissioners for review and have been attached to the Minutes.

### **Report of Interim Executive Director**

#### **Sewer Treatment Endorsements**

The following is a list of Sewer Treatment Endorsements processed between 3/13/06 and 4/18/06:

<u>Number</u>	<u>Date</u>	<u>Applicant</u>	<u>Municipality</u>
841-06-WB	03/17/06	Alt. Behavioral Services	Woodbridge
842-06-RP	03/21/06	Taras Malsky	Roselle Park
843-06-RW	03/23/06	Int’l. Tile Gallery	Rahway
844-06-WB	03/27/06	Syed Ahmed	Woodbridge
845-06-SF	03/30/06	Michael & Karen Cohen	Springfield
846-06-WB	04/04/06	RC Archdiocese of Newark	Woodbridge
847-06-RW	04/05/06	Thomas MacDonald	Rahway
848-06-WB	04/05/06	Knock on Wood	Woodbridge
849-06-WB	04/10/06	Tiseo Construction	Woodbridge
850-06-WB	04/10/06	Stephen Bulla	Woodbridge

851-06-WB	04/10/06	Stephen Bulla	Woodbridge
852-06-CL	04/13/06	Peter Luongo	Clark

### Monthly Reports

- The following reports were received and distributed to the Commissioners:
- PS&S –Engineering Committee and Monthly
- CCMS - Contract #105 – Cogeneration Facility
- CCMS - Contract #155 – WWTP Upgrade
- CCMS - Contract #156 – Gravity Relief Sewer
- Weiner Lesniak - Monthly
- Murray Montgomery & O'Donnell – Monthly
- RVSA IPP Coordinator – IPP Activity Report, March 2006

### Contract #145 – Old Lab Bldg. Renovation

W.D. Snyder of Kenilworth, NJ, has requested a 30 day time extension on this contract for additional work. The additional work was requested by the Township of Woodbridge and the RVSA. No additional costs are associated with this change order. The contract amount remains unchanged at \$683,008.00. I recommend approval and a motion is on the agenda under New Business.

### Contract #0616 – Air Permitting

Anthony Gencarelli, Manager of Regulatory Compliance has advised that there is a need to amend this contract which was entered with Avogadro Environmental Corporation for stack testing associated with Cooper Engine #3 and #4. The stack testing was required by our Title V air permit in order to provide for continued operation after March 8 of this year. The air permit requirements and associated contract for testing services were for three one hour tests for each operating scenario. The operating scenarios are: primary fuel (90 percent biogas and 10 percent diesel fuel) and auxiliary fuel (100 percent diesel fuel). Consequently we anticipated 12 hours of testing, i.e., two operating scenarios for each of two engines with three hours of testing per scenario.

The contract with Avogadro was for \$14,025.00. Unfortunately, during the testing we experienced operating problems with engine #3 when operating on the biogas/diesel primary fuel. The engine was unable to maintain engine speed during the testing and fluctuated as much as 60 rpms. The repair required replacement of an actuator that modulates combustion air flow. We were unable to have the repair completed during the initially scheduled testing dates of March 1, 2, and 3. Consequently, testing of engine #3 while burning biogas had to be rescheduled, and a second mobilization was required by the air testing firm.

In addition, there were several circumstances that occurred during the testing period that resulted in extra effort on the part of the air testing firm. We had experienced problems with our in-house analyzer and therefore needed to utilize the testing firm for several hours of time in order to optimize the operation of the engines so that we would be able to pass the stack testing emission limits. Also, based on pretest data, we believed that we would be able to get engine #3 to pass on the primary fuel at 750 rpms. Unfortunately, after the first test run the engine failed for

emission of carbon monoxide by 0.07 lbs. per hour. This resulted in performance of an extra one hour test run. The engine did pass at 700 rpms. (Operation at 750 rpms was preferred in order to minimize the amount of electric that would otherwise be needed to run the electric blower.)

In summary, we were able to get both engines to pass on both fuels. However, the extra effort required beyond that of the testing required by our air permit has resulted at an additional cost of \$4,560 for the work effort by Avogadro Environmental Corporation. The additional costs are as follows:

- |  |            |
|--|------------|
| • Remobilization                             | \$2,850.00 |
| • Additional Labor                           | 1,275.00   |
| • Additional Calibration Gases & Consumables | 435.00     |

In view of the above, Mr. Gencarelli recommends that the Authority amend Contract #0616 from \$14,025.00 to \$18,585.00. I concur and a motion is on the agenda under New Business.

#### Air Permitting

The Authority was required to perform Air Permit Compliance Testing on its existing diesel engines earlier this year. This work was not anticipated as the Cogeneration Facility was due to be online. However, since the Cogen was not on line, the NJDEP required the air permitting and Avogadro Environmental Corporation was contracted for professional services. In conjunction with their work, there was a need to have GenServe Inc. make adjustments to the engines during the tests as well as perform additional fine tuning of the #3 engine for final testing.

The former Executive Director was authorized to sign off on purchases and invoices up to \$17,500.00 and accordingly at the time, gave verbal approval to engage the services of GenServe, Inc. GenServe, Inc. recently submitted their invoices for the services which were performed in January, February and early March which reflect a total of \$20,650.00.

I am seeking authorization to approve the related purchase orders and vouchers in order to pay GenServe, Inc. for the work performed. This matter was discussed with Counsel who suggested that a resolution be prepared. Action is on the agenda under New Business.

#### TWA – Rahway

The City of Rahway submitted a Treatment Works Application on behalf of Schoor DePalma/Dornoch Rahway Redevelopment, located between Main and Dock Street in the City of Rahway. The application is for the construction of 7000 sq. ft. of retail space and 36 residential dwellings, which will replace two existing buildings which are being demolished. This connection will generate approximately 8,800 gpd of new flow. I have reviewed the application and recommend approval. A motion is on the agenda under New Business.

#### TWA – Scotch Plains

The Township of Scotch Plains submitted a Treatment Works Application on behalf of EKA Associates/Wildman Residence, to disconnect from a septic system and tie one single family home on Raritan Road in the Township of Scotch Plains into the sanitary sewer system. The application is for the construction of 75 lf of force main sewer to service one single family home.

This connection will generate approximately 300 gpd of new flow. I have reviewed the application and recommend approval. A motion is on the agenda under New Business.

### **Report of Consulting Engineer**

The following report to the Authority Board summarizes our activities for the period of March 11, 2006 through April 14, 2006.

#### JCO Compliance

PS&S is currently working on the first quarter report covering activities for January to March 2006. The report is due at the end of April 2006.

#### Laboratory Renovation-Contract #145

PS&S is currently providing construction observation of Contractor activities. The Contractor has completed the majority of the building construction. Final grading, topsoil, seeding and paving repair will be completed in coming weeks. The Engineer is in the process of preparing the "punch list", scheduling the start-up of mechanical equipment and training of plant personnel. It is anticipated that the building will be ready for occupancy around the first week in May.

The Contractor is currently processing the final payment application.

#### Rehabilitation of Digesters #2 & #3- Contract #147

The Contractor is currently processing the final payment application.

#### Administrative Appeals Re: Air Quality and TWA Permits

General Counsel is attempting to consolidate the NJPDES and TWA appeals. The key remaining issue is related to the design flow that will be utilized for the mass limit calculations in the NJPDES permit. PS&S continues to coordinate activities with General Counsel and Hall & Associates.

#### Trunk Sewer Rehabilitation - Contract #144

PS&S has modified the contract plans based on the Chief Engineers comments and is preparing the bid notice for advertisement and will issue the documents for bidding after incorporating the specification comments and administrative changes related to the Local Public Contracts Law.

#### Wastewater Management Planning

The revised WMP document was previously submitted to NJDEP, however there continues to be issues related to the WMP delineated design flows. This issue will be resolved as part of the NJPDES and TWA permit challenges. PS&S continues to provide assistance related to the WMP mapping and previous amendments that were implemented by NJDEP pursuant to approved TWA permits endorsed by the Authority.



### Cogeneration Funding

PS&S continues to track the status of the BPU Office of Clean Energy Renewable Energy Advanced Power Program grant application and have been responding to NJBPU questions. PS&S has responded to all additional requests for information and it was our understanding that the application would be on the March NJBPU meeting agenda. No indication regarding the current status has been received.

### Cogeneration Facility- 4<sup>th</sup> Engine Design/Permitting

PS&S is currently tracking the permit application process. The NJDEP has requested that a minor permit modification be processed covering the pneumatic conveying systems and the carbon filters. PS&S prepared and submitted the application during the previous period. A draft permit has been received by PS&S within the last week at it is currently under review.

### Digester Brick Replacement-Contract #157

PS&S has proceeded with design drawings developing the scope of work for the digester brick replacement. A draft set of drawings was compiled for review by the Authority and preliminary comments have been received. PS&S is editing the drawings and working on the specifications.

### User Charge and Flow Rights Reports

The March User Charge and Flow Rights reports, covering February 2006, have been finalized and submitted. The April User Charge and Flow Rights reports, covering March 2006 have also been submitted.

### Report of Counsel

The following is a summary of all General Counsel Services that have been provided by this office to the Rahway Valley Sewerage Authority for the time period covering March 15, 2006 through April 18, 2006.

### CSP Improvements & related issues

#### Contract #155 & #156

Continued to follow up with CCMS regarding insurance coverage expirations. CCMS has provided an updated insurance certificate showing a renewal of its general and excess liability insurance policies that expired on November 24, 2005. All policies are now current.

On March 3, 2006 the Woodbridge Township Building Department issued a Stop Work Order to the Authority on the basis that building permits were not yet obtained for work that was being done on the site. On March 6, 2006 myself, Mike Brinker and Manny Parada met with Woodbridge Township officials including the Mayor, Business Administrator, Director of Planning and Development and Building Official at which time it was agreed that the Township would expedite its review of the permit applications, however, would continue to fine the Authority \$2,000 per day until such time as the building permits are issued. The Township

indicated that it would not issue the permits until such time as a final resolution was adopted by its planning board which is contingent upon the board receiving final sign-offs from its engineering and planning consultants. The final sign-offs have now been received and a final resolution is expected from the planning board sometime this week. Once the resolution has been received by the Construction Official, he will commence issuing building permits. In order to protect the Authority's rights, we have filed an appeal to the Middlesex County Construction Board of Appeals from the Stop Work Order.

#### Administrative Appeals Re: Air Quality Permit and Treatment Works Approval

We have been working with the Authority's consultants and co-counsel on appealing conditions of the Air Quality Permit and Treatment Works Approval that have been issued for the CSP Project. A hearing date has been scheduled for April 27, 2006 regarding the Air Quality Permit appeal. We have been having discussions with NJDEP on resolving the remaining issues on appeal with respect to this permit and have written a letter dated April 17, 2006 to the court requesting at least a 30 day adjournment in order to allow the parties to continue further settlement discussions.

With respect to the Treatment Works Approval, there is one remaining issue in the case and we are attempting to have the case consolidated with the NJPDES appeal so that all remaining issues from both appeals may be considered together.

#### Barnett Street Acquisitions

A surveying error has caused the pipe for the gravity relief sewer to be laid slightly off course and outside of the public right-of-way necessitating the acquisition of two (2) relatively small easements from two private property owners. With the assistance of the contractor, we are preparing the necessary documents for the acquisition of the easements. The contractor will reimburse the Authority for all legal costs incurred. We have communicated with the two affected property owners and they are cooperating in conveying to the Authority the required easements.

#### Miscellaneous

##### Methane Gas from City of Linden Landfill

The City's consultant has recently presented its report and calculations to the City Engineer and we have been provided with those calculations and have shared them with RVSA staff. A conference call between this office and RVSA staff has been scheduled for Wednesday April 19, 2006 at which time the calculation results will be discussed in order to determine the level of the Authority's interest in entering into an agreement with the City for the methane gas given the quantity of gas that exists as reflected in the pump test calculations.

##### NJPDES Permit Appeal

Met with NJDEP and have been able to resolve most of the outstanding issues and have made significant progress on the remaining issues. We are attempting to have the case consolidated with the TWA appeal so that all remaining issues from both appeals may be considered together.

Miscellaneous Contract

Reviewed bid specifications for the biosolids reuse and hauling contract. Performed legal research and had several meetings and telephone conferences with Mike Brinker and CDM regarding issues involving the biosolids reuse and hauling contract. Bids are to be received on May 4, 2006.

Privatization/Contract Operations

Conducted legal research and commenced preparation of a combined report with NW Financial, the Authority’s financial consultant, to the Board regarding the legal and financial issues associated with privatization/contract operations of some or all of the Authority’s facilities.

Mrs. Papen stated that she thought Mr. Hak was asked to research whether the Authority Commissioners had the right to vote to privatize or not, she didn’t think the question required a full blown report. Mr. Hak said the short answer is yes, the Commissioners do have the right to take action without going back to the municipalities and that he will have the report ready for discussion at the May meeting. Mr. Mazzarella asked that the report be distributed at least a week before the meeting so that the Commissioners could review it and be prepared to discuss it.

Mr. Venturo stated that your comments indicate that the Board is seeking to do this and go towards privatization. You also indicate that you have met with NW Financial. Mr. Venturo noted that this is not what the Board wants.

Mr. Venturo continued on to say that the matter needs to be researched whether this is the way to go. Instead of the Board leading, we are being led. We should be independently thinking and obtaining good advice. Mr. Venturo went on to say that he interprets this as a “push” and he resents that. He asked if there was more than one company out there. Are we going to be financially responsible or are we going to be steam rolled towards another calamity? He added that in his opinion, there would have been no need to spend the \$250 million on the CSP, if the towns did what they were supposed to do. Mr. Venturo said that Roselle Park did its share and built the necessary retention basins.

**Committee Reports**

Chairman: As Mr. Ludington resigned from the Board, I have revised the 2006 Committees whereby Mr. Kennedy shall replace Mr. Ludington on the Committees which Mr. Ludington was appointed to, as follows:

2006 Committees Revised			
<u>Committee</u>	<u>Chairperson</u>	<u>Committee Members</u>	
Engineering	Frank Mazzarella	Allen Chin	James Kennedy
Finance	Charles Lombardo	James Kennedy	Joan Papen
Personnel	Robert Luban	Thomas McHale	Rosalie Berger
Sludge Management	Attilio Venturo	Rosalie Berger	Clark Landale
Commissioners Hand Book	Thomas McHale	Joan Papen	Attilio Venturo
Computer	Clark Landale		
Insurance Review	Allen Chin	Frank Mazzarella	Robert Luban

Legal	Joan Papen	Frank Mazzearella	Robert Luban
Nominating	Robert Luban	Frank Mazzearella	Charles Lombardo
Public Relations	Joan Papen	Clark Landale	James Kennedy
Retreat	Allen Chin		
Security	James Kennedy	Thomas McHale	Attilio Venturo

Chairman: Are there reports from any of the following Committees:

Engineering Committee (Frank Mazzearella, Chairman)

Mr. Mazzearella stated that the April Engineering Committee Meeting was cancelled. Items which require action will be addressed under the Interim Executive Directors report and are on the agenda under New Business.

Mr. Mazzearella stated that since an Engineering Committee Meeting was not held, Mr. Manny Parada of CCMS is at this meeting and I ask that he now give his report on the ongoing construction.

Mr. Parada addressed the Board. He went over his reports which were previously distributed to the Commissioners. Mr. Parada specifically noted that a total of 55,000 yards of soil to be removed from the site of which 20,000 yards remain to be removed; that the work on Contract #156 is going very smoothly and because of the option chosen (tunneling), that the contractor is way ahead of schedule. Mr. Parada added that they anticipate savings on the service water line of about \$200,000; \$150,000 on the Grit Handling Facility; and \$25,000 on TOSCA removal due to the trench less work.

Mr. Venturo asked Mr. Parada if the roof is complete on the Cogeneration Building. Mr. Parada said its not. Mr. Venturo said for a fact, the roof is not even on yet, however, there are hundreds of thousands of dollars of equipment in the building. Mr. Parada stated that the equipment is covered with tarps.

Mr. Parada added that they have gone through seven different vendors for the roof and have finally decided on one last week. He added that they are changing to a better system, at a cost savings. Mr. Venturo stated that the roof should have been in place a long time ago.

Mr. Venturo also noted that with regard to the removal of soil, the Authority paid for subsurface excavation in order to avoid these types of problems, however, added that evidently something went wrong.

Mr. Wancho said that a series of borings were taken across the site. He noted that when you pull out the core sample, you visually examine it. Mr. Wancho added that the boring samples are still in their office and that they have re-reviewed their analysis of them.

Finance Committee (Charles Lombardo, Chairman)

Mr. Lombardo stated that a Finance Committee Meeting was held earlier this evening, at which time the Bills and Claims were reviewed. Also, our Auditors were present earlier at this meeting

to discuss the 2005 Audit Report. Action is on the agenda under New Business and Bills and Claims.

Personnel Committee (Robert G. Luban, Chairman)

Mr. Luban stated that a Personnel Committee Meeting was held earlier this evening, at which time several items were discussed. Items which require action will be addressed later in this meeting.

Sludge Management Committee (Attilio S. Venturo, Chairman)

Mr. Venturo stated that he had asked the former Executive Director for a report on other sewerage authorities that reuse sludge as pellets or other profitable fertilization process to help offset costs.

Mrs. Berger said she thought that Mr. Tokarski had reported it would cost more for alternative processes.

Mr. Venturo stated that Mr. Tokarski had not provided him the information and requested that Mr. Brinker follow up on this matter.

Commissioner Handbook Committee (Thomas J. McHale, Chairman)

No report.

Computer Committee (C. Clark Landale, Chairman)

No report.

Insurance Review Committee (Allen Chin, Chairman)

No report.

Legal Committee (Joan Papen, Chairwoman)

No report.

Nominating Committee (Robert G. Luban, Chairman)

No report.

Public Relations Committee (Joan Papen, Chairwoman)

Mrs. Papen stated that a memo regarding Public Relations was received from Joanne Grimes, Office Administrator. Mrs. Grimes recommends that in lieu of "installment of officers" pictures, that we have pictures taken in conjunction with the preparation of a newsletter. The newsletter can cover such topics as the 2006 Officers, Rahway's new Commissioner, the Executive Director position, and the status on the plant upgrade. I have discussed this with the Committee Members and a copy of the memo has been distributed to the Commissioners.

Retreat Committee (Allen Chin, Chairman)

No report.

Search Committee (Allen Chin, Chairman)

Mr. Chin said that the Search Committee met March 16, 2006. Based on a straw poll taken at that meeting, the Committee has made a recommendation that Michael J. Brinker, Jr., P.E., be appointed as the Executive Director. The Search Committee has requested that the Personnel Committee determine the salary and benefit package to be offered to Mr. Brinker. A motion is on the agenda under New Business.

Security Committee (James J. Kennedy, Chairman)

Mr. Lombardo stated that in his opinion, there has been a breach in security with the accident involving the front gate. He added that the staff should proceed on getting the front gate fixed as soon as possible. Mr. Brinker noted that we are in the process of getting price quotes to do the work and will settle up with the insurance company after the fact. The other Commissioners concurred.

**Unfinished Business**

None.

**New Business**

The following Resolution #06-24 was offered by Mr. Lombardo, on motion of Mr. Lombardo, seconded by Mr. Chin and unanimously approved.

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2005, has been completed and will be filed with the State of New Jersey, Department of Community Affairs, Division of Local Governments Services, Trenton, New Jersey pursuant to N.J.S.A. 40A:5-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" (of which there were none), in accordance with N.J.S.A. 40A:5A-17.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Rahway Valley Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2005, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations" (of which there were none), and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED, that the Secretary-Treasurer of the Rahway Valley Sewerage Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution; and

BE IT FURTHER RESOLVED, that a Summary Synopsis of the Audit Report be published in accordance with law.

The following Resolution #06-25 was offered by Mr. Mazzarella, on motion of Mr. Mazzarella, seconded by Mr. Chin and unanimously approved.

WHEREAS, the Rahway Valley Sewerage Authority previously approved Resolution #06-08 and related Agreement for the purpose of engaging Avogadro Environmental Corporation, 1350 Sullivan Trail, Suite A, Easton, PA 18040 for Professional Services specifically related to Contract #0616 – Air Compliance Stack Testing on the Cooper Engines; and

WHEREAS, the Authority has determined that there is a need to amend this agreement; and

WHEREAS, Avogadro Environmental Corporation submitted documentation reflecting the need for additional monies related to the contract; and

WHEREAS, the additional amount to be authorized for this Contract is \$4,560.00; and

WHEREAS, the Secretary-Treasurer of the Authority, who is the Chief Financial Officer, hereby certifies that the necessary funds for said contract are available in the 2006 Annual Budget.

WHEREAS Professional Services have been determined to be exempt from public bidding under Title 40A.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority

that the previously adopted Resolution and related Agreement with Avogadro Environmental Corporation in an amount of \$14,025.00 be and are hereby amended to provide for the increased contract amount of \$4,560.00 resulting in a total contract not to exceed \$18,585.00; and

BE IT FURTHER RESOLVED that the Chairman and Secretary are authorized to execute an amendment to the Professional Service Contract previously entered into; and

BE IT FURTHER RESOLVED that a "Notice of Award" be published in accordance with law.

The following Resolution #06-26 was offered by Mr. Mazzarella, on motion of Mr. Mazzarella, seconded by Mr. Chin and unanimously approved.

WHEREAS, the Rahway Valley Sewerage Authority was required to perform Air Permit Compliance Testing on its existing diesel engines earlier this year; and

WHEREAS, this testing, which was not anticipated as the Cogeneration Facility was due to be on line, was required by the NJDEP; and

WHEREAS, a contract was not bid for the annual engine maintenance also because the Authority had anticipated the Cogeneration Facility would be on line; and

WHEREAS, the Authority engaged the services of Avogadro Environmental Corporation for professional services related to this testing; and

WHEREAS, during these tests, it was determined that there was a need to engage the services of GenServe, Inc., the company who performs maintenance on these engines, to make adjustments to the engines during the tests as well as perform additional fine tuning of the #3 engine for final testing; and

WHEREAS, the former Executive Director was authorized to sign off on purchases and invoices up to \$17,500.00 and accordingly at the time, gave verbal approval to engage the services of GenServe, Inc.; and

WHEREAS, GenServe, Inc. recently submitted their invoices for the services which were preformed in January, February and early March and reflect a total of \$20,650.00; and

WHEREAS, the Interim Executive Director is seeking authorization to approve the related purchase orders and vouchers in order to pay GenServe, Inc. for the work performed.

NOW, THEREFORE, BE IT RESOLVED, by the Rahway Valley Sewerage Authority that it hereby authorizes the Interim Executive Director to approve the necessary paperwork related to the services provided by GenServe, Inc. and to make payment for



same; and

BE IT FURTHER RESOLVED by the Rahway Valley Sewerage Authority that it does hereby accept and approve the aforesaid resolution which shall take effect immediately.

Mr. Mazzarella made a motion, seconded by Mrs. Berger, approving Change Order #3 to W.D. Snyder of Kenilworth, NJ for a 30 day time extension through April 28, 2006, due to changes requested by the Township of Woodbridge and the RVSA, at no additional cost, contract total to remain unchanged at \$683,008.00, as recommended by the Interim Executive Director. The motion was unanimously approved.

The following Resolution #06-27 was offered by Mr. Kennedy, on motion of Mr. Kennedy, seconded by Mr. Chin and unanimously approved.

WHEREAS, the City of Rahway has filed an application for a Treatment Works Application on behalf of Schoor DePalma/Dornock Rahway Redevelopment, for property located between Main and Dock Streets in the City of Rahway, State of New Jersey; and

WHEREAS, the application is for the construction of 6" lf of sanitary sewer to service 7,000 sq. ft. of retail space and 36 residential dwellings with a proposed additional flow of 8,800 gpd; and

WHEREAS, the flow from foregoing will not cause the Authority to exceed its permitted flow of 40 mgd; and

WHEREAS, the application has been reviewed by Michael J. Brinker, Jr., P.E., Interim Executive Director/Chief Engineer, and found to be in order.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that it does hereby accept and approve the aforesaid application.

The following Resolution #06-28 was offered by Mrs. Papen, on motion of Mrs. Papen, seconded by Mr. Mazzarella and unanimously approved.

WHEREAS, the Township of Scotch Plains has filed an application for a Treatment Works Application on behalf of EKA Associates, P.A./Wildman Residence, for property located on Raritan Road in the Township of Scotch Plains, State of New Jersey; and

WHEREAS, the application is for the construction of 75' of force main sewer and one manhole to service an existing single family home, which shall be disconnected from a failing septic system, with a proposed additional flow of 300 gpd; and

WHEREAS, the flow from foregoing will not cause the Authority to exceed its permitted

flow of 40 mgd; and

WHEREAS, the application has been reviewed by Michael J. Brinker, Jr., P.E., Interim Executive Director/Chief Engineer, and found to be in order.

NOW, THEREFORE, BE IT RESOLVED by the Rahway Valley Sewerage Authority that it does hereby accept and approve the aforesaid application.

Mr. Lombardo made a motion to remove the next motion regarding the position of Executive Director from the agenda. The motion was seconded by Mr. Luban and a roll call vote was taken.

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Clark	Kenilworth		Mountainside
Cranford	Scotch Plains		
Garwood	Westfield		
Rahway			
Roselle Park			
Woodbridge			

As the vote was 7 to 3, the motion was approved.

Mr. Luban made a motion, seconded by Mrs. Berger, approving the hiring of summer employees, 2 for the Buildings and Grounds Department to be paid an hourly rate of \$10.00; for the Laboratory to be paid an hourly rate of \$11.00; and the Authority will reimburse each of these employees the cost for their safety shoes, not to exceed \$150.00 at the end of the season, providing the respective employee works a minimum of 89 days and submits an original sales receipt for proof of purchase, as recommended by the Interim Executive Director and discussed at the Personnel Committee Meeting. The motion was unanimously approved.

Mr. Luban made a motion to approve salary increases, salary grade changes, and title changes for four employees as was outlined in the Personnel Committee Agenda and discussed at the Committee Meeting held earlier this evening, to be effective April 23, 2006. The motion was seconded by Mrs. Berger and unanimously approved with the exception of Mr. Kennedy who abstained.

**Bills and Claims**

Mr. Lombardo made a motion, seconded by Mrs. Papen, that the following bills and claims previously audited by the Finance Committee be ordered paid. The motion was unanimously approved.

BUILDING & EQUIPMENT FUND

CHECK #	DATE	VENDOR	ACCT/LINE #	AMOUNT
2127	03/30/06	TREASURER - STATE OF NJ	140.7	200.00
2128	04/20/06	ARGENT ASSOCIATES LLC	140.2/7/8	3,892.50
2129	04/20/06	CONSOLIDATED CONSTRUCTION MGT.	140.2/7/8	259,887.24
2130	04/20/06	E E CRUZ COMPANY INC.	140.7	3,383,926.65
2131	04/20/06	J.H. REID, GENERAL CONTRACTOR	140.2	516,647.07
2132	04/20/06	NORTHEAST REMSCO CONSTRUCTION	140.8	768,830.09
2133	04/20/06	PAULUS, SOKOLOWSKI & SARTOR, LLC	140.1/2/7	19,006.67
2134	04/20/06	W.D. SNYDER COMPANY	140.2	109,441.78

Total Checks: 8  
 Total Void Checks: 0  
 Total Amount Void: \$0.00  
 Total Amount Paid: \$5,061,832.00

OPERATING FUND

CHECK #	DATE	VENDOR	ACCT/LINE #	AMOUNT
31715	03/22/06	AT&T	11	538.28
31716	03/22/06	CANON FINANCIAL SERVICES, INC.	16	969.72
31717	03/22/06	COGENT COMMUNICATIONS, INC.	27	849.00
31718	03/22/06	FEDEX	48	73.40
31719	03/22/06	PITNEY BOWES	16	324.00
31720	03/22/06	PSE&G	19/42	368.41
31721	03/22/06	RELIANT ENERGY SOLUTIONS	19	61,895.44
31722	03/22/06	UNITED PARCEL SERVICE	48	28.49
31723	03/22/06	VERIZON	11/30	1,277.71
31724	03/22/06	VERIZON WIRELESS	11	524.99
31725	03/22/06	WATER RESOURCE SALES & SERVICE	32	400.00
31726	03/22/06	ARTHUR M. WRIGHT, Jr.	03	265.50
31727	03/30/06	A TOUCH OF ITALY	49	173.70
31728	03/30/06	DELTA DENTAL PLAN OF NJ	03	5,685.80
31729	03/30/06	ELIZABETHTOWN GAS	22	521.76
31730	03/30/06	RAHWAY VALLEY SEWERAGE AUTHORITY	01/02	226,410.08
31731	03/30/06	ROADWAY EXPRESS, INC.	32	548.57
31732	03/30/06	STANDARD INSURANCE COMPANY	17	2,417.86
31733	03/30/06	TREASURER - STATE OF NJ	40	380.70
31734	04/07/06	ADP, INC.	03	160.50
31735	04/07/06	ARCH WIRELESS	11	11.19
31736	04/07/06	WILLIAM FEINS	03	1,670.10
31737	04/07/06	ROBERT POLTZ	27	66.59
31738	04/07/06	UNITED PARCEL SERVICE	48	69.44
31739	04/07/06	VISION SERVICE PLAN	03	1,234.87
31740	04/17/06	RAHWAY VALLEY SEWERAGE AUTHORITY	04	69,423.60
31741	04/20/06	A&M INDUSTRIAL SUPPLY COMPANY	32/34	1,852.49
31742	04/20/06	ACCESS SYSTEMS INTEGRATION, LLC.	27	309.00
31743	04/20/06	ADP, INC.	16	1,614.38
31744	04/20/06	ADVANCED SPECIALTY SALES, INC.	32	1,071.20
31745	04/20/06	AIRGAS SAFETY, INC.	31	1,206.02
31746	04/20/06	ALL AMERICAN SEWER SERVICE, INC.	47	2,120.00
31747	04/20/06	ALL INDUSTRIAL-SAFETY PRODUCTS	31	606.43
31748	04/20/06	AMERICAN VAN EQUIPMENT, INC.	32	227.30
31749	04/20/06	APPLIED ANALYTICS, INC.	32	12,951.46
31750	04/20/06	APPLIED INDUSTRIAL TECHNOLOGIES	32	490.47
31751	04/20/06	ASSOCIATED AUTO PARTS	32/35	551.36

31752	04/20/06	ASSOCIATION OF ENVIRONMENTAL AUTH.	31	50.00
31753	04/20/06	ATLANTIC DETROIT DIESEL ALLISON	32	313.46
31754	04/20/06	AVOGADRO ENVIRONMENTAL CORP.	41	6,891.25
31755	04/20/06	BARTELL FARM & GARDEN SUPPLY	32	82.25
31756	04/20/06	ROSALIE F. BERGER	49	9.00
31757	04/20/06	BOWCO LABORATORIES, INC.	47	63.00
31758	04/20/06	GREGG BOWLBY	31	74.99
31759	04/20/06	CAMP, DRESSER & MCKEE, INC.	06	15,655.85
31760	04/20/06	CDW GOVERNMENT, INC.	27	139.72
31761	04/20/06	CENTRAL JERSEY SUPPLY COMPANY	32	379.59
31762	04/20/06	CENTRAL BOILER REPAIR CO., INC.	32	9,352.00
31763	04/20/06	CHROMATE INDUSTRIAL CORP.	32/35	1,751.76
31764	04/20/06	CITY OF RAHWAY-UNITED WATER RESOURCES	33	8,409.08
31765	04/20/06	CLEAN RENTAL SERVICES, INC.	32	635.10
31766	04/20/06	COMMERCIAL KITCHEN REPAIRS	40	540.75
31767	04/20/06	COMPUSA	27	208.34
31768	04/20/06	COOPER ELECTRIC SUPPLY COMPANY	32/38	3,509.21
31769	04/20/06	COSPER ENVIRONMENTAL SERVICES, INC.	41	1,100.00
31770	04/20/06	CUNY & GUERBER, INC.	32	688.00
31771	04/20/06	D2L ASSOCIATES, INC.	42	3,060.00
31772	04/20/06	DAVID WEBER OIL COMPANY	34	5,960.00
31773	04/20/06	DELL MARKETING L.P.	27	2,875.35
31774	04/20/06	DUNFORD REFRIGERATION, HEATING	43	380.00
31775	04/20/06	DYNALENE CORP.	40	868.33
31776	04/20/06	EDIBLE ARRANGEMENTS-WOODBRIDGE	18	322.00
31777	04/20/06	EDMUNDS & ASSOCIATES, INC.	31	50.00
31778	04/20/06	ELIZABETHTOWN GAS	22	6,632.68
31779	04/20/06	EMSL ANALYTICAL INC.	40	1,888.00
31780	04/20/06	FEDEX	48	48.06
31781	04/20/06	FISHER SCIENTIFIC	40	2,695.04
31782	04/20/06	FLUID DYNAMICS INC.	32	155.93
31783	04/20/06	FREEHOLD CARTAGE, INC.	32	650.00
31784	04/20/06	GARIK CONTRACTING INC.	32	180.00
31785	04/20/06	W.W. GRAINGER, INC.	32	2,245.57
31786	04/20/06	GRANT SUPPLY COMPANY INC.	32	2,065.63
31787	04/20/06	GREAT LAKES ENVIRONMENTAL	41	1,563.84
31788	04/20/06	JOANNE GRIMES	15	192.31
31789	04/20/06	HACH COMPANY	40/43	1,173.10
31790	04/20/06	HALL & ASSOCIATES	41	793.41
31791	04/20/06	HOME DEPOT CREDIT SERVICES	32	313.69
31792	04/20/06	HOME NEWS TRIBUNE	12	48.32
31793	04/20/06	HYDRA-NUMATIC SALES COMPANY	32	1,816.26
31794	04/20/06	INDUSTRIAL RUBBER COMPANY	32	428.00
31795	04/20/06	IWPP / S. DURCHIN	43	105.00
31796	04/20/06	JERSEY ELEVATOR COMPANY INC.	32	164.31
31797	04/20/06	KENT INDUSTRIES INC.	38	2,017.47
31798	04/20/06	THE LEE CO.	32	379.50
31799	04/20/06	CHARLES P. LOMBARDO	49	67.12
31800	04/20/06	LONGO ELECTRICAL-MECHANICAL, INC.	32	1,950.00
31801	04/20/06	MAGELLAN BEHAVIORAL HEALTH, INC.	03	550.83
31802	04/20/06	MAGNATROL VALVE CORPORATION	32	568.71
31803	04/20/06	MAGNETROL INTERNATIONAL, INC.	32	639.39
31804	04/20/06	MARATHON MARINE SERVICE CORP.	34	680.00
31805	04/20/06	MARK'S AUTO SERVICE/SALES	35	1,184.83
31806	04/20/06	MAX L. BROWN HARDWARE CO., INC.	32	1,373.36
31807	04/20/06	DON McCOY	31	99.99
31808	04/20/06	THOMAS MCHALE	49	129.77

31809	04/20/06	MCMASTER MCMASTER-CARR SUPPLY CO.	31/32/35	3,078.04
31810	04/20/06	MGL FORMS-SYSTEMS, LLC	12	247.20
31811	04/20/06	MODERN HANDLING EQUIPMENT OF NJ	32	116.71
31812	04/20/06	MOTION INDUSTRIES, INC.	32/34	2,068.73
31813	04/20/06	ROBERT MRASZ	31	114.99
31814	04/20/06	NATIONAL FUEL OIL, INC.	20/24	20,869.59
31815	04/20/06	NJ BUSINESS & INDUSTRY ASSOCIATION	52	425.00
31816	04/20/06	NJ MANUFACTURERS INSURANCE COMPANY	17	12,901.00
31817	04/20/06	NJ MOTOR VEHICLE COMMISSION	35	102.00
31818	04/20/06	TREASURER - STATE OF NJ	37	200.00
31819	04/20/06	NEW JERSEY WATER ENVIRONMENT ASSOC.	31	309.00
31820	04/20/06	ONE CALL SYSTEMS, INC.	32	64.00
31821	04/20/06	OUTSTANDING SERVICE CO., INC.	20	1,436.00
31822	04/20/06	PAULUS, SOKOLOWSKI & SARTOR, LLC	05/06	3,902.00
31823	04/20/06	POLAND SPRING WATER COMPANY	46	79.22
31824	04/20/06	POLYDYNE INC.	23	42,862.80
31825	04/20/06	PRECISION ELECTRIC MOTOR WORKS	32/38	1,244.00
31826	04/20/06	PSE&G	19/42	19,532.33
31827	04/20/06	PUMPING SERVICES, INC.	32	4,528.00
31828	04/20/06	RAHWAY VALLEY SEWERAGE AUTHORITY	01/02	160,862.67
31829	04/20/06	RAHWAY GLASS SHOPPE	13	243.00
31830	04/20/06	PETTY CASH	14	108.58
31831	04/20/06	SAFETY-KLEEN CORP.	32	213.71
31832	04/20/06	SANDY'S FRUIT BASKETS & FLORIST	18	87.95
31833	04/20/06	SCALES AIR COMPRESSOR CORPORATION	32	126.25
31834	04/20/06	SHALLCROSS BOLT & SPECIALTIES	32	238.59
31835	04/20/06	SHERWIN-WILLIAMS/CON-LUX	32	1,143.75
31836	04/20/06	SIMPLEX GRINNELL	31	2,709.25
31837	04/20/06	STANDARD REGISTER	13	415.00
31838	04/20/06	STAPLES BUSINESS ADVANTAGE	13	335.71
31839	04/20/06	STAPLES CREDIT PLAN	13	75.59
31840	04/20/06	STAR LEDGER	12	195.00
31841	04/20/06	THE SPI GROUP, LLC.	27	200.00
31842	04/20/06	TRI-DIM FILTER CORP.	34	937.87
31843	04/20/06	UNDMJ-SCHOOL OF PUBLIC HEALTH	31	675.00
31844	04/20/06	UNITED STATES PLASTIC CORP.	43	88.32
31845	04/20/06	UNIVAR USA INC.	29	21,212.55
31846	04/20/06	UNITED STATES FILTER/IONPURE, INC.	40	522.00
31847	04/20/06	USA BLUEBOOK	32/43	1,492.31
31848	04/20/06	VAN HOUTEN-AVENEL PLUMBING & HEATING	32	512.50
31849	04/20/06	C.J. VANDERBECK & SON, INC.	32	1,040.00
31850	04/20/06	VERIZON	11/30	980.87
31851	04/20/06	W. A. BIRDSALL CO.	32	228.91
31852	04/20/06	WARREN LIGHTNING ROD COMPANY	32	4,415.00
31853	04/20/06	WEINER LESNIAK	07/08	93,393.94
31854	04/20/06	921-WELCO-CGI GAS TECH LLC	32/40	210.12
31855	04/20/06	WOODBIDGE PRINTING CENTER	12	1,374.42
31856	04/20/06	WOODRUFF ENERGY	22	33,121.21

**Total Checks: 142**  
**Total Void Checks: 0**  
**Total Amount Void: \$0.00**  
**Total Amount Paid: \$936,699.64**

**Total Checks: 150**

Total Void Checks: 0  
 Total Amount Void: \$0.00  
 Total Amount Paid: \$5,998,531.64

<b>FUND DESCRIPTION</b>	<b>FUND #</b>	<b>FUND TOTAL</b>
OPERATING FUND	6-01	\$936,699.64
BUILDING & EQUIPMENT FUND	6-02	\$5,061,832.00
TOTAL OF ALL FUNDS		\$5,998,531.64

### **Closed Session**

Mr. Luban made a motion to go into closed session at this time, 9:50 p.m. to discuss matters related to personnel and anticipated litigation based on Attorney/Client privilege. The motion was seconded by Mr. Lombardo and unanimously approved.

Mrs. Berger made a motion to return to the regular order of business at this time, 10:01 p.m. The motion was seconded by Mr. Lombardo and unanimously approved.

### **Regular Order of Business**

Mrs. Berger stated that she was surprised to hear that Mr. Ludington had resigned from the Board and noted that it was a pleasure to work with him. She added that she wished to welcome, Mr. Ludington's replacement, Mr. Kennedy to the Board and added that she looks forward to working with him. The other Commissioners concurred with Mrs. Berger's comments.

### **Adjournment**

As there was no further business, on motion of Mr. Lombardo, seconded by Mr. Mazzarella, the meeting adjourned at 10:04 p.m. The motion was unanimously approved.

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Robert J. Materna, Secretary-Treasurer

/jg  
 Attachments