

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-94041

ACTION TO BE TAKEN

NEW HIRE

- Interim Temporary
 Permanent Unclass
 Provisional WIA

- PROMOTION IN POSITION INTERIM APPOINTMENT
 PROMOTION TO VACANCY FUNDING ALLOCATION CHANGE
 TRANSFER SALARY CHANGE
 REPLACE VACANCY TITLE CHANGE
 TEMPORARY APPOINTMENT OTHER RETURN FROM OUT OF TITLE

Certification #:

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV 789-118 Human Svcs/ Child Support
 PREVIOUS EMPLOYEE Carpenter Zachary
 TITLE Human Svc Spclst 3 (out of title)
 SALARY \$58,191.00
 FUND ALLOCATIONS County
 UNION/EXCLUSIONARY A64 CWA Union County Social S
 GRADE HOURS 70.00 Date Avail.: 6/1/2012

DEPT/DIV 789-118 Human Svcs/ Child Support
 PROPOSED EMPLOYEE Carpenter Zachary
 TITLE Human Services Specialist 2
 SALARY \$54,833.00
 FUND ALLOCATIONS County
 UNION/EXCLUSIONARY A64 CWA Union County Social S
 GRADE HOURS 70.00 HIRE D 8/14/2006

SELECTED CANDIDATE INFORMATION

NAME Carpenter Zachary
 STARTING/PROPOSED SALARY \$54,833.00
 GRADE MIN: \$44,464.00 MAX: \$64,783.00
 EFFECTIVE DATE 6/1/2012
 PROMOTION IN POSITION PROMOTION TO VACANCY
 DATE OF LAST PROMOTION 9/26/2005

EMPLOYEE'S CURRENT SALARY \$58,191.00
 CURRENT GRADE PC# 00-94041
 \$ Increase (\$3,358.00)
 Current Title Human Svc Spclst 3
 Current Union A64

AUTHORIZATION FOR REQUESTED ACTION

	DATE	DATE
DEPARTMENT HEAD <i>[Signature]</i>		
PERSONNEL <i>[Signature]</i>	5-17-12	5-22-12
FINANCE <i>[Signature]</i>	5/19/12	5/23/12
ADMIN. SERVICES <i>[Signature]</i>		
COUNTY MANAGER <i>[Signature]</i>		

AUTHORIZE TO HIRE

COUNTY MANAGER

DATE

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Mr. Carpenter has been working out of title as an HSS3. Effective June 1, 2012, he will be returned to his permanent Civil Service title & salary.

EEO 4 FUNCTION CODE 3

214

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-90401

ACTION TO BE TAKEN

NEW HIRE

- | | | | |
|--------------------------------------|------------------------------------|--|---|
| <input type="checkbox"/> Interim | <input type="checkbox"/> Temporary | <input type="checkbox"/> PROMOTION IN POSITION | <input type="checkbox"/> INTERIM APPOINTMENT |
| <input type="checkbox"/> Permanent | <input type="checkbox"/> Unclass | <input type="checkbox"/> PROMOTION TO VACANCY | <input type="checkbox"/> FUNDING ALLOCATION CHANGE |
| <input type="checkbox"/> Provisional | <input type="checkbox"/> WIA | <input type="checkbox"/> TRANSFER | <input checked="" type="checkbox"/> SALARY CHANGE |
| | | <input type="checkbox"/> REPLACE VACANCY | <input checked="" type="checkbox"/> TITLE CHANGE |
| | | <input type="checkbox"/> TEMPORARY APPOINTMENT | <input checked="" type="checkbox"/> OTHER |

Certification #:

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV 789-118 Human Svcs/ Child Support
 PREVIOUS EMPLOYEE Belo Alzira
 TITLE Human Svc Spclst 4 (out of title)
 SALARY \$70,613.00
 FUND ALLOCATIONS 1.0.0 County
 UNION/EXCLUSIONARY A64 CWA Union County Social S
 GRADE HOURS 70.00 Date Avail.: 6/1/2012

DEPT/DIV 789-118 Human Svcs/ Child Support
 PROPOSED EMPLOYEE Belo Alzira
 TITLE Human Services Specialist 3
 SALARY \$65,391.00
 FUND ALLOCATIONS 1.0.0 County
 UNION/EXCLUSIONARY A64 CWA Union County Social S
 GRADE HOURS 70.00 HIRE D 2/13/2001

SELECTED CANDIDATE INFORMATION

NAME Belo Alzira
 STARTING/PROPOSED SALARY \$65,391.00
 GRADE MIN: \$50,991.00 MAX: \$74,495.00
 EFFECTIVE DATE 6/1/2012
 PROMOTION IN POSITION PROMOTION TO VACANCY
 DATE OF LAST PROMOTION 4/13/2009

EMPLOYEE'S CURRENT SALARY \$65,391.00 *70.00*
 CURRENT GRADE PC# 00-90401
 \$ Increase \$0.00 *< 13,222.00*
 Current Title Human Svc Spclst 3
 Current Union A64

AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>		ADMIN. SERVICES <i>[Signature]</i>	5-17-12
PERSONNEL <i>[Signature]</i>	5-17-12	COUNTY MANAGER <i>[Signature]</i>	5/22/12
FINANCE <i>[Signature]</i>	5/9/12		

AUTHORIZE TO HIRE

COUNTY MANAGER

DATE

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. DATE ADOPTED

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Ms. Belo has been working out of title as an HSS4. Effective June 1, 2012, she will be returned to her permanent Civil Service title & salary.

EEO 4 FUNCTION CODE 3

35

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

99-00616

ACTION TO BE TAKEN

NEW HIRE

- Interim Temporary
- Permanent Unclass
- Provisional WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY (1.0)
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER

Certification #:

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV
 PREVIOUS EMPLOYEE
 TITLE
 SALARY
 FUND ALLOCATIONS
 UNION/EXCLUSIONARY Union Council #8
 GRADE HOURS Date Avail.:

DEPT/DIV
 PROPOSED EMPLOYEE
 TITLE
 SALARY
 FUND ALLOCATIONS
 UNION/EXCLUSIONARY Union Council #8
 GRADE HOURS HIRE D

SELECTED CANDIDATE INFORMATION

NAME
 STARTING/PROPOSED SALARY
 GRADE MIN: MAX:
 EFFECTIVE DATE
 PROMOTION IN POSITION PROMOTION TO VACANCY
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY
 CURRENT GRADE PC#
 \$ Increase
 Current Title
 Current Union

AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	5/7/12	ADMIN. SERVICES <i>[Signature]</i>	5/7/12
PERSONNEL <i>[Signature]</i>	5-17-12	COUNTY MANAGER <i>[Signature]</i>	5/22/12
FINANCE <i>[Signature]</i>	5/17/12		

AUTHORIZE TO HIRE

COUNTY MANAGER

DATE

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

ADDITIONAL INFORMATION (Including Position Funding with account numbers: X-XX-XX-XXX-XXX-XXX format)

Letter attached to waive the 90-day waiting period.

EEO 4 FUNCTION CODE

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-65331

ACTION TO BE TAKEN

NEW HIRE

- Interim Temporary
 Permanent Unclass
 Provisional WIA

- PROMOTION IN POSITION INTERIM APPOINTMENT
 PROMOTION TO VACANCY FUNDING ALLOCATION CHANGE
 TRANSFER SALARY CHANGE
 REPLACE VACANCY TITLE CHANGE
 TEMPORARY APPOINTMENT OTHER

Certification #:

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV 745-950 Public Safety/ Police
 PREVIOUS EMPLOYEE VACANT (Kranz Daniel)
 TITLE Public Safety Telecom Trainee
 SALARY \$36,443.00
 FUND ALLOCATIONS 100% County
 UNION/EXCLUSIONARY A51 Union Council #8
 GRADE HOURS 80.00 Date Avail.: 3/14/2012

DEPT/DIV 745-950 Public Safety/ Police
 PROPOSED EMPLOYEE May, David
 TITLE Public Safety Telecom Trainee
 SALARY \$38,000.00
 FUND ALLOCATIONS 100% County
 UNION/EXCLUSIONARY A51 Union Council #8
 GRADE HOURS 80.00 HIRE D

SELECTED CANDIDATE INFORMATION

NAME May, David
 STARTING/PROPOSED SALARY \$38,000.00
 GRADE MIN: \$29,662.00 MAX: \$47,206.00
 EFFECTIVE DATE
 PROMOTION IN POSITION PROMOTION TO VACANCY
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY
 CURRENT GRADE PC#
 \$ Increase
 Current Title
 Current Union

AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	5/2/12	ADMIN. SERVICES <i>[Signature]</i>	5/31/12
PERSONNEL <i>[Signature]</i>	5/31/12	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	5/31/12		

AUTHORIZE TO HIRE

COUNTY MANAGER

DATE

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. DATE ADOPTED

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE

4

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-30862

ACTION TO BE TAKEN

NEW HIRE

Interim _____ Temporary _____
 Permanent _____ Unclass _____
 Provisional _____ WIA _____

PROMOTION IN POSITION

INTERIM APPOINTMENT

PROMOTION TO VACANCY

FUNDING ALLOCATION CHANGE

TRANSFER

SALARY CHANGE

REPLACE VACANCY

TITLE CHANGE

TEMPORARY APPOINTMENT

OTHER _____

Certification #: _____

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV 794-720 Human Svcs/ Planning

DEPT/DIV 794-720 Human Svcs/ Planning

PREVIOUS EMPLOYEE VACANT (Thode Sara)

PROPOSED EMPLOYEE Deborah Latimer

TITLE Prog Dev Spec Comm Svc

TITLE Prg Dev Spec Comm Svc

SALARY \$44,000.00

SALARY 35,500

FUND ALLOCATIONS 100% Grant

FUND ALLOCATIONS 100% Grant

UNION/EXCLUSIONARY A50 Non-Contractuals

UNION/EXCLUSIONARY A50 Non-Contractuals

GRADE G15 HOURS 70.00 Date Avail.: 12/1/2011

GRADE G15 HOURS 70.00 HIRE D _____

SELECTED CANDIDATE INFORMATION

NAME Deborah Latimer

EMPLOYEE'S CURRENT SALARY 27,638

STARTING/PROPOSED SALARY 35,500

CURRENT GRADE _____

PC# 70-33592

GRADE G15 MIN: \$35,560.00 MAX: \$53,340.00

\$ Increase 7,900

EFFECTIVE DATE _____

Current Title Keyboarding Clerk I

PROMOTION IN POSITION _____ PROMOTION TO VACANCY _____

Current Union A

DATE OF LAST PROMOTION _____

AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <u>[Signature]</u>	<u>4/11/12</u>	ADMIN. SERVICES <u>[Signature]</u>	<u>4/19/12</u>
PERSONNEL <u>[Signature]</u>	<u>2/19/12</u>	COUNTY MANAGER <u>[Signature]</u>	
FINANCE <u>[Signature]</u>	<u>4/12/12</u>		

AUTHORIZE TO HIRE

[Signature] COUNTY MANAGER _____ DATE _____

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. _____ DATE ADOPTED _____

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

G-02-12-405-411-171

EEO 4 FUNCTION CODE 3

28 21

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-93361

ACTION TO BE TAKEN

NEW HIRE

Interim Temporary
 Permanent Unclass
 Provisional WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER

Certification #:

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV 789-115 Human Svcs/ Income Maintenanc
 PREVIOUS EMPLOYEE VACANT (Anibogwu Austen)
 TITLE Human Svc Spclst 1
 SALARY \$40,623.00
 FUND ALLOCATIONS 100% County
 UNION/EXCLUSIONARY A64 CWA Union County Social S
 GRADE HOURS 70.00 Date Avail.: 1/20/2012

DEPT/DIV 789-115 Human Svcs/ Income Maintenanc
 PROPOSED EMPLOYEE Dominguez Shioban
 TITLE Human Services Specialist 1
 SALARY \$40,623.00
 FUND ALLOCATIONS 100% County
 UNION/EXCLUSIONARY A64 CWA Union County Social S
 GRADE HOURS 70.00 HIRE D 10/24/2011

SELECTED CANDIDATE INFORMATION

NAME Dominguez Shioban
 STARTING/PROPOSED SALARY \$40,623.00
 GRADE MIN: \$40,623.00 MAX: \$58,995.00
 EFFECTIVE DATE 1/1/2012
 PROMOTION IN POSITION PROMOTION TO VACANCY
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY \$40,623.00
 CURRENT GRADE PC# 00-92131
 \$ Increase \$0.00
 Current Title Human Svc Spclst 1
 Current Union A64

AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>		ADMIN. SERVICES <i>[Signature]</i>	5-31-12
PERSONNEL <i>[Signature]</i>	5-31-12	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	5/31/12		

AUTHORIZE TO HIRE

 COUNTY MANAGER

 DATE

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. DATE ADOPTED

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

to avoid layoffs

EEO 4 FUNCTION CODE 3

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-93521

ACTION TO BE TAKEN

NEW HIRE

Interim Temporary
Permanent Unclass
Provisional WIA

PROMOTION IN POSITION
PROMOTION TO VACANCY
TRANSFER
 REPLACE VACANCY
TEMPORARY APPOINTMENT
INTERIM APPOINTMENT
FUNDING ALLOCATION CHANGE
SALARY CHANGE
TITLE CHANGE
OTHER

Certification #:

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV 789-115 Human Svcs/ Income Maintenanc

PREVIOUS EMPLOYEE VACANT (Jessup Regina)

TITLE Human Svc Spclst 1

SALARY \$40,623.00

FUND ALLOCATIONS 100% County

UNION/EXCLUSIONARY A64 CWA Union County Social S

GRADE HOURS 70.00 Date Avail.: 1/13/2012

DEPT/DIV 789-115 Human Svcs/ Income Maintenanc

PROPOSED EMPLOYEE Martinez, Katherine

TITLE Human Service Specialist 1

SALARY \$40,623.00

FUND ALLOCATIONS 100% County

UNION/EXCLUSIONARY A64 CWA Union County Social S

GRADE HOURS 0.00 HIRE D 10/24/2011

SELECTED CANDIDATE INFORMATION

NAME Martinez, Katherine

EMPLOYEE'S CURRENT SALARY \$40,623.00

STARTING/PROPOSED SALARY \$40,623.00

CURRENT GRADE PC# 00-92393

GRADE MIN: \$40,623.00 MAX: \$58,995.00

\$ Increase \$0.00

EFFECTIVE DATE 1/13/12

Current Title Human Svc Spclst 1

PROMOTION IN POSITION PROMOTION TO VACANCY

Current Union A64

DATE OF LAST PROMOTIC

AUTHORIZATION FOR REQUESTED ACTION

DATE

DATE

DEPARTMENT HEAD [Signature]

ADMIN. SERVICES [Signature] 5-31-12

PERSONNEL [Signature] 5-31-12

COUNTY MANAGER [Signature]

FINANCE [Signature] 5-31-12

AUTHORIZE TO HIRE

COUNTY MANAGER

DATE

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

To avoid budget

EEO 4 FUNCTION CODE 3

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-91241

ACTION TO BE TAKEN

NEW HIRE

Interim Temporary
 Permanent Unclass
 Provisional WIA

PROMOTION IN POSITION
 PROMOTION TO VACANCY
 TRANSFER
 REPLACE VACANCY
 TEMPORARY APPOINTMENT
 INTERIM APPOINTMENT
 FUNDING ALLOCATION CHANGE
 SALARY CHANGE
 TITLE CHANGE
 OTHER

Certification #:

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV **789-117 Human Svcs/ Food Stamp Progr**
 PREVIOUS EMPLOYEE **VACANT (Cromwell Maybell)**
 TITLE **Human Svc Spclst 1**
 SALARY **\$40,623.00**
 FUND ALLOCATIONS **100% County**
 UNION/EXCLUSIONARY **A64 CWA Union County Social S**
 GRADE HOURS **70.00** Date Avail.: **1/20/2012**

DEPT/DIV **789-117 Human Svcs/ Food Stamp Progra**
 PROPOSED EMPLOYEE **Gibbs James**
 TITLE **Human Service Specialist 1**
 SALARY **\$40,623.00**
 FUND ALLOCATIONS **100% County**
 UNION/EXCLUSIONARY **A64 CWA Union County Social S**
 GRADE HOURS **0.00** HIRE D **10/24/2011**

SELECTED CANDIDATE INFORMATION

NAME **Gibbs James**
 STARTING/PROPOSED SALARY **\$40,623.00**
 GRADE MIN: **\$40,623.00** MAX: **\$58,995.00**
 EFFECTIVE DATE **6/1/2012**
 PROMOTION IN POSITION PROMOTION TO VACANCY
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY **\$40,623.00**
 CURRENT GRADE PC# **00-36701**
 \$ Increase **\$0.00**
 Current Title **Human Svc Spclst 1**
 Current Union **A64**

AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>		ADMIN. SERVICES <i>[Signature]</i>	5-31-12
PERSONNEL <i>[Signature]</i>	5-31-12	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	5/31/12		

AUTHORIZE TO HIRE

COUNTY MANAGER _____ DATE _____

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. DATE ADOPTED

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

To provide paych

EEO 4 FUNCTION CODE 3

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-92491

ACTION TO BE TAKEN

NEW HIRE

Interim Temporary
 Permanent Unclass
 Provisional WIA

PROMOTION IN POSITION INTERIM APPOINTMENT
 PROMOTION TO VACANCY FUNDING ALLOCATION CHANGE
 TRANSFER SALARY CHANGE
 REPLACE VACANCY TITLE CHANGE
 TEMPORARY APPOINTMENT OTHER Intra Dept Transf

Certification #:

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV 789-115 Human Svcs/ Income Maintenanc
 PREVIOUS EMPLOYEE VACANT (Raof Taheera)
 TITLE Human Svc Spclst 1
 SALARY \$40,623.00
 FUND ALLOCATIONS 100% County
 UNION/EXCLUSIONARY A64 CWA Union County Social S
 GRADE HOURS 70.00 Date Avail.: 3/14/2012

DEPT/DIV 789-128
 PROPOSED EMPLOYEE Menza Philip
 TITLE Data Process Programmer
 SALARY \$48,099.58
 FUND ALLOCATIONS 100% County
 UNION/EXCLUSIONARY A50 Non-Contractuals
 GRADE G16.5 HOURS 70.00 HIRE D 2/10/2003

SELECTED CANDIDATE INFORMATION

NAME Menza Philip
 STARTING/PROPOSED SALARY \$48,099.58
 GRADE G16.5 MIN: \$44,000.00 MAX: \$66,000.00
 EFFECTIVE DATE 3/14/2012
 PROMOTION IN POSITION PROMOTION TO VACANCY
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY \$48,099.58
 CURRENT GRADE PC# 00-90301
 \$ Increase \$0.00
 Current Title Data Process Pgmr
 Current Union A50

AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <u>[Signature]</u>		ADMIN. SERVICES <u>[Signature]</u>	<u>5/23/12</u>
PERSONNEL <u>[Signature]</u>	<u>5/23/12</u>	COUNTY MANAGER <u>[Signature]</u>	
FINANCE <u>[Signature]</u>	<u>5-31-12</u>		

AUTHORIZE TO HIRE

COUNTY MANAGER _____

DATE _____

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. DATE ADOPTED

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

To avoid layoff

EEO 4 FUNCTION CODE 3

33 [Signature]

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-84991

ACTION TO BE TAKEN

NEW HIRE

- Interim Temporary
- Permanent Unclass
- Provisional WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER CC Change for G. Viel

Certification #:

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV 791-610 Runnells/ MDS
 PREVIOUS EMPLOYEE Marshall Dawn
 TITLE Asst Hosp Utilz Rev Coord
 SALARY \$75,720.00
 FUND ALLOCATIONS 100% County
 UNION/EXCLUSIONARY A50 Non-Contractuals
 GRADE HOURS 75.00 Date Avail.: 6/1/2012

DEPT/DIV 791-610 Runnells/ MDS
 PROPOSED EMPLOYEE Viel Geraldine
 TITLE Assistant Hospital Utilization Review Coordina
 SALARY \$74,450.00
 FUND ALLOCATIONS 100% County
 UNION/EXCLUSIONARY A50 Non-Contractuals
 GRADE G17.5 HOURS 37.50 HIRE D 7/14/1996

SELECTED CANDIDATE INFORMATION

NAME Viel Geraldine
 STARTING/PROPOSED SALARY \$74,450.00
 GRADE G17.5 MIN: \$50,480.00 MAX: \$75,720.00
 EFFECTIVE DATE 6/2/2012
 PROMOTION IN POSITION PROMOTION TO VACANCY
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY \$39,706.17
 CURRENT GRADE G17 PC# 00-80801
 \$ Increase 0
 Current Title Asst Hosp Utilz Rev Coord
 Current Union A50

AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD [Signature]	5/31/12	ADMIN. SERVICES [Signature]	5/31/12
PERSONNEL [Signature]	5/31/12	COUNTY MANAGER [Signature]	5/31/12
FINANCE [Signature]	5/31/12		

AUTHORIZE TO HIRE

COUNTY MANAGER _____

DATE _____

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. DATE ADOPTED

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)
 Accepting bumping rights, effective close of day on 06/01/2012.

EEO 4 FUNCTION CODE 7

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

07-00077

ACTION TO BE TAKEN

NEW HIRE

Interim Temporary
 Permanent Unclass
 Provisional WIA

PROMOTION IN POSITION
 PROMOTION TO VACANCY
 TRANSFER
 REPLACE VACANCY
 TEMPORARY APPOINTMENT
 INTERIM APPOINTMENT
 FUNDING ALLOCATION CHANGE
 SALARY CHANGE
 TITLE CHANGE
 OTHER

Certification #: 0120032

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV 894-090 Human Svcs/ Juvenile Detention
 PREVIOUS EMPLOYEE VACANT (Brown Quinton)
 TITLE Juv Detention Officer
 SALARY \$39,260.79
 FUND ALLOCATIONS 100% County
 UNION/EXCLUSIONARY A51 Union Council #8
 GRADE _____ HOURS 80.00 Date Avail.: 5/14/2012

DEPT/DIV 794-090 Human Svcs/ Juvenile Detention
 PROPOSED EMPLOYEE F35
 TITLE Juvenile Detention Officer
 SALARY 152,000
 FUND ALLOCATIONS 100% County
 UNION/EXCLUSIONARY A51 Union Council #8
 GRADE _____ HOURS 80.00 HIRE D _____

SELECTED CANDIDATE INFORMATION

NAME _____
 STARTING/PROPOSED SALARY 182,000
 GRADE _____ MIN: \$36,094.00 MAX: \$51,925.00
 EFFECTIVE DATE _____
 PROMOTION IN POSITION _____ PROMOTION TO VACANCY _____
 DATE OF LAST PROMOTION _____

EMPLOYEE'S CURRENT SALARY _____
 CURRENT GRADE _____ PC# _____
 \$ Increase _____
 Current Title _____
 Current Union _____

AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD	<u>[Signature]</u>	ADMIN. SERVICES	<u>5/31/12</u>
PERSONNEL	<u>5/31/12</u>	COUNTY MANAGER	<u>5/31/12</u>
FINANCE	<u>5/24/12</u>		

AUTHORIZE TO HIRE

COUNTY MANAGER _____

DATE _____

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. _____

DATE ADOPTED _____

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE 11

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-32592

ACTION TO BE TAKEN

NEW HIRE

Interim Temporary
 Permanent Unclass
 Provisional WIA

PROMOTION IN POSITION
 PROMOTION TO VACANCY ✓
 ✓ TRANSFER
 ✓ REPLACE VACANCY
 TEMPORARY APPOINTMENT

INTERIM APPOINTMENT
 ✓ FUNDING ALLOCATION CHANGE
 SALARY CHANGE
 TITLE CHANGE
 OTHER _____

Certification #: _____

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV 794-680 Human Svcs/ Office of Director
 PREVIOUS EMPLOYEE LaNier Deborah
 TITLE Keyboarding Clerk 1
 SALARY \$27,638.00
 FUND ALLOCATIONS 100% Grant
 UNION/EXCLUSIONARY A51 Union Council #8
 GRADE _____ HOURS 70.00 Date Avail.: _____

DEPT/DIV 794-680 Human Svcs/ Office of Director
 PROPOSED EMPLOYEE Porquin Ivette
 TITLE Keyboarding Clerk 1
 SALARY \$31,904.87
 FUND ALLOCATIONS 100% Grant
 UNION/EXCLUSIONARY A51 Union Council #8
 GRADE _____ HOURS 0.00 HIRE D 9/4/2007

SELECTED CANDIDATE INFORMATION

NAME Porquin Ivette
 STARTING/PROPOSED SALARY \$31,904.87
 GRADE _____ MIN: \$27,638.00 MAX: \$45,772.00
 EFFECTIVE DATE _____
 PROMOTION IN POSITION PROMOTION TO VACANCY
 DATE OF LAST PROMOTION _____

EMPLOYEE'S CURRENT SALARY \$31,904.87
 CURRENT GRADE _____ PC# 00-30592
 \$ Increase \$0.00
 Current Title Keyboarding Clerk 1 BiLi
 Current Union A51

AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <u>[Signature]</u>	<u>5/31/12</u>	ADMIN. SERVICES <u>[Signature]</u>	<u>5/31/12</u>
PERSONNEL <u>[Signature]</u>	<u>5/31/12</u>	COUNTY MANAGER <u>[Signature]</u>	<u>5/31/12</u>
FINANCE <u>[Signature]</u>	<u>5/31/12</u>		

AUTHORIZE TO HIRE

 COUNTY MANAGER

 DATE

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. _____ DATE ADOPTED _____

ADDITIONAL INFORMATION (including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

FROM:
 G-02-12-330-332-171-60%; P-01-55-271-011-171-40%
 TO:
 G-02-12-330-332-171-52%; P-01-55-271-011-171-34%
 G-02-12-300-301-171-14%
 to rescind a layoff

EEO 4 FUNCTION CODE _____

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

99-01864

ACTION TO BE TAKEN

NEW HIRE

- Interim Temporary
- Permanent Unclass
- Provisional WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY (1.0)
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER

Certification #:

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV
 PREVIOUS EMPLOYEE
 TITLE
 SALARY
 FUND ALLOCATIONS
 UNION/EXCLUSIONARY Union Council #8
 GRADE HOURS Date Avail.:

DEPT/DIV
 PROPOSED EMPLOYEE
 TITLE
 SALARY
 FUND ALLOCATIONS
 UNION/EXCLUSIONARY Union Council #8
 GRADE HOURS HIRE D

SELECTED CANDIDATE INFORMATION

NAME
 STARTING/PROPOSED SALARY
 GRADE MIN: MAX:
 EFFECTIVE DATE
 PROMOTION IN POSITION PROMOTION TO VACANCY
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY
 CURRENT GRADE PC#
 \$ Increase
 Current Title
 Current Union

AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	5/25/12	ADMIN. SERVICES <i>[Signature]</i>	5/31/12
PERSONNEL <i>[Signature]</i>	5/31/12	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	5/30/12		

AUTHORIZE TO HIRE

COUNTY MANAGER _____ DATE _____

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. DATE ADOPTED

ADDITIONAL INFORMATION (Including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EMERGENCY TEMPORARY APPOINTMENT DUE TO LAY OFF.

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-80031

ACTION TO BE TAKEN

NEW HIRE

- Interim Temporary
- Permanent Unclass
- Provisional WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER Position & Cost Center Chg.

Certification #:

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV 791-601 Runnells/ Office of Director
 PREVIOUS EMPLOYEE VACANT (Saba Deana)
 TITLE Clerk / Office Manager
 SALARY \$64,500.56
 FUND ALLOCATIONS 100% County
 UNION/EXCLUSIONARY A50 Non-Contractuals
 GRADE G16 HOURS 75.00 Date Avail.: 1/1/2011

DEPT/DIV 791-601 Runnells/ Office of Director
 PROPOSED EMPLOYEE Chieffo Susan
 TITLE Administrative Secretary/Executive Assistant
 SALARY \$65,420.33
 FUND ALLOCATIONS 100% County
 UNION/EXCLUSIONARY A50 Non-Contractuals
 GRADE G17 HOURS 75.00 HIRE D 12/11/1988

SELECTED CANDIDATE INFORMATION

NAME Chieffo Susan
 STARTING/PROPOSED SALARY \$65,420.33
 GRADE G17 MIN: \$47,060.00 MAX: \$70,590.00
 EFFECTIVE DATE 6/1/2012
 PROMOTION IN POSITION PROMOTION TO VACANCY
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY \$65,420.33
 CURRENT GRADE G17 PC# 00-80041
 \$ Increase 0
 Current Title Admin Secretary
 Current Union A50

AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	5/25/12	ADMIN. SERVICES <i>[Signature]</i>	5/18/12
PERSONNEL <i>[Signature]</i>	5/13/12	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	5/13/12		

AUTHORIZE TO HIRE

COUNTY MANAGER _____

DATE _____

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

ADDITIONAL INFORMATION (Including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

Position # and Cost Center Change for Susan Chieffo, Adm. Secretary/Executive Assistant, from Position #00-80041, to Position #00-80031. No salary or grade change.
 Please see voided out Position Control.

EEO 4 FUNCTION CODE 7

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

99-00616

ACTION TO BE TAKEN

NEW HIRE

- Interim Temporary
- Permanent Unclass
- Provisional WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY (.6)
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER Cost Center Change

Certification #:

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV 791-616 Runnels/ Instit Attend
 PREVIOUS EMPLOYEE VACANT() Brutus, Marie
 TITLE Instit Attend Pool
 SALARY \$23,704.66
 FUND ALLOCATIONS 100% County
 UNION/EXCLUSIONARY A51 Union Council #8
 GRADE HOURS 375.00 Date Avail.: 8/6/11
5/23/2012

DEPT/DIV 791-617 Runnels/ Nursing Svcs Clerks
 PROPOSED EMPLOYEE Tirado, Toni
 TITLE Nursing Services Clerk
 SALARY \$22,745.00
 FUND ALLOCATIONS 100% County
 UNION/EXCLUSIONARY A51 Union Council #8
 GRADE HOURS 45.00 HIRE D

SELECTED CANDIDATE INFORMATION

NAME Tirado, Toni
 STARTING/PROPOSED SALARY \$22,745.00
 GRADE MIN: \$32,984.00 MAX: \$47,234.00
 EFFECTIVE DATE 6/2/2012
 PROMOTION IN POSITION PROMOTION TO VACANCY
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY
 CURRENT GRADE PC#
 \$ Increase
 Current Title
 Current Union

AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD [Signature]	5/31/12	ADMIN. SERVICES [Signature]	5/14/12
PERSONNEL [Signature]	5/15/12	COUNTY MANAGER [Signature]	
FINANCE [Signature]	5/15/12		

AUTHORIZE TO HIRE

COUNTY MANAGER _____ DATE _____

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO. DATE ADOPTED

ADDITIONAL INFORMATION (including Position Funding with account numbers: X-XX-XX-XXX-XXX-XXX format)

In lieu of Lay Off, using .6 of a I.A. vacancy to eliminate .6 Nursing Services Clerk.
 Converting .6 of an I.A. vacancy in CC:616, to .6 Nursing Services Clerk, CC:617, appointing Toni Tirado, Nursing Services Clerk.

EEO 4 FUNCTION CODE

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

99-00614

<input type="checkbox"/> Interim <input type="checkbox"/> Permanent <input type="checkbox"/> Provisional	<input type="checkbox"/> Temporary <input type="checkbox"/> Unclass <input type="checkbox"/> WIA	<input type="checkbox"/> PROMOTION IN POSITION <input type="checkbox"/> PROMOTION TO VACANCY <input checked="" type="checkbox"/> TRANSFER <input checked="" type="checkbox"/> REPLACE VACANCY (1.0) <input type="checkbox"/> TEMPORARY APPOINTMENT	<input type="checkbox"/> INTERIM APPOINTMENT <input type="checkbox"/> FUNDING ALLOCATION CHANGE <input checked="" type="checkbox"/> SALARY CHANGE <input checked="" type="checkbox"/> TITLE CHANGE <input checked="" type="checkbox"/> OTHER <u>Cost Center Change</u>
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Certification #:

DEPT/DIV <u>791-614 Runnells/ RNs</u>	DEPT/DIV <u>791-614 Runnells/ RNs</u>
PREVIOUS EMPLOYEE <u>VACANT () Adago, Patricia</u>	PROPOSED EMPLOYEE <u>Marshall Dawn</u>
TITLE <u>Grad Nurse Pool</u>	TITLE <u>Graduate Nurse</u>
SALARY <u>\$77,201.00</u>	SALARY <u>69,342.</u>
FUND ALLOCATIONS <u>1 County</u>	FUND ALLOCATIONS <u>100% County</u>
UNION/EXCLUSIONARY <u>A89 HPAE Runnells Nurses</u>	UNION/EXCLUSIONARY <u>A89 HPAE Runnells Nurses</u>
GRADE <input type="text"/> HOURS <u>255.00</u> Date Avail.: <u>4/17/2011</u>	GRADE <input type="text"/> HOURS <u>37.50</u> HIRE D <u>4/24/2011</u>

NAME <u>Marshall Dawn</u>	EMPLOYEE'S CURRENT SALARY <u>\$75,720.00</u>
STARTING/PROPOSED SALARY <u>69,342</u>	CURRENT GRADE <u>G17.5</u> PC# <u>00-84991</u>
GRADE <input type="text"/> MIN: <u>\$52,280.00</u> MAX: <u>\$75,720.00</u>	\$ Increase <u>- \$6,378</u>
EFFECTIVE DATE <u>6/2/2012</u>	Current Title <u>Asst Hosp Utilz Rev Coord</u>
PROMOTION IN POSITION <input type="checkbox"/> PROMOTION TO VACANCY <input type="checkbox"/>	Current Union <u>A50</u>
DATE OF LAST PROMOTION <input type="text"/>	

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	<u>5/31/12</u>	ADMIN. SERVICES <i>[Signature]</i>	<u>5/31/12</u>
PERSONNEL <i>[Signature]</i>	<u>5/31/12</u>	COUNTY MANAGER <i>[Signature]</i>	
FINANCE <i>[Signature]</i>	<u>5/31/12</u>		

COUNTY MANAGER

DATE

RESOLUTION NO. DATE ADOPTED

Replacing vacancy in CC:614. Transfer from CC:610 as an Assistant Hospital Utilization Review Coordinator f/t 37.5 hrs./wk., to CC:614 as a f/t Graduate Nurse.

PROPOSED PERSONNEL ACTION

AGENDA #:

POSITION CONTROL #

00-08251

ACTION TO BE TAKEN

NEW HIRE:

- Interim Temporary
- Permanent Unclass
- Provisional WIA

- PROMOTION IN POSITION
- PROMOTION TO VACANCY
- TRANSFER
- REPLACE VACANCY
- TEMPORARY APPOINTMENT
- INTERIM APPOINTMENT
- FUNDING ALLOCATION CHANGE
- SALARY CHANGE
- TITLE CHANGE
- OTHER

Certification #:

CURRENT POSITION INFORMATION

PROPOSED POSITION INFORMATION

DEPT/DIV 744-910 Public Safety/ Office of Director
 PREVIOUS EMPLOYEE Gabriel Matthew
 TITLE Confidential Asst
 SALARY \$123,000.00
 FUND ALLOCATIONS 100% County
 UNION/EXCLUSIONARY A50 Non-Contractuals
 GRADE HOURS 70.00 Date Avail.:

DEPT/DIV 757-420 Prosecutor
 PROPOSED EMPLOYEE Gabriel Matthew
 TITLE PROSECUTOR'S AGENT
 SALARY \$123,000.00
 FUND ALLOCATIONS 100% County
 UNION/EXCLUSIONARY A50 Non-Contractuals
 GRADE G22 HOURS 70.00 HIRE D 12/17/2011

SELECTED CANDIDATE INFORMATION

NAME Gabriel Matthew
 STARTING/PROPOSED SALARY \$123,000.00
 GRADE G22 MIN: \$94,560.00 MAX: \$141,840.00
 EFFECTIVE DATE 5/26/2012
 PROMOTION IN POSITION PROMOTION TO VACANCY
 DATE OF LAST PROMOTION

EMPLOYEE'S CURRENT SALARY \$123,000.00
 CURRENT GRADE PC# 00-08251
 \$ Increase \$0.00
 Current Title Confidential Asst
 Current Union A50

AUTHORIZATION FOR REQUESTED ACTION

	DATE		DATE
DEPARTMENT HEAD <i>[Signature]</i>	5-17-12	ADMIN. SERVICES <i>[Signature]</i>	5/31/12
PERSONNEL <i>[Signature]</i>	5/31/12	COUNTY MANAGER <i>[Signature]</i>	5/31/12
FINANCE <i>[Signature]</i>	5/18/12		

AUTHORIZE TO HIRE

COUNTY MANAGER _____

DATE _____

FREEHOLDER BOARD ACTION (if required)

RESOLUTION NO.

DATE ADOPTED

ADDITIONAL INFORMATION (Including Position Funding with account numbers: x-xx-xx-xxx-xxx-xxx format)

EEO 4 FUNCTION CODE 4